



Blanche Ely High School

SCHOOL ADVISORY FORUM (SAF) MEETING MINUTES

Date: September 16, 2025

Location: Teams (virtual)

Chair: LaCresha Williams

I. Call to Order

The meeting was called to order by the Chair, Ms. Williams

II. Roll Call / Attendance

Participants Present:

- Ms. LaCresha Williams – SAF Chair
- Mr. Tavures Williams – Principal
- Dr. Jenny Thelwell – Intern Principal
- Ms. Shenee Rowe – Intern Principal
- Phillipa – Parent
- Additional parents and staff as noted

III. Reading and Approval of Previous Minutes

Minutes from the prior meeting were not provided; approval deferred.

IV. Reports of Officers and Committees

- SAF Chair Report:** Outlined role and responsibilities as SAF chair, representing Blanche Ely at SAF district meetings. Reported attendance at district onboarding training with no major updates.
- Principal's Report:** Provided updates on academic progress, projected graduation rate of 97% for Class of 2025. Emphasized student discourse and critical thinking strategies. Shared updates on AI/workforce preparation partnerships, walk-up clinic for nursing students, dual enrollment, and college tours. Announced turf field installation, CTE leadership, arts initiatives, and community partnerships.
- Parent Power Hour & College Tours** by Dr. Jenny Thelwell: Explained format and topics for Parent Power Hour sessions. Shared logistics for local and extended college tours, including UM, FAU, FIU, Central Florida universities. Emphasized parent input on future sessions.
- Other Discussion:** Concerns raised about locating and completing ACT/SAT waiver forms. Clarification provided regarding eligibility requirements linked to lunch applications. Ms. Rowe committed to assisting Phillipa directly and sharing resources with all parents.

Service Hours & College Tour Eligibility (Ms. Williams & Mr. Williams): Question about eligibility for seniors addressed: both juniors and seniors may participate, seniors prioritized. Service hours clarified; a list of missing hours for band students will be compiled and corrected.

5. Unfinished Business

None reported.

6. New Business

Discussion of scheduling the next SAF meeting on October 21, 2025, with possibility of combining with FAFSA Night. Ms. Rowe encouraged parent outreach for upcoming events.

7. Follow-Up Tasks

- Ms. Rowe: Assist Phillippa with ACT/SAT waiver process directly. Share waiver information in chat for all parents. Follow up with Phillippa next day if needed.
- Ms. Williams: Compile and send list of band students from Class of 2026 with unrecorded service hours to Mr. Williams.
- Mr. Williams: Ensure correction of missing band student service hours.

8. Announcements

Next SAF meeting tentatively scheduled for October 21, 2025. FAFSA Night may coincide with this date.

9. Adjournment

The meeting was adjourned at 5:41pm.

1. Summary

Meeting title	School Advisory Forum (SAF)
Attended participants	9
Start time	9/16/25, 4:42:32 PM
End time	9/16/25, 9:18:57 PM
Meeting duration	4h 36m 24s
Average attendance time	56m 45s

2. Participants

Name	First Join	Last Leave	In-Meeting Email	Participant Role
Jenny Thelwell	9/16/25, 4:54:23 PM	9/16/25, 5:43m 14s	jenny.thelw	P0009278: Organizer
Shenee T. Rowe	9/16/25, 4:52:55 PM	9/16/25, 5:49m 26s	shenee.rov	P0008988: Presenter
LaCresha (Unverified)	9/16/25, 4:56:03 PM	9/16/25, 5:41m 52s		Attendee
Tavures R. Williams	9/16/25, 4:57:30 PM	9/16/25, 5:1h 1m 22s	tavures.wil	P0009596: Attendee
Britney (Unverified)	9/16/25, 5:01:41 PM	9/16/25, 5:36m 30s		Attendee
Phillippa Clarke (Unverified)	9/16/25, 5:05:19 PM	9/16/25, 5:32m 48s		Attendee
Mr. Deno (Unverified)	9/16/25, 5:17:38 PM	9/16/25, 5:19m 40s		Attendee
Bush (Unverified)	9/16/25, 5:36:29 PM	9/16/25, 9:3h 42m 28s		Attendee
Camisha (Unverified)	9/16/25, 5:38:14 PM	9/16/25, 5:3m 21s		Attendee

3. In-Meeting Activities

Name	Join Time	Leave Time	Duration	Email	Role
Jenny Thelwell	9/16/25, 4:54:23 PM	9/16/25, 5:43m 14s		jenny.thelw	Organizer
Shenee T. Rowe	9/16/25, 4:52:55 PM	9/16/25, 5:49m 26s		shenee.rov	Presenter
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