

MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: **Liberty Elementary**

School Year: **2026 - 2027**

Principal: **Vicki Flournoy**

MTSS Coordinator: **Janice Harvey & Lauren Bishop**

Domain: **Three Tiered Instructional and Intervention Model**

Current domain average:	1.5
Expected domain average:	2.5
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	The team consistently uses multiple data sources to identify why students are not meeting expectations and to select, monitor, and adjust appropriate Tier 2 and Tier 3 supports.
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	The Leadership Team will use a consistent problem-solving protocol during MTSS meetings. The team will review FOCUS documentation, academic assessments, classroom performance, attendance, behavior information, intervention records, and progress-monitoring results. For each student, the team will document a specific problem statement, baseline, measurable goal, intervention plan, monitoring schedule, and response to intervention. Quarterly record reviews will be used to identify missing information and provide follow-up support to staff.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 1, 2027, at least 90% of students receiving Tier 2 or Tier 3 interventions will have a clearly documented problem statement, baseline data, measurable intervention goal, intervention plan, progress-monitoring schedule, and instructional response recorded in FOCUS, as measured through quarterly MTSS record reviews.
List the team members who will support and monitor implementation of the two (2) identified elements.	Vicki B. Flournoy, Principal; Donna M. Styles, Assistant Principal; Janice A. Jones-Harvey, MTSS Coordinator/Math Coach; Lauren J. Bishop, MTSS Coordinator/ Literacy Coach; Rebecca Feis, ESE Specialist; Stacey Lee, School Counselor; School Psychologist; and grade-level teacher representatives.
Enter the plan implementation dates:	Start: 8/10/2026 to End: 6/1/2027

Domain: **Communication and Collaboration**

Current domain average:	2.0
Expected domain average:	2.5
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	Educators actively engage families and instructional staff as partners throughout the MTSS problem-solving, intervention, and progress-monitoring process.
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	The Leadership Team will establish a consistent process for family notification, parent input, and progress updates. Teachers will complete an MTSS update form before problem-solving meetings, so current assessment, intervention, and progress-monitoring information is available. Family communication will be documented in FOCUS, conference records, signed forms, or other approved communication logs. The MTSS Coordinator will review documentation quarterly and provide reminders or support when follow-up is needed.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 1, 2027, at least 90% of students receiving Tier 2 or Tier 3 interventions will have documented family notification and at least one documented progress update during each intervention cycle, as measured through quarterly reviews of FOCUS records, conference documentation, signed forms, or approved communication logs.
List the team members who will support and monitor implementation of the two (2) identified elements.	Vicki B. Flournoy, Principal; Donna M. Styles, Assistant Principal; Janice A. Jones-Harvey, MTSS Coordinator/Math Coach; Lauren J. Bishop, Literacy Coach; ESE Specialist; School Counselor; School Psychologist; and grade-level teacher representatives.
Enter the plan implementation dates:	Start: 8/10/2026 to End: 6/1/2027

If you need support completing this document, please email bcpsmtss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)

