



**West Hollywood Elementary School
School Advisory Council Agenda
February 18, 2026**

- I. Welcome**
- II. Approval of January Minutes**
- III. School Improvement Plan**
 - A. BCPS Customer Service Survey**
- IV. Title 1 Updates – Ms. Rubinstein**
 - A. Review and Develop School Wide Plan (B5)**
 - B. Revisions for PFEP, Parent Involvement Plan/Allocation (F4)**
 - C. School Parent Compact: Review and Develop (G4)**
 - D. Parent Survey: Review and discuss Results (H3)**
 - E. Review Parent Family Engagement Plan (H3)**
- V. Principal’s Report – Mrs. Palacios**
 - A. School Recognition Funds \$1,331.00**
 - B. Accountability Funds - \$3,463.85**
 - C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2025-2026**
- VI. Other Business**
- VII. Adjournment**



**West Hollywood Elementary School
School Advisory Council Minutes
January 21, 2025**

- I. **Welcome** – Ms. Rubinstein gave a warm welcome to all in attendance and started the meeting at 5:30.
- II. **Approval of December Minutes** – Ms. Rubinstein reviewed the December Minutes. She motioned to approve the minutes. Mr. Myers seconded the motion. The motion passed.
- III. **School Improvement Plan**
 - A. **Science Plan – Ms. Rubinstein** - Science data from the school year is unique because only 5th grade gets a score for science since they are the only state tested grade in this content area for our school. In 2022-2023 year, 57 students were tested and 7 were proficient (level 3 or above) (12%) were proficient. For the 2023-2024 school year, we departmentalized in grades 4-5 for science. There is a dedicated Reading, Math, and Science teacher that the students rotate through. 46 kids were tested last year and 25 were proficient (54%). We jumped from 12% to 54%! Last year, we departmentalized in grades 4-5 again, but also half of 3rd grade had a departmentalized rotation. Last year we achieved 50% proficiency in science, so although we fell 4 points from the previous year, our growth has sustained. Our 3rd grade is no longer departmentalized due to staff members going on leave. Our goal is to continue to build on the foundation we have and get 65% of our students to be proficient on the statewide science assessment. We are going to work toward those goals using targeted small group instruction and science labs.
- IV. **Title 1 Updates – Ms. Rubinstein**
 - A. **Review and Develop Parent and Family Engagement Plan (E4) –**
 1. Ms. Rubinstein reviewed the current year's PFEP and introduced the PFEP for the upcoming year.
 2. The floor was open, and parents were given the opportunity to provide input on the plan and give suggestions or activities they would like to incorporate. However, parents indicated that the PFEP should remain status quo. No suggestions were given.
 3. Ms. Rubinstein reviewed the current School-Parent Compact.
 4. The upcoming School Wide Parent Compact was developed.
 5. The floor was open, and parents were given the opportunity to make suggestions for the Compact. No suggestions were given.
- V. **Principal's Report – Mrs. Palacios**
 - A. **School Recognition Funds \$1,331.00** - Mrs. Palacios shared with everyone that the School Recognition Funds amount is \$1,331.00.
 - B. **Accountability Funds \$3,463.85** - Mrs. Palacios shared with everyone that the Accountability funds amount is \$3,463.85. We held a vote to use these funds to try and fund camps for students for tutoring after school with the teachers. All 8 members of the SAC committee in attendance voted in favor of this decision.

- C. **School Environmental Safety Incident Reporting Database (SESIR) for the school year 2024-2025.** - Mrs. Palacios shared with everyone that there haven't been any new incidents since the last meeting.
- D. **iReady AP2 Results** – Mrs. Palacios shared our iReady Diagnostic 2 is underway and once everyone completes the assessment, we will begin to gather and review the data.

VI. Other Business – No other business currently.

VII. Adjournment – Ms. Rubinstein adjourned the meeting at 6:00PM.



**West Hollywood Elementary School
School Advisory Council Minutes
February 18, 2026**

- I. **Welcome** - Ms. Rubinstein welcomed all in attendance and started the meeting at 5:31.
- II. **Approval of January Minutes** - Ms. Rubinstein motioned to approve the minutes; Mr. Vergara seconded the motion. The motion passed.
- III. **School Improvement Plan**
 - A. **BCPS Customer Service Survey** - Mrs. Rubinstein shared that the BCPS Annual Customer Survey window opens soon. A memo should be released soon, which contains all the information needed (flyers, codes, links, etc.) for us to conduct Parent, Staff, and Student surveys over the next two months.
- IV. **Title 1 Updates – Ms. Rubinstein**
 - A. **Review and Develop School Wide Plan (B5)**
 - Parents were given a copy of the School Improvement Plan and Title 1 Addendum.
 - Ms. Rubinstein and Mr. Myers reviewed the PM2 ELA and Math FAST data and school-wide plan (SIP with Title 1 Addendum).
 - The current plan was reviewed.
 - Parents and families had the opportunity to discuss suggestions or recommendations for the upcoming school year plan. (SIP with Title 1 Addendum)
 - Parents and families did not provide any suggestions.
 - B. **Revisions for PFEP, Parent Involvement Alan/Allocation (F4)**
 - Ms. Rubinstein gave parents and families the amount the school currently had allocated for parent involvement and discussed how those funds were used.
 - Ms. Rubinstein explained funds were used to fund our Title 1 Family Nights for beverages, food, and any supplies we use to make our family nights engaging.
 - Ms. Rubinstein opened the floor for parents and families to provide any suggestions for spending the funds next year.
 - Parents agreed to use the funds the same way.
 - C. **School Parent Compact: Review and Develop (G4)**
 - Ms. Rubinstein provided a copy of our current Parent Compact to all the families to review.
 - Ms. Rubinstein reviewed the current plan.
 - Ms. Rubinstein asked if there were any changes that they would like to make to the parent compact for the upcoming school year.
 - No suggestions were given and parents agreed to keep it the same.
 - D. **Parent Survey: Review and discuss Results (H3)**
 - Ms. Rubinstein shared the results of the Title 1 Survey. This year, we collected 51 responses. The areas rated highest are: I feel welcomed at my child’s school (97.4%), I know how to contact my child’s teacher (100%), The information from my child’s school is

given in a language that I understand (95%), I feel that teachers, principals, and other school staff are willing to communicate with me. (93.2%)

- The top areas that we can improve are: My child's school has asked my advice on how they can best teach my child. (28.6% not applicable or disagreed) I often receive information from my child's school about the Florida State Standards (18% disagree) I often receive information from my child's school about how to keep track of my child's progress. (10.9% disagree)
- Ms. Rubinstein provided the parents with the standards for each grade level and provided the parents resources on the FLDOE website.
- Ms. House presented how to track their child's progress through FOCUS.
- Ms. Rubinstein explained with each state test and I-ready test, they will be sent home the results and to speak to their child's teacher regarding the information presented on the report.
- Parents didn't provide any input regarding the survey results.
- Due to our district's transition to the Science of Reading curriculum, resources have been updated and will be distributed to parents. Teachers share Florida State Standards results and explain the meaning of scores with parents during individual conferences. However, parents need additional guidance with accessing district and FLDOE websites.

E. Review Parent Family Engagement Plan

- Ms. Rubinstein provided a copy of the current Parent Family Engagement Plan to each family.
- Ms. Rubinstein reviewed the current one and asked parents if they would like to change anything for the upcoming year.
- The floor was open, and parents agreed that the PFEP should stay the same.

V. Principal's Report – Mrs. Palacios

- A. School Recognition Funds \$1,331.00** – See next item.
- B. Accountability Funds - \$3,463.85** - Ms. Palacios shared that these funds were voted on last meeting to use for after-school academic camps. We are currently trying to make a schedule that fits our current budget.
- C. School Environmental Safety Incident Reporting Database (SESIR) for the school year 2025-2026** – No new incidents currently.

VI. Other Business – None at this time.

VII. Adjournment – Ms. Rubinstein adjourned the meeting at 6:01pm.

SCHOOL NAME: West Hollywood Elementary School

TITLE OF THE WORKSHOP: Title 1 Family Night - Reading Under the Stars

DATE: 02/18/2026

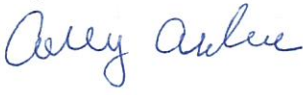

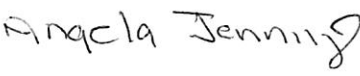



TIME: 5:30-7:30 PM

Name	Signature	Attendee Title	Student Name	Email Address	Telephone Number
Aileen Salvelius			Eyo Phillips	shinelocce@qmail.com	782-4202
Troy Farnes			Ava Martin	kwim@tsc.com	782-543-7000
Josiah Martinez		Parent / Mom	Samy Aparicio	pinkbevent@aimail.com	415-972-4262
Kenline Merzer		Parent	Luke Cameron	cameronk14@att.net	415-724-6881
Kyrtle Cameron		Grandmother	Henry Moore	mxygok@ohio.com	954-655-5178
Lejda Simons			Xavier Moore		
Lejda Simons		Grandmother	Evon K-McFaul	cthyne@820347@yahoo.com	
Catherine McFarland		Grandmother	Isaiah K-McFaul		
Maryanna Reilly		Grandmother	Lucia Cottone	Margaret Peela 21 @ gmail.com	
Maryanna Reilly		Grandmother	Lucia Cottone		
Rebecca Seaman		Mother	Harry King	hking@bbs.com	415-556-5128
Rebecca Seaman		Mother	Harry King	hking@bbs.com	415-556-5128
Titiana Walker		Mom	Isaiah Joseph	titianawalker@gmail.com	754-779-4750
Titiana Walker		Mom	Isaiah Joseph	titianawalker@gmail.com	754-779-4750
Lily Burton		Mom	Liam Burton		
Lily Burton		Mom	Liam Burton		
Piero Burdara		Son	Piero Burdara		
Piero Burdara		Son	Piero Burdara		
Josiah Ortiz		Mom	Piero Burdara		
Josiah Ortiz		Mom	Piero Burdara		

☆ SAC Sign in Sheet for West Hollywood ES (0161)

Date: 2/18/26

Time: 5:30

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Andre, Ashley	Community / Business Representatives	No	No	
2	Basant, Anushka	I-Zone Representative (must be a parent)	No	Yes	
3	Conde, Esrain	ESOL Parent of a student at the school	No	Yes	
4	Jennings, Angela	SAF Chair (or designee) Parent of a student at the school	No	Yes	
5	Matos, Stephanie	Parent	No	Yes	
6	Mendoza, Ruth	Non-Instructional Support Employees	Yes	Yes	
7	Myers, Mark	SAC Co-Chair	Yes	No	
8	Palacios, Lina	Principal	Yes	No	
9	Rubinstein, Amber	SAC Co-Chair	Yes	No	
10	Sherrod, Wynton	Parent	No	Yes	
11	Tyler, Mozella	BTU Steward (or designee)	Yes	No	
12	Vincent, Silva	ESE Parent of a student at the school	No	Yes	
13	Zamudio, Cristina	Pre-K (if applicable - parent or certified teacher)	Yes	No	