

Wilton Manors Elementary School
School Advisory Council/ School Advisory Forum
Wednesday, November 5, 2025, 6:00 PM
Minutes

1. Welcome

- Ms. Trawick called the meeting to order at 6:05 PM. The motion was seconded by Ena Garcia

2. Approval of minutes of October 1, 2025, minutes

- Roberta Swartzbaugh motioned to approve the minutes.

3. **SAC Chair Updates**

- Ms. Trawick reviewed the purpose and impact SAC has on the school community and thanked everyone for their attendance and continued support.
- This is our SAC/ SAF combined meeting.

4. **School Improvement Plan Updates**

- Students attended a SEAS Field Trip- "Why Mosquitos Buzz in People's Ears." SEAS is a free curriculum program through Broward Center for the Performing Arts that enriches students through the arts.
- Through SEAS, the students also had an in-house program called "Jazz Slam" which gave them the history of jazz music.
- The last week of October we celebrated our anti-drug awareness Red Ribbon Week. This week focused on healthy lifestyles and awareness.
- We also celebrated breast cancer awareness with the mammogram van visiting the school, the department of health and a variety of vendors meeting with staff to teach about breast cancer health and healthy lifestyles.
- The clubs and extracurricular activities available are:
 - i. Student Council
 - ii. Robotics
 - iii. Basketball
 - iv. Spirit Squad
- The CPST (Collaborative Problem-Solving Team) has begun meeting to assist those students in need of additional help either in academics or behavior. These recommendations are based on student scores on FAST, iReady- diagnostics, or teacher observations.
- The Department of Health came out to provide free dental check ups and cleaning to students that signed up. All services were provided by Dept. of Health personnel.
- Ms. Opdam, our guidance counselor has started small groups and individual sessions with students and families in need.

- Wilton Manors has an instructional review October 22, 2025. The purpose of an Instructional Review is to give District staff and peer administrators the opportunity to see the wonderful things Wilton Manors is accomplishing. They offer areas to grow and comment on our areas that we shine.
- Training for Staff- For our continued professional development and growth, we have had the following training opportunities:
 - i. Magnetic/ iReady Training
 - ii. IB – PYP Training and vertical planning
- We will be starting our Food Drive for those community families in need.

5. Principal's Message

- Mr. Eligon attended a data dive at the district. He was given 3 minutes to discuss statistics, and the direction Wilton Manors is growing. He reports that attendance is up compared to last year and that we are trending higher in learning gains.
- The Instructional Review was also positive. The visitors were able to see authentic views of the classrooms and the wonderful interactions between students and staff. The real stars were the students. They were able to talk about their learning and were very respectful. That is a testament to the hard work the teachers have put in.
- Thank you, PTA, for the wonderful job with the “Not so spooky” movie night Spooktacular event and the Panda Express fundraiser. Both events had a large turnout.
- We are continuing with lock down drills and practice as they should be “muscle” memory for our students. Keeping schools safe is our top priority.
- Artificial intelligence (AI) is here to stay. It can be scary but teaching everyone, including students how to use it is the top priority. Mr. Eligon discussed being aware of our children’s exposure to social media, chat groups, and their online presence. Monitor what your children are doing.
- Cold weather is coming. Please ensure that the students are dressed appropriately for the weather and look in the lost and found for sweatshirts, jackets and items left.

6. SESIR

- SESIR is the discipline codes that are sent off to the state. They are bigger events including fights, trespassing, and even theft. There are **no** SESIR incidents this month. Ms. Most discussed that making threats is taken seriously and that it must be investigated. These reports and findings can stay on a student's record for their entire educational career.

7. **Title I-** Ms. Trawick introduced Title I and the role of Title I:

- The SIP Plan for Wilton Manors is in the front office and online at the official Wilton Manor's school website.
- The Title I Addendum has been approved and is available for review as well.
- Continue to be on the look out for Title I training and events. This includes Parent University and upcoming events such as getting ready for college applications. (Handout).Ms. Trawick posts these events on the school website and Class Dojo for Wilton Manors.)
- Our Title I Pubic Meeting took place last month with Ms. Trawick and Ms. Most. We will continue to involve all stakeholders in the meeting and value their input.

8. **Reports/Speakers**

- **SAF-** At the October meeting, the following were discussed:
 - Facilities repairs and the new Maximo system. Many schools are having issues with ensuring outstanding facilities requests are being addressed. After speaking with Ms. Beverly, the priority items are being addressed by the district. There is a new facilities request system called Maximo that has been introduced. It prioritizes needs and replaces the classing in of every ticket.
 - Lunch applications are still being accepted for Title I schools. In addition, the Angel Funds were discussed. The Angel Funds are monies allocated to assist students in need of funds to pay for lunch if they are in need. (Approximately \$500.) It should be noted that each school was provided with a set amount provided with that amount, it is the school that has to pay the outstanding balances.
 - The district discussed the increase of A and B schools. They attribute part of this to the adoption of approved materials and rigor on the part of the teachers.
- **ESE -** The camera policy in specific classrooms was addressed again. There is very specific protocol that must be followed.

9. **Questions and concerns**

- **The question of iReady usage.** A parent asked about the amount of iReady the students should be using and if they are allowed to use iReady at home. Mr. Eligon stressed that the optimal time for learning on iReady is 45-50 minutes per week. The students receive that in school. After 50 minutes, the program is not as effective as designed.

Nickole Trawick motioned to end the meeting at 7:12 PM. The motion was seconded by Katie Jensen.