

Hollywood Central Preparatory K-8

School Advisory Council Meeting Minutes November 19, 2025

SAC Meeting Minutes

School: Hollywood Central Preparatory K-8

Meeting Date: November 19, 2025 (DRAFT)

Location: PARC

Time: 3:15 p.m.

Call to Order / Opening

The meeting was called to order by Ms. Nunez at 3:25 p.m.

SAC Appointment of Officers

- Ms. Nunez reviewed our current SAC composition, advising that there are three positions available and need to be filled. We have to nominate and vote for the SAC Secretary, ESOL representative, and the Business Representative.
 - Ms. Nunez nominated Ms. Tatiana Karkach for the ESOL Representative; Ms. Karkach accepted. Ms. Hernandez seconded the motion, with none opposed.
 - Ms. Nunez nominated Jaison O'Connor as the Business Representative; Mr. O'Connor accepted. Ms. George seconded the motion, with none opposed.
 - Ms. Nunez nominated Jonathan Lorber as an additional Business Representative; Mr. Lorber accepted via phone call. Ms. Hernandez seconded the motion, with none opposed.
 - Ms. Nunez nominated Ms. George as the SAC secretary; Ms. George accepted. Ms. Peppers seconded the motion, with none opposed.
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Approval of October 2025 Minutes

- Minutes from the October SAC meeting were reviewed.

Motion to approve the October SAC minutes was made by Ms. George; Ms. Dorvil seconded, with none opposed.

School Improvement Plan & Stakeholder Feedback Minutes

On behalf of the Literacy Coach (Ms. Williams), Ms. Nunez provided an update on the implementation plan for HCP's ELA support for our scholars in grades 3-5.

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- **Push-In Plan:** For our push-in plan, we analyzed assessment data from the district-aligned Benchmark Advance unit tests. Students who scored below 50% on any standard with three or more questions will receive targeted remediation on that benchmark. We are utilizing *Magnetic Reading*, a district-aligned resource, to help students build their knowledge in the identified focus areas. Push-in groups will meet for three weeks, and students will be reassessed on the next unit assessment that includes those benchmarks.
- **Pull-Out Groups:** Our pull-out groups focused on 3rd-grade students. These included students who scored Level 1 on FAST PM1, students performing on or near grade level on iReady Diagnostic 1, and/or students who scored Level 3 on STAR PM3 in 2nd grade. We also included retained students and those performing in the lowest quartile. These students will receive targeted, explicit instruction on key benchmarks essential for reading comprehension, as well as focused support in character development and figurative language.
- **Expected Outcomes:** Providing students with these focused and productive sessions is designed to improve performance on the FAST PM2 ELA assessment, beginning December 2nd. Detailed testing information will be shared as we approach the testing dates. We appreciate your support and look forward to sharing future plans once FAST PM2 data has been analyzed.
- **Math Plan of Action:** Additionally, Ms. Hernandez provided a brief update on the Math plan. She has begun push-in support for 4th- and 5th-grade students, providing additional tutoring, remediation, and reteaching standards. Beginning in January, Varsity Tutors will be on campus to provide online tutoring twice a week for 40 minutes. Students scoring Level 1 will receive additional targeted support. During these sessions, students will log into *Clever* and participate in small-group instruction with a dedicated instructor.

Gifted/ESE/ESOL/IZONE Representatives Report

- Ms. George reported attending the ESE meeting and provided the following update:
 - Performance Matters program was highlighted as a tool for analyzing student data efficiently. Schools can identify strengths and weaknesses systemically and share best practices.
 - Attendance incentives were discussed to encourage student participation and chronic absenteeism reduction.
 - Parents and staff acknowledged the program's positive impact on collaboration and student performance.

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School Environmental Safety Incident Reporting (SESIR)

One incident reported; information maintained as public record through the state of Florida and Broward Schools.

Title I / Principal's Report / School Updates

- Title I E-Binder status: Current compliance at 38% in the eBinder; goal to reach 100% prior to spring break.
 - Ongoing efforts to maintain compliance and provide resources for students.
 - BTU Vice President discussed recent administrative actions and adherence to contractual obligations. She also emphasized support for teachers and administrators, highlighting the importance of following proper protocols.
 - Media center renovation remains on track for completion in January.
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Adjournment

Meeting adjourned 4:30 p.m. Next SAC meeting is scheduled for January 28th, 2026, at 3:15 p.m. in the Media Center.