



ATTUCKS MIDDLE SCHOOL

CAMBRIDGE GLOBAL COMMUNICATIONS ACADEMY
A TITLE 1 SCHOOL

LEAD, LEARN, BELIEVE, ACHIEVE
Cassandra Adderley, Principal



A Title 1 Meeting School Advisory Council (SAC) and School Advisory Forum (SAF) Joint Meeting

Kesia Jean SAC - Chair

Marie Simmons SAF-Chair

AGENDA

Tuesday, March 24, 2026 @ 9:00 a.m. ~Media Center

Next SAC meeting April 28, 2026 @ 6:00 p.m. ~ Media Center

Meeting called to order

Attendance/Determine Quorum

Pledge of Allegiance and Introductions

Old Business

Approval of December, January and February minutes.

New Business

School Recognition and Accountability Funds. The balance is as follows:

- School Recognition \$19,533.00, Accountability \$10,353.57 (Previous appv \$1443.00 pending to be deducted)
 - Accountability funds requests
 - Literacy-Supplemental instructional materials
 - Open P.O -Culinary
 - Chairs-Guidance
 - Bike-Rack
 - Portable generator for guidance
 - School Recognition funds requests
 - Promethean Boards and Promethean Pens
 - Band Furniture Items
 - ID machine

SESIR Report (School Environmental Safety Incident Report)

Title 1 Updates- Ms. Kerobo

SAF Report and Updates- Ms. Simmons, SAF Chair

Principal Report ~ Mrs. Cassandra Adderley

School Improvement Plan Review/Monitoring and Stakeholder feedback.

(Pending) March 31, 2026, EOC Virtual into meeting.

Announcements & Upcoming Events

10/11/2024 1:24:00 PM



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BEST Writing March 31 and April 1
8th grade Picnic April 2

Adjournment

★ SAC Sign in Sheet for Attucks MS (0343)

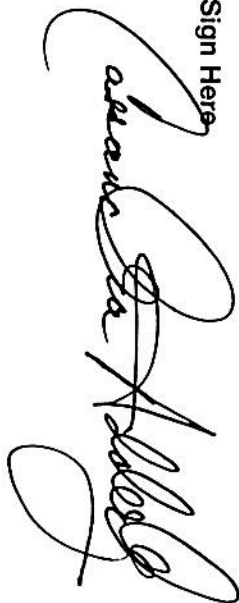
Date: March 24, 2026

Time: 9:00 a.m.

SAC Member Full

#	Name	Position	SBBC Employee	Parent of Student
1	Adderley, Cassandra	Principal	Yes	No
2	Alvarez-Ruiz, Anthony	Students (required for HS & Centers)	No	No
3	Argueta, Diana	Students (required for HS & Centers)	No	No
4	Bowers, James	Community / Business Representatives	No	No
5	CURFMAN, LAURIE	Non-Instructional Support Employees	Yes	No
6	Fernandez, Jacquelyn	I-Zone Representative (must be a parent)	Yes	Yes
7	FOGARTY, CLINTON	Parent	No	Yes
8	GARCIA, ANGELINA	Gifted Parent of a student at the school	No	Yes
9	Jean, Kesia	SAC Chair	Yes	No
10	Jean, Michael	BTU Steward (or designee)	Yes	No
11	Love-Greene, Princess	Teacher	Yes	No
12	Roper, Sherrell	ESE Parent of a student at the school	No	Yes

Sign Here



James B Bowers






Date: March 24, 2020

Time: 9:00 a.m.

SAC Member Full #	Name	Position	SBBC Employee	Parent of Student	Sign Here
13	Ruiz Placeres, Yanaisa	ESOL Parent of a student at the school	No	Yes	
14	Silverman, Farrahn	Parent	No	Yes	
15	Simmons, Marie	SAC Secretary	No	Yes	
16	Simmons, Marie	SAF Chair (or designee) Parent of a student at the school	No	Yes	

Marie Simmons
Marie Simmons

☆ SAC Sign in Sheet for Attucks MS (0343)

Date: March 24, 2020

Time: 9:00 am

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Farran Fogarty		✓		Farran Fogarty
2	Fahma Williams	✓			Fahma Williams
3	El. Atkins	✓			El. Atkins
4	Tosha Kerns	✓			Tosha Kerns
5					
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A Title 1 Meetings School Advisory Council (SAC) and School Advisory Forum (SAF) Meeting Joint Meeting

Kesia Jean SAC - Chair

Marie Simmons SAF-Chair

Minutes

Tuesday, March 24, 2026 @ 9:00 a.m. ~Media Center

Next SAC meeting April 28, 2026 @ 6:00 p.m. ~ Media Center

1. Call to Order

- The joint SAC and SAF meeting called to order at 9:20 AM by SAC Chair Kesia Jean.

2. Attendance and Quorum

SAC Voting Members Present:

- Kesia L. Jean, SAC Chair
- Cassandra Adderley, Principal
- Mr. Bowers, Business Representative
- Miss Curfman, Non-Instructional Support
- Mr. Clinton Fogarty, Parent
- Michael Jean, BTU Steward
- Miss Love Green, Teacher Representative
- Sherelle Roper, ESE Parent Representative
- Miss Marie Simmons, SAC Secretary and SAF Chair

Additional Attendees:

- Mrs. Fogarty, Parent (Visitor)
- Miss Fatima Williams, Assistant Principal
- Mr. Eli Atlas, Assistant Principal
- Ms. Kerobo, Title 1 Liaison and Teacher

Total voting members: 15

Voting members present: 9

Quorum established: Yes

3. Pledge of Allegiance



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- Members stood and recited the Pledge of Allegiance.

4. Old Business – Approval of Previous Minutes

SAC Chair Jean presented three sets of meeting minutes for approval

- December 2025
- January 2026
- February 2024

The documents were uploaded to the school website as drafts pending final approval by voting members. Members were given time to review the documents for discrepancies or corrections.

Votes on Minutes

December 2025 Minutes:

- Motion to approve: Mr. Bowers
- Second: Miss Adderley
- Vote: Unanimously approved

January 2026 Minutes:

- Motion to approve: Mr. Bowers
- Second: Miss Adderley
- Vote: Unanimously approved

February 2026 Minutes:

- Motion to approve: Mr. Jean
- Second: Ms. Simmons
- Vote: Unanimously approved

All three sets of minutes were unanimously approved and uploaded as final drafts to the SIP plan.

5. New Business – School Recognition and Accountability Funds

Fund Balances

SAC Chair Jean presented current fund balances



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Fund Type	Balance
School Recognition Funds	\$19,533.00
School Accountability Funds	\$10,353.57

Table 1: Current fund balances as of March 24, 2026

Note: The School Accountability Funds balance includes a **previously approved pending expenditure of \$1,443** from the November 2025 meeting that has not yet been deducted.

School Recognition Funds Explained

Principal Adderley explained that the **School Recognition Funds** originated in 2019 when the school improved from a C grade to a B grade. The faculty and BTU Steward voted at that time to allocate funds, with approximately **\$34,000 designated for technology upgrades**.

Critical deadline: The remaining **\$19,533 must be spent by April 15, 2026**, or the district will reclaim the funds. The Superintendent has instructed principals that unspent recognition funds will be taken back by the district.

6. School Accountability Funds Requests

Adjustment to Previously Approved Invoice

An invoice previously approved at the November 2025 meeting required adjustment due to price increases and presentation of an updated invoice.

- **Original approved amount:** \$1,443.00
- **Updated invoice amount:** \$1,577.57
- **Difference:** \$134.57
- **Vendor:** Jones School Supply Company (student recognition awards)

Reason for adjustment: The November quote reflected 2025 pricing; upon final ordering in 2026, the vendor updated to 2026 pricing.

Vote:

- Motion to approve adjustment to \$1,577.57: Miss Curfman
- Second: Miss Roper
- Vote: Unanimously approved



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1. Literacy Department – Supplemental Instructional Materials

Request: Supplemental ELA materials and teaching supplies aligned with Florida BEST Standards for student extended learning.

Materials breakdown:

- ELA rehearsal and instructional materials (25-packs for grades 6, 7, and 8): **\$1,547.00** from Rally Education
- Teaching supplies (pencils, Sharpies, dry erase markers): **\$148.88** from Amazon Business.

Original total: \$1,695.88

Issue identified: Amazon Business cannot accept district purchase orders (PO's)

Solution: Substitute Office Depot for teaching supplies with an **open PO of \$200** to account for potential price differences.

Revised total request: \$1,747.00

- Rally Education: \$1,547.00
- Office Depot (open PO): \$200.00

Vote:

- Motion to approve \$1,747.00: Mrs. Roper
- Second: Ms. Cassandra Adderley
- Vote: Unanimously approved

2. Culinary Department – Cooking Lab Materials

Request: Open PO for cooking lab supplies and ingredients

Amount: \$2,000.00

Purpose: Purchase dry and wet ingredients for student cooking labs. The culinary program has multiple classes but receives **no district funding** for lab materials. The only funding received was **\$1,000 from the Cambridge magnet program** to start the program.

Vendor: Restaurant Depot (confirmed to accept POs and offer better bulk pricing than retail grocery stores)



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Items to be purchased: Ingredients for baking and cooking labs, including items that can be stored in the culinary room refrigerator, to include dry and wet goods.

Vote:

- Motion to approve \$2,000 open PO: Mr. Jean
- Second: Miss Roper
- Vote: Unanimously approved

3. Guidance Suite – Chairs

Request: Replace aging chairs in guidance conference room and waiting area.

Amount: \$2,008.08

Details:

- 6 chairs total for guidance suite
- Conference room chairs are approximately 20 years old and need replacement
- Two additional chairs for open waiting area
- Includes delivery and installation
- Mix of cushioned padded chairs and roller chairs

Vendor: Classroom Outfitters

Rationale: Guidance suite has received office upgrades, but seating area still needs improvement. Families registering students and attending conferences deserve updated, comfortable.

Vote:

- Motion to approve \$2,008.08: Miss Simmons
- Second: Miss Cassandra Adderley
- Vote: Unanimously approved

4. Bike Rack

Request: Additional bike rack for student bicycles and scooters

Amount: \$560.46



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Details:

- 10-bike capacity, double-sided (accommodates 20 bikes/scooters)
- Currently two bike racks on campus; both are at capacity
- Students now chaining bikes and scooters to gates and fences
- New rack will be installed under covered FPL panel (weather-protected)

Vendor: Barco Products

Vote:

- Motion to approve \$560.46: Mr. Bowers
- Second: Miss Roper
- Vote: Unanimously approved

5. Magnet Department – Portable Generator

Request: Portable generator for magnet recruitment events and school showcases.

Amount: \$300.00 (open PO, pending approved vendor)

Purpose: Power technology equipment (TVs, monitors, computers) at off-campus recruitment events and on-campus showcases where electrical outlets are unavailable or insufficient.

Vendor: Open PO to find best price

Vote:

- Motion to approve \$300.00 open PO: Mr. Fogarty
- Second: Mr. Bowers
- Vote: Unanimously approved

7. School Recognition Funds Requests

Principal Adderley presented requests totaling most of the **\$19,533 School Recognition Fund balance**, which must be spent by **April 15, 2026**.

1. ID Machine Upgrade

Request: Replace aging student ID card machine



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Amount: \$4,631.48

Breakdown:

- New ID machine: \$2,651.48 (vendor discounted from original quote of approximately \$5,000)
- Mandatory service agreement: \$500.00
- Three-year warranty: \$1,485.00
- **Does not include supplies** (ink, cards, etc.)

Rationale: Current machine is extremely old and has been serviced extensively but is failing. The service agreement has kept it running but it needs replacement.

Vote: Included in comprehensive vote

2. Technology – Promethean Boards and Accessories

Request: Replace aging interactive boards and accessories

Amount: \$7,779.00 (approximate)

Breakdown:

- 3 Promethean boards with stands: approximately \$7,700
- 10 Promethean board pens: approximately \$80 each

Details:

- Boards must be mounted on stands (wall mounting no longer an option)
- Interactive boards allow students to write, present, and control from their seats
- Teachers can control boards remotely while moving around the classroom
- Up to 10-12 students can log in simultaneously to present from their desks
- All classrooms currently have interactive boards; these replacements are for aging units
- Boards include whiteboard functionality, multiple pen colors, and wireless capability

Clarification requested: Voting members confirmed the request includes boards, stands, and pens.



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Vote: Included in comprehensive vote (see below)

3. Band Room – Chairs and Chair Racks

Request: New chairs and chair storage racks for renovated band room.

Amount: Estimated \$5,000+ (no final quote yet); remaining balance of approximately \$742.62 allocated

Context:

- Band room is undergoing complete renovation:
 - Round sound paneling removed
 - Room painted over spring break
 - Carpet being ripped out and replaced
 - Tech studio also receiving new carpet in two weeks
- Current chairs are extremely outdated
- New chairs will be mobile with racks for easy transport between band room and auditorium

Details:

- Approximately 50-60 chairs needed
- 3 chair racks for storage and mobility
- Vendor: Classroom Outfitters (final quote pending)

Rationale: Band room has been neglected and is being fully updated. Band room needs significant modernization.

Clarification added: Request specifically includes **chairs and chair racks** to ensure mobility for performances and maintain equipment stability.

Vote: Included in comprehensive vote (see below)

Comprehensive Vote on School Recognition Funds

Total items:

1. ID machine upgrade (with service agreement and warranty, no supplies):
\$4,631.48
2. Promethean boards (3), stands, and pens (10): ~\$7,779.00



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3. Band room chairs and chair racks: Remaining balance (final quote pending)

Total estimated: Approximately \$19,533 (full recognition fund balance)

Clarifications confirmed before vote:

- Promethean boards include boards, stands, and pins
- ID machine includes machine, service agreement, and warranty (no supplies)
- Band furniture includes chairs and chair racks for mobility and upkeep of furniture pieces.

Vote:

- Motion to approve all School Recognition Fund requests: Mr. Fogarty
- Second: Ms. Simmons
- Vote: Unanimously approved

Note: Items must be purchased and invoiced by April 15, 2026, or funds return to the district.

8. SESIR Report (School Environmental Safety Incident Report)

Presented by: Mr. Atlas, Assistant Principal

Mr. Atlas provided updated SESIR data through **January 31, 2026**. The district updates this data monthly, but the most recent available dataset ends in January.

Incidents by Month (School Year 2025-2026)

Total incidents at Attucks Middle School: 27

Monthly breakdown included incidents such as vaping device possession, fights, and other disciplinary matters.

Comparative Analysis: SESIR Incident Ratios

Mr. Atlas calculated a **student-to-incident ratio** to compare Attucks with other local middle schools. The ratio represents the number of students per SESIR incident — **higher numbers indicate better performance** (fewer incidents relative to population).

Summary: Attucks has one SESIR incident for every 18.3 students.

Public Access: SESIR data is publicly available. Anyone can search "Broward SESIR data" online to view incident data for all district schools.



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Questions: None presented

9. Title 1 Report and Updates-Presented by: Ms. Kerobo, Title 1 Liaison

Title 1 Goals and Progress

Primary Goal: Bridge the gap between school and home learning.

Progress on uploading artifacts and compliance documentation:

- 81% complete
- 5% in progress
- 14% outstanding

Deadline: All items must be completed by the end of the school year (final deadline referenced May 28).

Parent and Family Engagement Plan (PFEP)

A staff meeting was held in **December 2025** to review the **2026-2027 Parent and Family Engagement Plan**. The plan outlines activities the school will offer to the community and families.

Parent input received: Parents attending the December meeting suggested adding **health, wellness, and wealth activities** to the 2026-2027 plan.

School-Parent Compact

The **School-Parent Compact** outlines responsibilities for:

- The school
- Parents/families
- Students

All stakeholders signed the compact at the beginning of the school year. **No changes are needed** for the current year; the compact will remain as is

Parent Survey Results

A **Title 1 Parent Survey** was conducted to gather feedback on school-home communication and support.

Response rate:

- Target: 10% of families



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- Actual: 16% response rate
- Survey results: 24 pages of data

Ms. Kerobo presented a condensed summary with key findings.

Survey Sections and Key Findings

The survey included six sections:

- **Section 1: Awareness of Neighborhood Success** – General awareness of school performance
- **Section 2: Materials to Help at Home** – Availability of learning resources for families
- **Section 3: School-Parent Collaboration** – Partnership opportunities and involvement
- **Section 4: Open Communication** – Ease and effectiveness of communication channels
- **Section 5: Parent Engagement** – Opportunities for participation and involvement
- **Section 6: Information Sources** – How parents access school information

Strongest Areas (Highest Ratings)

- Providing information about what the school teaches and state standards
- Availability of learning materials at school
- Ability to attend meetings and school events
- Providing parents with school calendar and event information
- Open lines of communication and ability to contact teachers
- Parent satisfaction with school responses
- School website as an information source

Areas Needing Improvement (Lowest Ratings)

- Helping parents monitor their child's progress at home
- Showing parents how to use instructional materials and technology platforms
- Technology accessibility – parents report being "technology heavy" with multiple platforms (Focus, Canvas); each teacher uses Canvas differently, which can be overwhelming



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- Asking parents for advice and input (though SAC meetings provide this opportunity)
- Providing translators and language accessibility
- Speed of responses to parent inquiries

Draft Action Plan

Ms. Kerobo provided a **draft action plan** outlining steps the school can take to improve the six survey areas. Members were encouraged to review the plan at their own pace.

Focus areas for improvement:

- Teaching parents how to use Focus and Canvas effectively
- Encouraging parents to download the PCPS (Parents Can Plan for Success) app
- Increasing frequency and clarity of communication
- Addressing invalid parent email addresses (approximately 200 bounced emails identified)

Communication Challenge: Many parent email addresses in the system are outdated or invalid. Parents were reminded to update contact information (phone numbers and emails) with the school registrar to ensure they receive communications.

Parent Events Held (2025-2026 School Year)

- **August 2025:** Open House
- **February 19, 2026:** Academic Night – well-attended with positive feedback from students, teachers, and parents
- **Upcoming:** End-of-Course (EOC) Parent Information Session via Microsoft Teams (accessible to all parents regardless of location)

EOC Parent Session focus:

- What are EOC exams?
- Why are EOCs important for students' long-term academic success?
- How can parents support their child at home during EOC preparation?
- Target audience: Parents of students in Civics, Algebra, Geometry, and Biology

Questions: None from SAC members nor stakeholders.

10. School Advisory Forum (SAF) report presented by Ms. Simmons, SAF Chair



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- Ms. Simmons provided a brief update from the most recent **School Advisory** meeting.

Key Points

Title 1 Program Update:

- The program is now referred to as the **Federal Programs** office at the district level

District Highlights:

- Broward County has **no D or F schools** district-wide
- The number of C-rated schools has decreased
- District graduation rate: **91.4%**

Federal Program Funding:

- Can be used for staffing, technology, and professional development
- Allocations are based on free and reduced lunch eligibility

Regional Support:

- The regional office offers **direct coaching** for schools needing improvement
- Attucks Middle School is utilizing regional coaching support

Meeting open for feedback, questions and concerns- no concerns expressed.

11. Principal's Report and School Improvement Plan (SIP) Review

Presented by: **Principal Cassandra Adderley**

Benchmark Skills Assessment (BSA) Results – Pre-Spring Break Testing

Before spring break (first week of March 2026), students took the **Benchmark Skills Assessment (BSA)**, which serves as a three-quarter checkpoint to predict readiness for state End-of-Course (EOC) exams in May

BSA Performance Categories:

- **Red (Off Track):** Less than 50% chance of passing the EOC
- **Yellow (On Track):** 50-50 chance of passing the EOC
- **Green (Mastery):** 70% or higher chance of passing the EOC



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Goal: Move all students to the green category.

The BSA results allow teachers to identify students who need additional support and intervention before the May EOC exams.

Biology EOC (High School Course)

Students tested: 8th graders in Biology and 7th graders in Biology (Years Two accelerated program)

Results

- Green (Mastery): 2 students
- Performance doubled from previous assessment

Analysis:

- Principal Adderley expressed encouragement despite only two students reaching mastery
- Many students in the yellow category are **not in Algebra or Geometry**; they are regular 8th grade students taking a high school-level course, demonstrating they can succeed.
- The teacher knows what adjustments to make before the May EOC
- Students in yellow are likely to move to green by May

8th Grade Science EOC

Students tested:

- 125 8th graders (regular track)
- 24 7th graders (accelerated students who complete 6th, 7th, and 8th grade science in two years instead of three)

Results: overall numbers appeared low initially, but the teacher has a clear plan for improvement.

District Predictive Analysis:

- Students currently in **green:** 98% remain in green at EOC
- Students currently in **yellow:** 25-50% move to green by EOC
- Students currently in **red:** 0-25% move to green by EOC



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This data helps teachers identify exactly how many students they need to move between categories

Civics EOC (7th Grade)

Students tested: All 7th graders, plus approximately 4 8th graders who need to meet state requirement

Results:

- Green (Mastery): **60.1%**
- Yellow: **8%**

Context:

- Attucks ended the 2024-2025 school year at approximately 60% mastery in Civics
- Current BSA results show the school is **entering spring testing higher than last year's ending performance**
- **Goal:** 68% or higher mastery by May EOC

Intervention support:

- **Law Studies** course with Miss Z. Christopher provides targeted intervention
- All-day "shut-in" review session was held before spring break to help students review prior knowledge and prepare for the EOC

Geometry EOC (High School Course)

Students tested: 34 students (8th graders in Geometry)

Results:

- Green (Mastery): **52.9%**
- Red: **35.3%**

Intervention plan:

- Teacher Ms. Kuppudurai has a clear plan for the 35.3% in the red category
 - She is pulling these students for **intensive Extended Learning Opportunities (ELO)** almost daily
 - **Goal:** 100% mastery (last year's Geometry EOC pass rate was 92%)
-



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Algebra I EOC (High School Course)

Students tested: 7th and 8th graders enrolled in Algebra I

Results:

- Red (Off Track): **3 students**
- Yellow: **17 students**

Intervention support:

- Students have participated in **three shut-in review sessions** this school year (November, December, February/March)
- A **fourth shut-in** will occur before the May EOC
- Lab support provided by two teachers
- Small group instruction for struggling students

Context:

- Last year, Attucks achieved a **78% pass rate** in Algebra I, falling **two points short** of the school goal
- The team is working to meet the goal this year
- The school typically has approximately 30 students in red/yellow; this year there are fewer, indicating strong progress

Staff reaction: Teachers and administrators are hopeful and invested in reaching the goal this year.

Overall Trends Across EOC Assessments

Strengths:

- Students perform better on benchmarks requiring **recall, algorithmic procedures, and straightforward applications**

Challenges:

- **Academic vocabulary** is always a struggle for students across all subjects

Gender Performance:

- **Males are outperforming females** in Biology and Science

English Language Learners (ELL) Performance:

- Active ELL students **outperformed the school average in Science**



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- Performed **near average in Algebra I**
- **Lagged significantly in Civics**

Students with Disabilities (SWD) Performance:

- Performance varies by course:
 - **Near average** in Algebra, I and Biology
 - **Significantly below average** in Civics, Geometry, and Science

Questions and Feedback on School Improvement

SAC Chair Jean opened the floor for questions regarding school improvement, testing, monitoring, or BSA results.

Feedback: There was a brief discussion about ensuring all allocated funds are spent and that no money is returned to the district. Feedback was emphasized on the importance of utilizing every dollar for student benefits.

No questions were raised by parents, staff or stakeholders

12. Upcoming Events and Announcements

Writing Assessment (Florida BEST Writing)

Dates: March 31 and April 1, 2026

8th Grade Picnic

Date: April 2, 2026

Location: TY Park

Details: 8th grade students will enjoy a full day of activities, food, and fun. This annual event is highly anticipated by students.

Spring Band Concert

Date: April 22, 2026

Location: Attucks Middle School Auditorium

13. Final Comments and Adjournment

SAC Chair Jean opened the floor for any final feedback, questions, or comments.



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Adjournment

- The meeting was adjourned at **10:30 AM**.