West Hollywood Elementary School

School Advisory Council Meeting (SAC)
2:40 pm

School Advisory Forum
Immediately following at 3:10 pm

Wednesday
October 7, 2026

Location:
Media Center

Celebrating HISPANIC MONTH

CULTURE • HERITAGE • COMMUNITY • BRIGHTER TOGETHER

WEST HOLLYWOOD ELEMENTARY

AGENDA

October 7, 2026

- Introductions
- School Mission and Vision
- Principal's Report
- Accountability Funding
- School Improvement Plan – Reading
- School Improvement – Math
- Title 1 Addendum
- School Environmental Safety Incident Reporting (SESIR) Data
- Student Exceptional Education
- Stakeholders' Suggestions/Input

Celebrating Hispanic Heritage Month



West Hollywood Elementary School

School Advisory Council (SAC) Meeting Minutes

Date: October 7
Location: West Hollywood Elementary School
Meeting Type: School Advisory Council (SAC) Meeting
Call to Order: 2:40 PM
Adjournment: 3:12PM

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1. Welcome and Opening

The meeting opened with a review of the school's vision, which focuses on building a school community that fosters leadership, lifelong learning, career success, opportunities for students to achieve their maximum academic potential, and the development of social and lifelong skills necessary to become engaged global citizens.

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2. Principal's Report

The principal shared that West Hollywood Elementary is off to a great start.

School highlights included:

- Pre-K and Kindergarten students participated in in-house learning experiences involving butterflies and turtles.
- The school has begun recognizing students for assessment achievement.
- Students demonstrating proficiency were celebrated with an ice cream social.
- Future celebrations will also recognize students who demonstrate academic growth.
- Students will be recognized for achievement on ELA unit assessments.
- The school will continue its traditional Vocabulary Parade.
- Math and ELA interventions are currently up and running.

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3. School Grades and FAST Assessment Overview

Information was shared regarding Florida school grades and how school performance is measured.

The presentation reviewed the following:

- School grades consider multiple measures of student success, including student achievement and student growth.
- FAST assessments are administered through PM1, PM2, and PM3.
- PM1 provides information about where students begin.
- PM2 monitors progress.
- PM3 measures end-of-year learning and is used in the school grade calculation.
- Statewide assessments discussed included FAST, the Statewide Science Assessment, and the Florida Alternate Assessment (FAA).
- At least **95% of eligible students must participate in testing** for the school to receive a school grade.
- Families can use student assessment reports to review overall performance, achievement levels, strengths, and areas for improvement.

The importance of student attendance during state testing was emphasized.

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4. Reading/ELA Update

The schoolwide **ELA proficiency goal is 55%**.

Current instructional supports include:

- Common planning on Mondays and Tuesdays
- Wednesday front-loading sessions
- Push-in instructional support
- Continued identification of students requiring additional assistance
- Providing appropriate assessment support for ESOL students

Staff members were encouraged to communicate when additional student support is needed.

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5. Math Update

The schoolwide **Math proficiency goal is 65%**.

Staff discussed ongoing data conversations and the identification of students needing additional instructional support. More in-depth conversations around data are expected as the school year progresses.

The cumulative math assessment sequence was reviewed:

- Topics 1–3
- Topics 1–7
- Topics 1–11
- Topics 1–14

The Topics 1–14 assessment will serve as a cumulative assessment of content taught throughout the school year.

Additional math supports include:

- Tuesday planning sessions
- Wednesday math front-loading sessions
- Continued student data discussions
- Identification of students requiring additional instructional support

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6. Assessment and Testing Expectations

Staff discussed the importance of building effective testing habits early in the school year.

Teachers were encouraged to:

- Teach students how to pace themselves during assessments.
- Establish clear expectations for completing assessment questions.
- Monitor students while they work.
- Observe student testing behaviors and take notes to inform instruction.
- Use observations and assessment results to identify areas requiring reteaching.
- Reinforce productive testing habits and discourage students from simply clicking through computer-based assessments.

The overall emphasis was on explicitly teaching students how to approach assessments strategically so appropriate testing habits are established early.

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7. School Improvement Plan with Title I Addendum

The **School Improvement Plan with Title I Addendum** was reviewed with all in attendance.

The team reviewed:

- Strategies currently in place to ensure high-quality instruction in the classroom.
- How funds are used to provide professional development opportunities for teachers and support continued professional learning.
- Support for students identified as neglected, including referral to the school social worker.
- Instruction for ESOL students by ESOL-endorsed teachers.

Parents and other stakeholders were provided an opportunity to give input regarding the School Improvement Plan.

No parental input was provided during the meeting.

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8. School Safety / SESIR Update

Information was provided regarding School Environmental Safety Incident Reporting (SESIR).

Staff discussed that certain incidents must be reported to the state, including examples such as:

- Drug possession
- Weapon possession
- Battery

At the time of the meeting, one qualifying student-on-student incident had been reported.

Threat-related situations were also discussed, with clarification that the threat-related process is separate from SESIR incident reporting.

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9. ESE / ASD Update

An update was provided regarding ESE students and ASP classrooms.

Highlights included:

- Paraprofessionals are participating in ongoing training.
- Additional training will occur during the Employee Planning Day.
- Training will focus on strategies for effectively supporting students.
- Some students are being mainstreamed into general education classrooms for portions of the instructional day.
- Staff are exploring additional opportunities for students to receive appropriate instruction within general education settings.
- ESE student data is being reviewed to identify students who may demonstrate learning gains and to determine appropriate goals.
- Staff have worked with district personnel to review student information and instructional needs.

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10. Debate Club Update

The school's Debate Club was highlighted as an opportunity for students to develop communication skills.

- More than **30 students** are participating in the Debate Club.
- Students are preparing for their first competition.
- The first competition is scheduled for **November 12 at Western High School**.
- Chaperones and judges are needed.
- Judges will need to be at Western High School by **2:00 p.m.**
- In previous years, chaperones departed with students at approximately 12:30 p.m. The exact departure time for this competition had not yet been determined.
- Additional information will be shared as the competition approaches.

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11. Media Center / Library Update

An update was provided regarding the school library and media center.

The library has completed a significant weeding of outdated materials to bring the collection into compliance.

- The collection previously contained approximately **8,850 books**.
- Following the removal of outdated materials, approximately **4,979 books** remain.
- The library was reported to now be in compliance with collection requirements.
- The average age of the current collection was reported as approximately **2013**.
- New materials will be ordered to update the collection.

- Future purchasing will focus on areas needing updated materials, including recreation and general fiction.
- Folklore and general customs will continue to be reviewed as part of the library's strategic weeding process.

The media center is also supporting instruction through:

- ELA pull-out support
- Mathematics support
- Multiplication support in the upper grades

Staff members were encouraged to reach out when additional assistance is needed. Teamwork, clear procedures, communication, and supporting one another were emphasized.

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12. YMCA After-School Program Update

Angela Jennings introduced herself as the YMCA Program Director and provided an update regarding the YMCA after-school program.

Key information included:

- The program is currently fully staffed with teachers.
- Employment opportunities may be available at other YMCA sites for individuals interested in positions.
- YMCA staff are available during regular program days.
- YMCA programming also continues on **early release days**.
- Staff and families may contact the site supervisor with questions or concerns, with the program director also available for additional assistance.
- YMCA staff may be able to support or volunteer for school activities when adequate advance notice is provided so scheduling can be coordinated.

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13. School and Community Collaboration

Throughout the meeting, staff and community partners emphasized the importance of teamwork, communication, and collaboration in supporting students and families.

Continued collaboration was encouraged across:

- Classroom instruction
- Math and ELA interventions
- ESE services
- Media center support
- Student activities
- After-school programming

Follow-Up Items

Academic Achievement

- Continue monitoring progress toward the **55% ELA proficiency goal**.
- Continue monitoring progress toward the **65% Math proficiency goal**.
- Continue identifying students requiring intervention or additional instructional support.
- Continue data discussions as additional assessment information becomes available.

Assessment

- Continue reinforcing appropriate testing habits and pacing.
- Ensure students receive appropriate support during assessments.
- Continue providing appropriate support for ESOL students.
- Prepare for upcoming cumulative math assessments.
- Emphasize student attendance during state testing to support the **95% testing participation requirement**.

School Improvement Plan / Title I

- Continue implementing strategies identified in the School Improvement Plan to support high-quality classroom instruction.
- Continue using applicable funds to support professional development and teacher learning.
- Refer identified students needing specified support to the school social worker.
- Ensure ESOL students receive instruction from ESOL-endorsed teachers.
- Continue providing parents and stakeholders opportunities to provide input regarding the School Improvement Plan.

Interventions

- Continue Math and ELA intervention programs.
- Continue Tuesday math planning sessions.

- Continue Wednesday front-loading sessions.
- Continue push-in instructional support.

ESE / ASD

- Continue paraprofessional training.
- Provide additional training during the Employee Planning Day.
- Continue reviewing ESE student data and learning-gain opportunities.
- Continue exploring appropriate general education opportunities for identified students.

Debate Club

- Identify judges and chaperones for the **November 12** competition.
- Finalize transportation and departure information.
- Communicate final competition logistics to participating students, staff, and families.

Media Center / Library

- Begin purchasing updated library materials.
- Prioritize areas identified as needing updated materials.
- Continue the strategic review and weeding of the collection.
- Continue supporting ELA and upper-grade mathematics instruction.

YMCA

- Continue communication between school personnel and YMCA staff.
- Provide advance notice when YMCA assistance or volunteers are requested for school activities.
- Continue communicating YMCA availability on early release days to families as needed.

Adjournment

- Meeting was adjourned at 3:12 PM

☆ SAC Sign in Sheet for West Hollywood ES (0161)

Date: 10/7/26 Time: 2:40

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andre, Ashley	Community / Business Representatives	No	No	
2	Atkins-Brown, Gretchen	Principal	Yes	No	
3	Basant, Anushka	I-Zone Representative (must be a parent)	No	Yes	
4	Conde, Esrain	ESOL Parent of a student at the school	No	Yes	
5	Gonzalez, Natasha	Parent	No	Yes	
6	Jennings, Angela	SAF Chair (or designee) Parent of a student at the school	No	Yes	
7	Matos, Stephanie	Parent	No	Yes	
8	Mocombe, Tiara	SAC Co-Chair	Yes	No	
9	Moise, Marta	SAC Secretary	Yes	Yes	
10	Myers, Lillian	Teacher	Yes	No	
11	Myers, Mark	SAC Co-Chair	Yes	No	
12	Seunarine, Rebecca	ESE Parent of a student at the school	No	Yes	
13	Sherrod, Wynton	Parent	No	Yes	
14	Swanson, Althea	BTU Steward (or designee)	Yes	No	
15	Zamudio, Cristina	Pre-K (if applicable - parent or certified teacher)	Yes	No	

☆ SAC Sign in Sheet for West Hollywood ES (0161)

Date: 10/7/26 Time: 2:40

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	[illegible]	✓			
2	Katherine Garcia				
3	Tenon Fulton				
4	Terencia Ponsford				
5	Janice Campbell				
6	CHARLEE ANDERSON				
7	MARTA MOZO				
8	Jeffrey Gorley				
9	Althea Raphael				
10	Rebecca Miller				
11	Alexandra Good				
12	Lillian Myers	✓			
13	LaTisha Rale				
14					
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