



Collins Elementary School

School Advisory Council & School Advisory Forum Meeting

September 30, 2025 Agenda

Mr. Theon Eames, Principal

Mrs. Maureen Keenan, Assistant Principal

1. Call to order
 - a. Motion- Tobar 2:24, Second- Parrish
2. Introductions
 - a. Ms. Keane is the new 2nd grade teacher and will be the ESE parent.
 - b. Deputy Mora is the new Deputy for Collins Elementary.
3. Finalize May 2025 minutes
 - a. Minutes approved
 - b. Motion- Bures, Second- Tobar
4. Principal Report
 - a. Enrollment is strong, only lost 5 students.
 - b. Welcomed new Staff.
5. New Business
 - a. 2025-2026 School Improvement Plan with Title I addendum- mission statement, engagement with families, quarterly meetings, staff training to provide services, compact, and school activities, flexible meetings for parents posted on the school website.
 - b. 2025-2026 School Budget- was accepted.
 - c. 2025-2026 SAC Officers Amended/Ratify to this meeting-
 - i. Mrs. Tobar nominated Mrs. Roque for SAC chair, Cole-Second, she was voted in
 - ii. Mrs. Tobar nominated Mrs. Pressely for secretary, Bures-Second, she was voted in
 - d. 2025-2026 SAC Committee- Parents and stakeholders were nominated and voted into their perspective positions
 - i. Community/Business Representatives- Sharon Bures
 - ii. Community/Business Representatives- Paul Wiggins
 - iii. Community/Business Representatives- Skye Arizon
 - iv. Community/Business Representatives- Joseph Mora
 - v. Community/Business Representatives- Amber Jones
 - vi. ESE Parent- Stephanie Keane
 - vii. ESOL Parent- Maria Colon Rodriguez
 - viii. I Zone Representative- Kayri Pozo Altagracia
 - ix. SAF Chair- Ebony Thompson

- x. Non-Instructional Support Employee- Taura Parrish
 - xi. Pre-K Representative- Gayle Doyle
 - xii. BTU Steward- Janeka Cole
 - xiii. Principal- Theon Eames
 - e. 2025-2026 SAC By-laws
 - i. Were discussed and Motion to approve Ms.Bures, Second Ms.Cole
 - f. 2025-2026 SAC Meeting Dates (See Attached)- were discussed, motioned and approved.
6. IZone Report
- a. None currently, Next Meeting is 10/10 @ 8:30
7. School Advisory Forum (SAF)
- a. 2025-2026 SAF Officers
 - b. 2025-2026 SAF Bylaws
 - c. 2025-2026 SAF Meeting Dates
8. School Environmental Safety Incident Reporting (SESIR)
- a. No incident to report
9. Other School Related Announcements
- a. First fundraiser is 10/1 at Lime
 - b. 10/15 @5:30 FOCUS parent night
 - c. 10/17 Kona Ice Fundraiser from 11-12:20
 - d. 10/27- Popping Popcorn Fundraiser
 - e. 10/25- Dad's Challenge
 - f. 10/30- Fall Festival
 - g. 11/7- Donuts with Dads
10. Accountability Funds (Balance)
- a. A+ Funds = \$ (not rolled over yet)
 - b. Accountability Funds = \$ (not rolled over yet)
11. Adjourn
- a. Motion- Roque, Tobar- second