OFFICIAL MEETING MINUTES

School Advisory Council (SAC)

School	Pompano Beach Middle School
Date	September 2, 2026
Location	Pompano Beach Middle School
Call to Order	5:35 p.m.
Presiding Officers	Ms. Reid and Ms. Eccles, Co-Chairs
Minutes Recorded By	Ms. Eccles and Ms. Poitier, in the absence of the co-secretaries

Record standard: These minutes summarize the business conducted and are not a verbatim transcript.

1. Opening Procedures

Recording and Transparency

Attendees were advised that the meeting was not being audio- or video-recorded. The chair explained that recording would require advance consent from those in attendance. Members were also reminded that SAC minutes provide a summary of topics, actions, and decisions rather than a word-for-word transcript.

The chair further explained that approved and posted minutes cannot be revised informally. Requested corrections must be presented and approved as amendments before the minutes are finalized and posted.

Call to Order and Note-Taking

Following a request that the meeting be formally opened, the SAC meeting was called to order at 5:35 p.m. Mr. Miller and Ms. Ferguson were identified as the co-secretaries; both were absent because of prior commitments. Ms. Eccles and Ms. Reid recorded notes for the meeting.

2. Approval of Previous Minutes

Members reviewed the May 2026 SAC minutes. The referenced name "Ms. Parvu" was corrected to "Mrs. Parvu."

Motion: Ms. Morris moved to approve the May minutes.

Second: Ms. Livingston seconded the motion.

Vote: The motion passed without opposition. The amended May minutes were approved at 5:41 p.m.

It was clarified that official motions and seconds must come from voting SAC members. Guests may participate in discussion but may not make or second motions.

3. Old Business

Review of Bylaws

Last year's bylaws were reviewed. Administration explained that Florida law and School Board policy prescribe most provisions and that only limited local selections are available through the district template. The proposed local selections were one-year member terms, co-chair officer positions, elections in September, and installation of members at the first meeting of the school year.

Additional comments; Mrs. Parvu reported that the school website displayed bylaws dated 2019 . She also questioned language in Article V concerning distribution of agendas or minutes.

Administration stated that the form was generated through a district portal and could not be directly edited by the school. The concern would be referred to the appropriate district or School Improvement Plan office before ratification.

Motion: Mrs. Parvu moved to table the bylaws vote pending district clarification.

Action: The motion was seconded by Ms. Morris, motion carried.

Accountability Funds

Updated accountability-fund figures were not yet available. Administration expects to provide an update at the next meeting.

SESIR

August data for the current school year was not yet available. The council briefly reviewed the previous year's incident information, including bullying, campus disruption, fighting, and tobacco possession. Administration reported an overall reduction in incidents and generally low totals. No additional questions were raised.

4. SAC Election and Board Installation

Voting Rules and Ballot Procedures

The SAC ballot was presented during a parent meeting held before the official SAC meeting. Only adults physically present were eligible to vote. Candidates who were absent could remain on the ballot and receive votes but could not vote for themselves. Nominations from the floor were permitted.

Completed ballots were submitted to Ms. Poiter for secure holding and counting.

Staff Membership

- Co-Chairs: Ms. Eccles and Ms. Reid
- Co-Secretaries: Mr. Miller and Ms. Ferguson

- Teacher Representative: Ms. Morris
- Non-Instructional Representative: Ms. Nikki Gray, Behavior Technician
- BTU Representative: Ms. Nicole Blands
- The council continued to seek ESOL and ESE parent representatives.

Installation of the Board

Motion: Ms. Parvu moved to approve and install the new SAC board.

Second: Ms. Livingston seconded the motion.

Vote: The motion carried, and the new board was installed.

6. Principal's Report

- **School improvement:** Future Principal's Reports will cover academics, enrollment, staffing, school culture, budgets, and the evolving School Improvement Plan.
- **Enrollment and staffing:** Enrollment is approximately 1,100–1,200 students. Additional teaching support depends on confirmed enrollment. Several vacancies have been filled; one instructional vacancy remains.
- **Expanded electives:** Offerings include Elements of Art, Fashion Design, Media Arts, and eligible eighth-grade financial-literacy coursework with high school honors credit.
- **Class sizes and furniture:** Administration is addressing overcrowded classes through schedule balancing, additional periods, and new sections. Capital funds will purchase flexible classroom furniture and staff desks and chairs.
- **Restroom supplies:** Facilities staff were directed to inspect student restrooms and correct missing or malfunctioning soap and hand-drying supplies.
- **Schedule changes:** Requests are generally reviewed after the first 10 school days. Balancing may change teachers or sections, but required high-school-credit courses will be preserved.
- **Student support:** Students experiencing anxiety or stress may seek help from counselors, teachers, Student Affairs, the Welcome Center, or administrators. Outside referrals are available when needed.
- **Robotics concerns:** Administration will review missing grades, instructional expectations, electronic-device use, and consistent student accountability.
- **Athletics:** Administration will explore portable shade, coordinate cold drinking water, and investigate a community athletic facility partnership requiring district approval.
- **Traffic safety:** The school will renew its request for a second crossing guard and coordinate with the School Resource Officer and BSO.
- **Proposed academic targets:** ELA **58% → 61%**; Math **62% → 65%**; Science **67% → 70%**; Civics **69% → 72%**; Acceleration **87% → 90%**. Administration projected approximately **66% overall**, within the A performance range.
- **Vision and mission:** Proposed statements emphasize achievement, innovation, integrity, inclusion, career connections, and student engagement. They will return to SAC for further review.
- **Student IDs:** Identification badges remain required. School-branded lanyards will be optional purchases; appropriate personal lanyards are permitted.
- **Campus security:** Approximately 40–50 cameras were added, bringing coverage to more than 147 camera views. No ongoing system problems were reported.

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FAST Testing Plan

The school will use a whole-school testing model for FAST PM1. All students will complete ELA on September 9 and Mathematics on September 10. Students with accommodations will test on the same scheduled day in separate settings as required. Available school devices will be used while an additional shipment is pending.

The whole-school model is intended to reduce the six to nine days previously required through a centralized testing center. PM1 provides baseline data before most grade-level standards have been taught and will guide instructional planning.

8. Questions and Concerns

In-Person and Virtual Participation

A question was raised about allowing parents to attend through Zoom. Administration stated that SAC meetings and voting are conducted in person and that post-COVID guidance had removed the prior virtual option. Administration agreed to confirm with the area office whether meetings may also be broadcast while retaining in-person voting.

Athletic Communication and Seasonal Coordination

A parent reported inconsistent and delayed communication about coaches, interest meetings, practices, team selections, and schedules. The parent also described conflicting information received through announcements and difficulty obtaining responses after several days.

Administration stated that athletic communication is non-negotiable and that coaches are expected to respond. Coaching positions are posted annually because assignments may change, and sufficient time must be provided for applications and selection. Official information must pass through the correct channels and be released consistently and fairly.

Administration also acknowledged that interest meetings, conditioning, and active seasons should not overlap so extensively that students lose opportunities to participate in multiple sports. Some limited overlap may occur, but the school will coordinate sports by season and develop a plan when overlap is unavoidable.

Soccer families should receive complete information about the coach, athletic director, team selection, and practice schedule. An unauthorized or premature golf interest-meeting notice was withdrawn because it had not completed the required approval process. Administration acknowledged that the withdrawal created mixed messages and stated that the issue should not recur.

10. Next Meeting and Adjournment

The next meeting will be a joint SAC and staff meeting on Wednesday, October 7, 2026, at 5:00 p.m.

Adjournment: The adjournment time was not captured in the supplied meeting record.