

Colbert Museum Magnet School Advisory Council (SAC) Meeting Agenda

Date: December 16, 2025

Time: 2PM

Location: Media Center

Presiding Officer: Ms. Shanteisha Howell, SAC Chairperson

MEMBERS Attendance:

- Ms. Shanteisha Howell (SAC Chair)
- Mr. Dorsett McLeod (Principal)
- Ms. Wilda Cassandra Tany (SAF Chair)
- Ms. Cassandra Lazo
- Mr. Benjamin B. Fallado (Secretary)
- Stephanie Vegara (PreK Representative)
- Ms. June Smart (BTU Steward)
- Additional members and parents present

Attendance:

★ SAC Sign in Sheet for Colbert ES (0231)

Date: 12/16/2025 Time: 12-10-25

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Fallado, Benjamin	SAC Secretary	Yes	No	<i>[Signature]</i>
2	Fletcher, Damia	Community / Business Representatives	No	No	
3	Howell, Shanteisha	SAC Chair	Yes	No	<i>[Signature]</i>
4	Lohnes, Ashley	Teacher	Yes	No	
5	Lopez, Maria	Non-Instructional Support Employees	Yes	No	
6	McLeod, Dorsett	Principal	<input checked="" type="checkbox"/>	No	<i>[Signature]</i>
7	Padilla, Gina	Parent	No	Yes	
8	Smart, June	BTU Steward (or designee)	Yes	No	<i>June S.</i>
9	Spence, Noelle	I-Zone Representative (must be a parent)	No	Yes	
10	Tany, Wildacassandra	ESE Parent of a student at the school	No	Yes	<i>[Signature]</i>
11	Tany, Wildacassandra	Parent	No	Yes	<i>[Signature]</i>
12	Tany, Wildacassandra	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>[Signature]</i>

Date: _____ Time: _____

SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
13 Toussaint, Lucine	ESOL Parent of a student at the school	No	Yes	
14 Vergara, Stephanie	Pre-K (if applicable - parent or certified teacher)	Yes	No	<i>Steph V.</i>
15 Williams-Maragh, Trecia	Gifted Parent of a student at the school	No	Yes	

★ SAC Sign in Sheet for Colbert ES (0231)

Date: 12/16/2025 Time: 2:10-2:45

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Cassandra LAZO	Yes			<i>CL</i>
2	Karmala Jackson	Yes	Yes		<i>Karmala Jackson</i>
3	Stephanie Vergara	Yes			
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Agenda:

School Advisory Council (SAC) Meeting Agenda

Date: December 16, 2025

Time: 2:15 PM – 2:45 PM

Location: Media Center

1. Call to Order – 2:15 PM

Ms. Howell

2. Approval of Previous Minutes

Review and approval of November SAC meeting minutes

3. Follow-Up Discussion: Sensory Room Initiative

Review of ideas discussed during the November meeting

Identification of potential materials and equipment for the room

Review of estimated costs for items

4. SAC Funding Discussion

Review of current SAC fund balance (approximately \$9,000)

Discussion on possible allocation toward the sensory room project

Consideration of cost-effective options and phased purchasing

5. Community Donations and Sponsorships

Continued discussion on obtaining donations or sponsorships from local businesses and community partners to support the sensory room and school pantry initiatives

6. Principal's Corner

Principal update and input regarding the sensory room project and school priorities

7. Next Steps / Action Items

Determine next steps for planning and possible timeline for the sensory room project

8. Adjournment – 2:45 PM

Minutes:

Call to Order

The meeting was called to order at 2:15 PM by Ms. Howell

Approval of Previous Minutes

The November SAC meeting minutes were reviewed. No corrections were noted and the minutes were approved.

Follow-Up Discussion: Sensory Room Initiative

The members continued the discussion regarding the proposed sensory room. Members reviewed and discussed specific items that could be included in the room, such as bean bag seating, sensory bins, fidget tools, weighted lap pads, calming lighting, and noise-reducing headphones. Storage options for organizing materials were also discussed.

Ms. Howell reviewed the current SAC fund balance of approximately \$9,000. It was discussed that while SAC funds may support the project, the council did not plan to allocate the entire balance toward the sensory room. Members discussed the possibility of purchasing materials in phases and continuing to explore community donations or sponsorships to assist with obtaining additional items.

School Pantry Discussion

The council briefly revisited the previously discussed school pantry initiative. After discussion, members agreed to hold off on moving forward with the pantry at this time while the council focuses on planning and developing the sensory room project.

Principal's Corner

During Principal's Corner, Mr. Mcleod shared additional input regarding potential space for the sensory room and emphasized the importance of ensuring that the project aligns with the school's overall goals and student needs.

Next Steps

Members agreed to continue thinking of items for the lists, cost estimates, and possible donation opportunities related to the sensory room project. The topic will be revisited at a future SAC meeting.

Adjournment

The meeting was adjourned at 2:45 PM by Ms. Lazo.