





# Blanche Ely High School

## SCHOOL ADVISORY FORUM (SAF) MEETING MINUTES

### Blanche Ely High School

**Date:** November 18, 2025

**Time:** 5:11 p.m.

**Location:** Virtual – Microsoft Teams

**Facilitator:** Dr. Jenny Thelwell

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### 1. Call to Order

The meeting was called to order at **5:11 p.m.** by Dr. Jenny Thelwell, who served as facilitator in the absence of Chair Ms. Rowe, who was unable to attend.

Dr. Thelwell welcomed all attendees and provided an overview of the purpose of the School Advisory Forum (SAF): to facilitate communication and foster partnerships between parents, students, staff, community members, and district stakeholders to improve the educational experience for all students.

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### 2. Roll Call / Attendance

#### Present:

- Dr. Jenny Thelwell – Assistant Principal (Facilitator)
- Mr. Tavures Williams – Principal
- Ms. Lucretia Williams – SAF Chair
- Community Members
- Parents
- Students

(Attendance based on virtual participation.)

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### 3. Reading and Approval of Minutes

Minutes from the **October 21, 2025** meeting were displayed and summarized by Dr. Thelwell.

Key highlights reviewed included:

- Chair report on responsibilities and district participation
- Principal's report on projected graduation rate, academic initiatives, field and facility updates, and parent engagement events
- Review of bylaws
- Community concerns previously raised
- Culinary support during FAFSA night

**Motion:**

- Motion to approve the October minutes made by **Ms. Lucretia**
- Seconded by **Mr. Williams**
- **Motion passed unanimously**

The minutes are posted on the school website for public review.

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#### **4. Reports of Officers**

##### **A. SAF Chair Report – Ms. Lucretia Williams**

Ms. Williams provided updates from the district SAF meeting with a focus on **school budget steering**. Key points:

- Schools vary in how they allocate funds; some prioritize athletics, others academics.
  - Blanche Ely HS continues to prioritize **instructional needs**, including reading, literacy, and academic support.
  - Budget decisions are informed by SAC input, schoolwide needs, and student success indicators.
  - The goal is to ensure equitable support and maintain Blanche Ely's **A-school rating**.
  - SAF will continue reviewing funding priorities to determine necessary adjustments that support students, staff, and families.
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##### **5. Principal's Report – Mr. Tavures Williams**

## A. Budget and Elective Survey

- Students are currently completing an **elective survey** to guide future course offerings.
- The goal is to align offerings with student interest, workforce needs, and district resources.
- Emphasis remains on preparing students for college, career, and competitive opportunities.

## B. Instruction & Academics

- Thanksgiving break begins next week; teachers are encouraged to provide students a true break.
- PM2 testing for ELA begins **December 3**.
- Students earning Level 3+ will be invited to the **Green Party celebration**.
- PM1 results show Blanche Ely began the year higher than previous years.
- State accountability scales have increased again; the school must perform even higher to maintain an A.
- ESE student performance now counts toward proficiency, not only participation.

## C. Graduation Updates

- Due to district-wide budget shifts, graduations for most high schools will be held at school-based venues.
- Potential venues for Blanche Ely:
  - BEHS Gym
  - BEHS Stadium
  - **Pompano Beach Amphitheater** (being explored)
- The amphitheater may seat 3,000+ and could be a strong alternative; the school will contact the City of Pompano for possibilities.

## D. Student Activities & Culture

- **Harvest Drive:** 160 families were served due to large student participation.
- **Marching Band:**
  - Four major performances over the past week
  - Maintained "Superior" rating for the 4th consecutive year
  - Invited to perform in the **2027 New Year's Parade in Rome, Italy**

- **BMX Attendance Incentive Show** planned for January
  - **Magnet Open House** scheduled for tomorrow
  - **Mural Reveal** honoring Coach Melvin Randall on **Nov. 20**
  - **District Showcase** on **Dec. 9**, with Blanche Ely preparing a strong recruitment presence
  - **Girls Summit** scheduled for **January 29**, with focus on etiquette, behavior, and career readiness
  - Initiative underway to increase parent involvement by assigning two representatives from each club or organization to SAF/SAC meetings
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## **6. Unfinished Business / Follow-Up on Prior Concerns**

Dr. Thelwell reviewed concerns from the October meeting:

- **Attendance errors (Ms. Clark):** Attendance office is correcting records; AP Rowe is following up.
  - **Football player incident (Ms. Daniels):** Issue was addressed; administrative action taken.
  - **Concerns from Mr. King:**
    - Leadership structure
    - Athletics oversight
    - After-school supervision
    - Transparency of communicationMr. Williams reported having a productive follow-up conversation with Mr. King after the last meeting.
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## **7. New Business**

No new formal motions were introduced during this meeting.

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## **8. Announcements**

- Thanksgiving Break begins next week
- PM2 Testing starts December 3
- Mural Grand Reveal – November 20
- District Showcase – December 9
- Next SAF/SAC meeting will be a **joint meeting in December**

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## **9. Adjournment**

The meeting was adjourned at **approximately 6:00 p.m.**

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**Minutes respectfully submitted by:**

Dr. Jenny Thelwell, Assistant Principal

### 1. Summary

Meeting title	School Advisory Forum (SAF)
Attended participants	6
Start time	10/21/25, 4:56:36 PM
End time	10/21/25, 5:49:13 PM
Meeting duration	52m 36s
Average attendance time	42m 20s

### 2. Participants

Name	First Join	Last Leave	In-Meeting
Jenny Thelwell	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	47m 50s
Shenee T. Rowe	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	49m 41s
Lacresha (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	45m 38s
Delvin King (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	42m 30s
Phillippa Clarke (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	39m 40s
Lady Daniels (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	28m 40s

### 3. In-Meeting Activities

Name	Join Time	Leave Time	Duration
Jenny Thelwell	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	47m 50s
Shenee T. Rowe	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	49m 41s
Lacresha (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	25m 39s
Lacresha (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	19m 59s
Delvin King (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	42m 30s
Phillippa Clarke (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	39m 40s
Lady Daniels (Unverified)	10/21/25, 4:56:36 PM	10/21/25, 5:49:13 PM	28m 40s