

South Broward High School

School Advisory Council (SAC) Meeting Minutes

School Advisory Forum (SAF) Meeting Minutes

Monday, September 29, 2025, at 3:00 p.m.

Location: Innovative Learning Commons (Media Center)

Call to Order: Chair *Ryan Perez Rodrigues* called the meeting to order at 3:09 p.m.

Introduce Agenda & Establish Quorum: Ms. Felicia Roach moved to approve the agenda as amended. Ms. Candice Bredwood seconded the motion. The motion carried.

Approval of August 2025 Meeting Minutes and SAF Bylaws: No corrections or amendments were proposed to the August 2025 Meeting Minutes. Ms. Janice Waite moved to approve the SAF Bylaws and the August 2025 meeting minutes. Ms. Jessica Sanchez seconded the motion. The motion carried and was unanimously approved.

Member Vote: Outgoing & Interim Chair: The Current Chair, Mr. Perez Rodrigues, announced his resignation due to personal reasons. A process was introduced to elect a new SAC Chair with an interim period, as outlined in Robert's Rules of Order. The floor was opened at 3:08 p.m. for nominations. Ms. Franklin was nominated by Mr. Alexander Francois. The floor was closed at 3:12 p.m. for nominations. No other nominees came forward or were nominated by members. A motion was brought forth by Mr. Bruce Couch and seconded by Ms. Jonell Williams to approve Ms. Franklin as the interim SAC Chair, with Mr. Perez Rodrigues retaining the chairship until the November 2025 meeting. The motion carried and was unanimously approved.

As discussed by Chair Perez Rodrigues, he will co-chair the October meeting with Ms. Franklin, and she will assume the mantle of SAC at the November meeting. Mr. Perez Rodrigues stressed he will continue to assist Ms. Franklin with both the Waiver Process and the A+ Monies Distribution Process to ensure our SAC, SAF, and School remain in compliance with all District Mandates and State Statutes.

Principal's Report

Mr. Alexander Francois reported that the auditorium sound installation is currently underway and is expected to be completed by October. He noted that school repainting is scheduled but remains pending district coordination. Additionally, the preservation of historic murals will be addressed in an upcoming planning meeting with the project manager. Mr. Francois also shared details about the Harvest Drive, scheduled for November 18, 2025, with the goal of supporting 130 families by providing groceries. The school will once again serve as the designated zone hub for this initiative.

School Environment Safety Incident Reporting (SESIR):

Chair Perez Rodrigues shared that a total of 20 incidents were recorded. The most frequent issues included tobacco possession or use (9 cases) and drug possession or use (7 cases). Additional incidents involved two physical attacks, one case of sexual harassment, and one instance of threat or intimidation. It was noted that the school's overall incident count was

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significantly lower than that of several other high schools, with one school reporting as many as 50 events.

School Accountability Funds:

Chair Perez Rodrigues reported that the remaining funds for the 2025–26 school year total \$5,760.20, with no expenditures to date. These funds may be earmarked for Edmentum credit recovery, pending confirmation or request by the Administration or the Class of 2026 Team. Additionally, it was noted that the district will provide 75 Edmentum licenses for the school year.

SAF Business:

Ms. Janice Waite discussed the new policies under review at the District, including revisiting the Cell Phone Policy at the October 2025 Board Meeting. Paper copies of the Exceptional Student Education policies for Students with Disabilities were provided to the SAF and SAC. Members were encouraged to speak with Board Members, School Leaders, and District Leaders if there were any concerns.

The discussion also focused on the upcoming surveys distributed to parents and students. The District aims to gather data to track its progress toward achieving community goals. Parents were encouraged to fill out the survey and to collaborate with their students to complete their own separate survey. The District is asking for honest feedback as it seeks to improve processes, procedures, and policies.

School Improvement Plan:

Chair Perez Rodrigues provided 10 hard copies of the SIP, as well as access to the digital version via a QR code on the school website. The SIP includes the executive summary, budget overview, schoolwide Reading Plan, MTSS and Behavior Plans, and a School Counseling plan. The document is largely complete, with mid-year and end-of-year evaluations still pending.

Academic Department Updates:

AP Williams reported that the district instructional walkthrough was completed, with pacing identified as a continued focus area. Teachers are encouraged to remain aligned with district pacing guides.

Regarding PM1 testing results, the school's performance has improved by 4% compared to last year, indicating progress toward achieving an "A" rating.

For Cambridge testing, retakes are in progress. The rescore fee was clarified as £120 (British Pounds), correcting the earlier figure of \$44 (U.S. Dollar). The website (eStore) has been updated to reflect this corrected information.

Future Meeting Dates:

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The SAC discussed potential dates for upcoming meetings. The upcoming meeting dates are as follows: October 27, November 17, January 26, February 23, April 27, and May 18.

Adjournment:

A motion to adjourn the meeting was made by Ms. Marina DeCicco and seconded by Ms. Candice Bredwood. The motion carried, and the meeting adjourned at 3:28 p.m.

DRAFT MINUTES