

School Advisory Council (SAC) Meeting Agenda
Colbert Museum Magnet School Advisory Forum Meeting Agenda
 Date: January 29, 2025
 Time: 4PM
 Location: Media Center

Presiding Officer: Ms. Shanteisha Howell, SAC Chairperson

MEMBERS Attendance:

- Ms. Shanteisha Howell (SAC Chair)
- Mr. Dorsett McLeod (Principal)
- Ms. Wilda Cassandra Tany (SAF Chair)
- Ms. Cassandra Lazo
- Mr. Benjamin B. Fallado (Secretary)
- Stephanie Vegara (PreK Representative)
- Ms. June Smart (BTU Steward)
- Additional members and parents present

Attendance:

1/29/25, 3:41 PM
 Broward County Public Schools: BCPS Central V2.0

SAC Sign in Sheet for Colbert ES (0231)

Date: Jan. 29, 2025 Time: 4pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Fallado, Benjamin	SAC Secretary	Yes	No	<i>[Signature]</i>
2	Fletcher, Damia MORANTZ, CARREMINA	Community / Business Representatives	No	No	<i>[Signature]</i>
3	Howell, Shanteisha	SAC Chair	Yes	No	<i>[Signature]</i>
4	Lohnes, Ashley	Teacher	Yes	No	
5	Lopez, Maria	Non-Instructional Support Employees	Yes	No	
6	McLeod, Dorsett	Principal	Yes	No	<i>[Signature]</i>
7	Padilla, Gina	Parent	No	Yes	
8	Smart, June	BTU Steward (or designee)	Yes	No	
9	Spence, Noelle	I-Zone Representative (must be a parent)	No	Yes	
10	Tany, Wildacassandra	ESE Parent of a student at the school	No	Yes	<i>[Signature]</i>
11	Tany, Wildacassandra	Parent	No	Yes	<i>[Signature]</i>
12	Tany, Wildacassandra	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>[Signature]</i>
13	Toussaint, Lucine	ESOL Parent of a student at the school	No	Yes	

https://web01.browardschools.com/ospa/ospa-central2/sac-composition-school-sign-in-sheet-print.asp?school_number=0231&print_data=y

Broward County Public Schools: BCPS Central V2.0

SAC Sign in Sheet for Colbert ES (0231)

Date: _____ Time: _____

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Lazo Cassandra	Yes			<i>[Signature]</i>
2	Ferara Screen	yes			<i>[Signature]</i>
3	Shonta Appleton	yes			<i>[Signature]</i>
4	Shonta Mead	yes			<i>[Signature]</i>
5	Jacquelyn Bry	yes			<i>[Signature]</i>
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https://web01.browardschools.com/ospa/ospa-central2/sac-composition-school-sign-in-sheet-print.asp?school_number=0231&print_data=y

Agenda:

1. Welcome & Call to Order

- Opening remarks
- Review of agenda

2. Approval of Previous Minutes

- December SAC meeting minutes review
- Brief recap of prior discussion on the sensory room initiative

3. Follow-Up: Sensory Room Discussion (Continuation from December)

Purpose: To revisit ideas discussed previously and explore cost-effective next steps

Discussion Points:

- Summary of previously discussed sensory room items
- General cost ranges reviewed in December
- Clarification that SAC has approximately \$9,000 available, but does not intend to allocate the full amount to this project

4. Sensory Room Options & Cost-Effective Approaches

Review Sample Items (Examples):

- Flexible seating (bean bags, floor cushions, wobble stools)
- Sensory tools (fidget kits, weighted lap pads, sensory bins)
- Calming elements (lamps, wall decals, noise-reducing headphones)
- Storage solutions

Cost-Saving Strategies to Discuss:

- Phased purchasing (starting small, expanding later)
- Using existing furniture or materials
- DonorsChoose, grants, or community partnerships
- Prioritizing high-impact, low-cost items

5. Funding Considerations & Proposed Allocation Range

- Discussion of reasonable spending range (example: partial allocation rather than full fund usage)
- Determining whether SAC wishes to set a budget cap for Phase 1
- Identifying what expenses SAC may or may not fund

6. Project Timeline & Next Steps

- Discussion of when work on the sensory room could realistically begin
- Determining readiness (space availability, staffing, compliance)
- Identifying responsible parties or committees, if applicable

7. Principal's Corner

- Principal's input on feasibility, space considerations, and alignment with school priorities
- Administrative guidance on implementation

- School updates

8. Title I Liaison (Ms. Neat)

- Review of Title I compliance

9. Action Items & Assignments

- Summary of decisions made
- Next steps (research, pricing, compliance confirmation)
- Items to revisit at the next SAC meeting

11. Adjournment

MINUTES:

1. Welcome & Call to Order

The meeting was called to order at 2:15 PM by Ms. Howell.

2. Approval of Previous Minutes

The December SAC meeting minutes were reviewed. Ms. Howell provided a brief recap of prior discussions regarding the sensory room initiative. The minutes were approved as submitted.

3. Follow-Up: Sensory Room Discussion

Members revisited ideas from the December meeting. They reviewed previously discussed items and cost ranges:

- Flexible seating: bean bags, floor cushions, wobble stools (\$50–\$150 each)
- Sensory tools: fidget kits, weighted lap pads, sensory bins (\$20–\$60 each)
- Calming elements: lamps, wall decals, noise-reducing headphones (\$30–\$100 each)
- Storage solutions: shelving units, storage bins (\$50–\$120 each)

Members recommend checking existing classroom furniture for items that could be repurposed to reduce costs. It was reminded that the SAC fund balance is approximately \$9,000, but we agreed that the project would only allocate a portion of the funds initially.

4. Sensory Room Options & Cost-Effective Approaches

Members discussed strategies to reduce costs:

Phased purchasing: starting small, expanding later

- Using available materials or furniture already at school
- Seeking community donations or sponsorships, including local businesses and grants
- Prioritizing items that would have the greatest impact on student support

Ms. Smart suggested creating a sample list of items with estimated costs to present at the next meeting for final decision-making.

5. Funding Considerations

Members agreed that SAC funds should be partially allocated rather than fully spent. Ms. Neat suggested setting a Phase 1 budget cap to ensure funds remain available for other school initiatives.

6. Project Timeline & Next Steps

The council discussed a tentative timeline:

- Research and pricing: by the next SAC meeting
- Phased purchasing: to begin in late February or early March
- Space readiness: confirmed by Mr. McLeod before purchases
Members agreed to identify a committee to oversee materials and donations.

7. Principal's Corner

Mr. McLeod shared input on space feasibility and school priorities. He emphasized that the sensory room should align with student support goals and the overall school improvement plan. He suggested that any purchases maximize impact while staying cost-conscious.

8. Title I Liaison Update

Ms. Neat provided guidance on Title I compliance and clarified what funding could or could not support. She reminded members to ensure that any purchases align with federal guidelines.

9. Action Items & Assignments

- Ms. Lazo, Ms. Tany, Ms. Vergara: create a detailed list of potential sensory room items with costs
- All members: explore community donation and sponsorship opportunities
- Topic to be revisited at the next SAC meeting

11. Adjournment

The meeting was adjourned at 2:45 PM by Ms. lazo.