

Oakland Park Elementary
SAC Minutes – September 8, 2026

Attendance:

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on September 8, 2026. Chair Ms. Oliveros called the meeting to order at 8:10 A.M. Mrs. Buitrago will record the minutes for this meeting. This will be a joint SAC/SAF meeting. We have a quorum based on the current committee members.

I. Review and approve minutes:

A. Approve/Correct Minutes

- I. The minutes of May 5, 2026, meeting was reviewed. Ms. Garcia made a motion to accept the minutes. Ms. Buitrago seconded the motion. All approved.

II. Reports:

A. Principal Report, Michelle Garcia

- I. Ms. Garcia shared that we are an 'A' school again, and we are leveling up our learning to maintain our grade. Open House will be held tomorrow at 5:00 pm. YMCA was invited to set up in the cafe for additional registrations. Interims go live on FOCUS tomorrow. Think Pink Breast Cancer Awareness Pop up shop will be on campus tomorrow from 10:00 am – 1:00pm providing healthy treats and valuable information. The Mammo Van will be on campus on September 10, 2026. There are still appointments available. The appointment is covered by insurance. The latest technology is being used for a quick, seamless visit. Our school will be hosting the principals meeting under Director Joe Balchunas on September 10, 2026. Garcia shared budget updates that are impacting our school. Our 5th grade classrooms have about 30 students per class. The district doesn't have enough funds to staff an additional teacher. We will be looking at possible solutions to rectify the current teaching environment. Due to low enrollment in the cluster, Mr. Houslin 2/3 cluster class was collapsed. The students were disseminated into the other cluster classrooms. Ms. Small will have K/1, Ms. Cajate will have 1 /2, and Ms. Georges will have 3-5. We will be receiving 2 surplus staff to fill the front desk clerk and behavior tech position. Possible school closure of Lloyd Estates will increase our school enrollment. Lloyd Estates community meeting will be held on Sept. 16, 2026.

B. School Environmental Safety Incident Report

- I. Ms. Garcia stated that there was one incident to report due to someone urinating on the school sign.

C. School Accountability Funds

- I. There is no change in funds.

D. School Advisory Council Overview

- I. Ms. Oliveros provided an overview of SAC and their responsibilities.

E. School Advisory Council Composition

- I. Ms. Oliveros introduced the 2026-27 SAC composition members

F. 26/27 School Improvement Plan

- I. Ms. Oliveros shared that the plan was completed and discussed our focus areas. The focus will include improving reading proficiency in grades 3-5 and increasing proficiency for grades K-2 according to RAISE guidelines of at least 50% proficiency. Student attendance will also be a targeted focus area for improvement.

G. Title I Report, Sharon Buitrago, Title I Liaison

- I. Ms. Buitrago shared that our 26-27 Annual Title I Public meeting will be held September 9, 2026. She shared information about the School-Parent Compact and announced parent representatives for this school year.

III. Old Business:

A. School Accountability Funds balance

- I.

IV. New Business:

- A.** No new business was discussed.

V. Open Agenda

- A.**

Next Meeting Date & Time:

The next meeting is scheduled for September 29, 2026, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Buitrago motioned to adjourn the meeting at 8:27am. Ms. Cogi second. All in favor.

Submitted by,
Sharon Buitrago,
Secretary

Approval Date: September 29, 2026