

Hollywood Central Preparatory K-8

School Advisory Council Meeting Minutes September 24, 2025

1. Call to Order/Introductions

The meeting was called to order by Ms. Nunez at 3:15 p.m.

2. SAC Appointment of Officers / Nominations

The floor was opened for parent nominations to the School Advisory Council (SAC).

- Parents nominate and vote for parent representatives. The number of parent representatives determines the number of instructional representatives, with one more parent than instructional members required.
- Explanation of SAC vs. SAF:
 - SAC (School Advisory Council) focuses on academic initiatives, data, budgeting, and instructional improvement.
 - SAF (School Advisory Forum) discusses district-wide operational matters such as calendars, traffic issues, etc. SAC is academic; SAF is operational.

Parent Nominations:

- Sarah Dopson O'Connor – nominated by Samantha Bright. Accepted nomination
- Amanda George – Nominated by Samantha Bright. Accepted nomination.
- Samantha Bright – Self-nominated. Accepted.
- Latoya Ward – Nominated and accepted.

Motion to approve the officers was made by Ms. Nunez; Ms. Centrone seconded the motion, with none opposed.

Special Representative Roles:

- Discussion took place regarding filling in the following roles:
 - ESE Representative
 - Gifted Representative
 - ESOL Representative
 - IZ Representative (attends area meetings and reports back)
- No final appointments were made during this meeting; roles will be filled as parents are identified.

Instructional & Non-Instructional Elections:

- Teacher and non-instructional representative elections are scheduled for the following week to complete SAC composition.

SAC Officer Appointments:

- After numerous outreach attempts to the community, faculty, and staff, few nominations were received during the meeting. The October SAC meeting will consist of the nominations and appointments of officers, so that the SAC council composition will be fully established at the meeting.

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3. Approval of Previous Meeting's Minutes

- Minutes from the May SAC Meeting were reviewed.
- Motion to approve: Latoya Ward
- Second: Christine Centrone

Vote: All in favor – Aye. Opposed – None.

4. Presentations - Title I Overview (Mr. Horowitz)

Mr. Horowitz provided an overview of Title I and the Title I Addendum.

- Title I funding is based on the percentage of students qualifying for free and reduced lunch. This funding supports staffing, instructional materials, professional development, and parent engagement events.
- Parents are encouraged to complete the Free and Reduced Lunch application to maximize Title I funding and access programs.
- Currently, the school is 11% approved in Title I documentation—typical for this time of year. The goal is 100% compliance by March to avoid financial penalties.
- The Title I Addendum includes a review of:
 - Parent & Student Compact
 - Schoolwide Positive Behavior Plan
 - Parent and Family Engagement Plan
 - Comprehensive Reading Plan
 - Budget review and stakeholder input
 - The Compact outlines responsibilities for students, parents, and the school to ensure accountability.
- Each SAC meeting will review one or more Title I documents to ensure compliance and stakeholder engagement.

5. School Improvement Monitoring Plan & Stakeholder Feedback (Ms. Centrone)

Principal Centrone provided a comprehensive update:

Academic Data:

- FAST PM1 Assessment results show significant improvement compared to last year:
 - Kindergarten: 11% proficiency in early literacy (good starting point)
 - First Grade: 14% proficiency
 - Second Grade: 9% proficiency in reading (higher than last year)
 - Third Grade: 24% proficiency (up from 15%)
 - Fourth Grade: 22% (up from 11%)
 - Fifth Grade: 32% proficiency on an end-of-year assessment
- The school's goal is to achieve an "A" rating this year, building on last year's near "B" performance.
- Heavy focus on individualized interventions based on PM1 data, small group instruction, and after-school academic programs.
- SAC funds were used last year to support after-school academic camps, which had strong results.

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6. New Business (Ms. Centrone)

Facilities & Program Updates:

- Major campus improvements: murals, landscaping, classroom renovations, new Promethean boards, and expanded programs.
- \$50,000 in new band equipment ordered for the new music program.
- Launch of new Art, Drama, and Chorus programs, with two plays scheduled for this year.
- Plans underway to renovate the media center, update furniture, and create an ITV/AI Lab.
- Efforts to partner with local developers for potential donations (e.g., covering basketball courts, Promethean boards).
- District initiative: all students will receive laptops to take home.

7. Announcements

- Officer appointments and bylaw updates to take place at the October meeting.
- Title I documentation review will continue at future meetings.

8. Next Meeting Date

Next meeting Wednesday, October 22, 2025, at 3:15 p.m. in the Media Center.

9. Adjournment

Motion to end the SAC meeting made by Ms. Nunez; Mrs. Centrone seconded, and all agreed.

The meeting was adjourned at 4:41 p.m.