



South Broward High School
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FROM: Alexander Francois, Principal
SCHOOL: South Broward High School
DATE: 12/5/2025
SUBJECT: SAC Membership Compliance and Quorum Requirements

In accordance with Section 1001.452, Florida Statutes, and SBBC Policy 1403, each School Advisory Council (SAC) must maintain a balanced membership representing all required stakeholder groups. At this time, our SAC membership is not fully in compliance because we have been unable to fill certain required positions despite making every effort to do so.

Please note that the school has actively sought a parent/teacher/stakeholder to serve in these roles; however, we have not yet been successful. We will continue to make every effort to recruit and appoint individuals to these positions.

Until these positions are filled, it is important to understand that quorum calculations must include the missing positions. For example, if your SAC is comprised of 13 members but you are missing your ESOL parent, your quorum number (50% plus 1) must be based on 14 members to account for the vacant position.
Current Vacant SAC Position (Check all that apply)

- BTU Steward
- Community/Business Representative
- Community School Representative (if applicable)
- ESE Parent (only if school has 10 or more ESE students)
- ESOL Parent (only if school has 10 or more ESOL students)
- Gifted Parent (only if school has 10 or more Gifted students)
- I-Zone Representative (must be a parent)
- Non-instructional Support Employees
- Parents
- Pre-K Representative (if applicable – parent or certified teacher)
- Principal
- SAC Chair
- SAC Secretary
- SAF Chair
- Students (required for high schools/adult centers)
- Teachers