

Oakland Park Elementary  
SAC Minutes – September 30, 2025

---

**Attendance:** Ms. Cooper, Ms. McMahon, Ms. Sacco, Ms. Fernandez, Ms. Francis, Ms. Garcia, Ms. Damjanovic

**Call to Order:**

A meeting of the Oakland Park Elementary School Advisory Council was held on September 30, 2025. Chair Ms. Cooper called the meeting to order at 8:04 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

**I. Review and approve minutes:**

**A. Approve/Correct May 6 2025 and Sept. 2, 2025 Minutes**

- i. The minutes from the May and September meetings were reviewed. Ms. Sacco asked about approving the April 2025 minutes since we did not have a quorum. Ms. Cooper will address that.
- ii. Mrs. Garcia made a motion to accept the May and September minutes as written. Mrs. McMahon seconded the minutes. All approved.

**I. Reports:**

**A. Approve School Advisory Council By-laws**

- I. There are only a couple of areas in which we need to address, as the rest of the by-laws are not modifiable. We discussed the following areas for approval.
  - Making the committee members commitment for a one-year term.
  - Choosing officers in May and installing them at the September meeting.
  - Mrs. Garcia motioned to accept the above by-laws. Ms. Sacco second. All approved.

**B. Principal Report**

**I. Calendar of Events:**

- Oct. 2 - No School
- Oct. 10 - Early Release
- Oct. 13 - Planning Day
- Oct. 15 - Hispanic Heritage Night @ 5 P.M.
- Oct. 20 - No School
- Oct. 21 - Report Cards are released on FOCUS
- Oct. 23 - Primary Honor roll
- Oct. 23 - Intermediate Honor roll
- Oct. 27 - Red Ribbon Week
- Oct. 31 - Character Parade

**II. Updates:**

- We are an “A” School!

- All curriculum areas went up on PM3 with the exception of Science. Our area of focus this year will be Reading and Science.
- PM1 testing has been completed and our overall scores are slightly up from last year's September testing.

**C. School Environmental Safety Incident Report**

- I. There are no Safety Incidents to report currently.

**D. School Accountability Funds**

- I. We currently have a balance of \$6943.07. The district will update this number after the FTE in October.

**E. School Advisory Council Composition**

- I. We are still in need of more Hispanic parent representation on SAC.
- II. We also need an I-zone representative to sit on the committee.
- III. If you know of anyone who would like to participate, please see Ms. Cooper.

**F. 25/26 School Improvement Plan**

- I. We reviewed the SIP plan and asked Stakeholders for input.
- II. OPE's area of focus this year are science and reading.
- III. Science goal (gr 5): Last year we were a 32%. This year's goal is a 40%. Progress monitoring will be used to track how the students are performing.
- IV. K-2 Reading goal is to be above the 40%. Gr. 3 Reading goal is 53%; grade 4 is a 55%; and grade 5 is a 51%. Benchmark Advance Unit tests, i-Ready check point diagnostics, and PM 1 and 2 will be used to track how the students are doing.
- V. At this time, no stakeholders had no additional input, but we will continue to ask monthly.

**G. Title One**

- I. The Title One Open House was a success with a number of parents in attendance.
- II. We have a majority of our Title One compacts collected, however, the teacher are still trying to ensure we have 100%.
- III. The Title One Ebinder documentation is uploaded monthly. We are currently up to date on all of our submissions.

**H. Magnet Program**

- I. The school is currently working on the application for Magnet School of Excellence Award.
- II. The Cyber security classes just finished their first game.
- III. The Magnet Showcase will be happening this year. More information to follow.
- IV. School Choice is opening on November 2<sup>nd</sup>.
- V. Magnet Ambassadors is new program. Looking for students to participate.

**II. Old Business:**

**A. School Accountability Funds**

- I. The funds balance is \$6943.07. We will be looking for ideas to help further our school improvement plan
  - One idea is to purchase Attendance Brag Tags for achieving perfect attendance every month. We will gather more information and will be discussing at upcoming meetings.

**III. New Business:**

- I. No new business at this time.

**IV. Open Agenda**

- I. No Open Agenda items at this time.

**Next Meeting Date & Time:**

The next meeting is scheduled for October 7, 2025, at 8:00 A.M. in the Media Center.

**Meeting Adjournment:**

Motion: Ms. Cooper motioned to adjourn the meeting at 8:26. Ms. Garica motioned to adjourn. Ms. Sacco second.

Submitted by,  
Dawn McMahon,  
Secretary

Approval Date: