



**Schoolwide Positive Behavior Plan (SPBP)**  
Broward County Public Schools

SY 2026 – 2027



|                       |                         |
|-----------------------|-------------------------|
| <b>School Name:</b>   | Coconut Palm Elementary |
| <b>School Number:</b> | 3741                    |

Please refer to the SPBP Canvas Resource page to access video tutorials, guidance, and resources for completing the 2026-2027 SPBP template.

### CRITICAL ELEMENT # 1: Active Team with Administrative Participation

#### 1A. Integrated MTSS School-Leadership Team Members

| Title                              | First and Last Name | Title                                     | First and Last Name |
|------------------------------------|---------------------|-------------------------------------------|---------------------|
| 1. Administrator                   | Nizaliz Coley       | 7. Security Specialist/<br>Campus Monitor | Bryan Coffigny      |
| 2. Point of Contact                | Nizaliz Coley       | 8. Social Worker                          | Victor Mora         |
| 3. BTU Representative              | James Palelis       | 9. School Nurse                           | Angela Scopa        |
| 4. Parent/Community Representative | Michelle Badal      | 10. Attendance Manager                    | Kathy Kinchens      |
| 5. Student Representative          | Kennedy Lazarre     | 11. Life Skills & Wellness Liaison        | Nizaliz Coley       |
| 6. School Counselor                | Vivian Rowe         | 12. Resiliency Liaison                    | Nizaliz Coley       |

\*Optional Team Member(s): Family Therapist, Grade Level/Content Area Representatives, Clerical, Custodial, Food/Nutrition

#### 1B. Schedule of quarterly team meetings.

Meeting Objectives:

1. Progress monitor the action steps indicated in Critical Element #9.
2. Collect & analyze student outcome data using the 4 Step Problem Solving Process.

| Quarter                                    | PBIS Data Meeting Dates | PBIS Data Meeting Times |  | Faculty and Staff Data Communication/Presentation Dates |
|--------------------------------------------|-------------------------|-------------------------|--|---------------------------------------------------------|
| <b>1<sup>st</sup></b><br>Aug. 10 – Oct. 9  | 8/3/2026                | 8:30am                  |  | 8/7/2026                                                |
| <b>2<sup>nd</sup></b><br>Oct. 13 – Dec. 18 | 10/9/2026               | 8:30am                  |  | 10/12/2026                                              |
| <b>3<sup>rd</sup></b><br>Jan. 5 – Mar. 18  | 1/4/2027                | 8:30am                  |  | 1/8/2027                                                |
| <b>4<sup>th</sup></b><br>Mar. 29 – May 28  | 4/2/2027                | 8:30am                  |  | 4/9/2027                                                |

### CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment

#### 2. Team communication/presentation of new SPBP to staff and stakeholders

| Action Steps:                                                                                        | Dates     |
|------------------------------------------------------------------------------------------------------|-----------|
| Present the 2026-27 SPBP to staff ( <i>prior to April 30, 2026</i> )                                 | 3/27/2026 |
| Hold a <i>faculty</i> vote on the new SPBP ( <i>prior to April 30, 2026</i> )                        | 4/6/2026  |
| Provide training to faculty and staff ( <i>prior to September 30, 2026</i> )                         | 8/7/2026  |
| Present the 2026-27 SPBP to family and community stakeholders ( <i>prior to September 30, 2026</i> ) | 8/6/2026  |

## CRITICAL ELEMENT # 3: Data Collection and Analysis

**3A. Core Effectiveness:** Use current 2025-2026 school year behavior data as listed in Focus.

- Review your referral data YTD in Focus – Discipline Reports – *Students with Referrals*.
- Complete the yellow highlighted cells.
- Auto-calculate the “% of Total Population” by clicking on each “!Zero Divide” in the cells and pressing “Fn + F9”.
- Determine if the core is effective in all three areas.

|                                            |                |                       |                                |                                                                     |
|--------------------------------------------|----------------|-----------------------|--------------------------------|---------------------------------------------------------------------|
| TOTAL Population:                          | 517            | % of Total Population | Core Effectiveness             |                                                                     |
| # Referrals:                               | # of Students: |                       |                                |                                                                     |
| I. 0 - 1 referrals                         |                |                       | Are your 0 – 1 referral > 80%? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| II. 2 - 5 referrals<br>(at risk students)  | 3              | 1%                    | Are your 2 - 5 referrals <15%? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| III. > 5 referrals<br>(high-risk students) | 0              | 0%                    | Are your >5 referrals <5%?     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

**3B. Core Effectiveness Action Steps:**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| If you answered “Yes” to I, II, and III above, then your core is effective.<br>Based upon table 8A, is your core effective?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>Answer <b>either</b> (a) or (b):</p> <p>(a) If your core is effective, then identify action steps your school leadership team should continue to take for early identification of at risk or high-risk students.</p> <p>(b) If you answered “No” to at least one of the items above (I, II, or III) then indicate the supports and interventions and action steps your school leadership team will implement <i>at the beginning</i> of the next school year to improve core strength:</p> <p><b>Core Effectiveness Action Steps: (3-4 detailed steps)</b></p> <ol style="list-style-type: none"> <li>Ongoing referrals for RTI are encouraged throughout the school year for behavior.</li> <li>At the beginning of the academic school year, the guidance counselor and AP will determine if new students are at risk using FOCUS.</li> <li>Mentoring and small groups for students who have received a referral during the school year.</li> <li>Quarterly student presentations highlighting positive expectations based on student referrals.</li> </ol> |                                                                     |

**3C. Disproportionality** is often measured with the relative risk statistic calculation (Relative Risk Ratio = RRR), a measure that indicates the probability of a certain event (e.g., referrals) for one subgroup when compared to all other subgroups.

Relative Risk Ratio calculations are coming soon with the Focus Data System migration.

**3D. Disproportionality Action Steps:**

|                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| What activities/initiatives/programs will your school leadership team implement to prevent disproportionate discipline outcomes within sub group populations (race, SWD, ELL)?                                                                                                                                                                                                                           |
| <p><b>Disproportionality Action Steps: (3-4 detailed steps)</b></p> <ol style="list-style-type: none"> <li>Mentoring programs for students with multiple forms.</li> <li>Social/Leadership Club members will offer peer support to various subgroups.</li> <li>PlayPal members will extend support to all ESE students.</li> <li>Review rules in different learning modalities and languages.</li> </ol> |

## CRITICAL ELEMENT # 4: Schoolwide Expectations & Location-based Rules

**4A.** Top five behavior incidents: **Use current 2025-2026 school year behavior data** as listed in Focus.

- Review your referral data YTD in Focus – Discipline – Category Breakdown – *Highest Discipline Code*.
- Complete the chart by identifying the top five behavior incidents and the number of incidents for each type.
- Complete the yellow highlighted cells.
- Auto-calculate the total # of referrals by clicking on “0” and pressing “Fn + F9” together.

| Top 5 Behavior Incidents<br>Current Year 2025-2026             | # Incidents |
|----------------------------------------------------------------|-------------|
| 1. Mistreatment of Peers 3 <sup>rd</sup> -5 <sup>th</sup>      | 6           |
| 2. Disobedience/Insubordination K-2 <sup>nd</sup>              | 3           |
| 3. Battery (Low Level) K-2 <sup>nd</sup>                       | 3           |
| 4. Unruly/Disruptive Behavior 3 <sup>rd</sup> -5 <sup>th</sup> | 2           |
| 5. Mistreatment of Peers K-2 <sup>nd</sup>                     | 2           |
| TOTAL                                                          | 16          |

**4B.** School-wide expectations are 3 – 5 positive characteristics (*not behaviors*) that counteract the top school-wide misbehaviors in section 3A. ALL people on campus are expected to model these expectations.

| Schoolwide Expectations |
|-------------------------|
| 1. Be Honest            |
| 2. Be Kind              |
| 3. Be Safe              |
| 4.                      |
| 5.                      |

**4C.** Top three school-wide locations: **Use current 2025-2026 school year behavior data** as listed in Focus.

- Review your referral data YTD in Focus – Discipline – Category Breakdown – *Location*.
- Complete the chart by identifying the top three schoolwide locations, excluding classroom and the number of incidents for each location.

| Top 3 Locations, <b>excluding Classroom</b> : |             |
|-----------------------------------------------|-------------|
| School Location(s)                            | # Incidents |
| 1. Bathroom                                   | 3           |
| 2. Staircase                                  | 2           |
| 3. Hallway                                    | 1           |

**4D.** Expectations and Rules Chart for common areas of school campus:  
This chart is posted in all classrooms and used to teach students during behavior lessons.

| Schoolwide Expectations and Location-based Rules |                                                                                                      |                                                                                                                                 |                                                                                                                                          | Completed by each teacher: |
|--------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Schoolwide EXPECTATIONS                          | Hallway Rules                                                                                        | Cafeteria Rules                                                                                                                 | Playground/Field Rules                                                                                                                   | Classroom Rules            |
| Be Honest                                        | Admit when you make a mistake. Work towards solving your problem.<br>“See Something, Say Something.” | Admit when you make a mistake. Work towards solving your problem.<br>“See Something, Say Something.”                            | Admit when you make a mistake. Work towards solving your problem.<br>“See Something, Say Something.”                                     |                            |
| Be Kind                                          | Admire the work but keep your hands to yourself. Silently wave hello. Pick up garbage along the way. | Say “Please” and “Thank You”. Include others in the conversation.                                                               | Include everyone in the game. Be patient and take turns. Leave the playground and field cleaner than you found it.                       |                            |
| Be Safe                                          | Remain in your line spot. Walk calmly and silently. Keep hands and feet to yourself                  | Use low voices. Stay in your assigned seat. Leave your area cleaner than you found it. Keep hands, feet and objects to yourself | Follow the rules of the game. Respect physical boundaries. Walk along the perimeter of the field. Follow directions the first time given |                            |
|                                                  |                                                                                                      |                                                                                                                                 |                                                                                                                                          |                            |

## CRITICAL ELEMENT #5: Teaching Behavior

**5A.** At least one lesson plan for **each** schoolwide expectation above is distributed to instructional staff during pre-planning week and are maintained in the SPBP Binder.

| Dates when the schoolwide expectations lesson plans are taught by instructional staff and noted in lesson plans: |           |        |                                      |
|------------------------------------------------------------------------------------------------------------------|-----------|--------|--------------------------------------|
|                                                                                                                  | Date(s)   | Time:  | Location(s):                         |
| Start of School Year                                                                                             | 8/14/2026 | 8:30am | Cafeteria                            |
| After Winter Break                                                                                               | 1/8/2027  | 8:30am | Cafeteria                            |
| After Spring Break                                                                                               | 3/29/2027 | 7:50am | Media Center (Morning Announcements) |

**5B.** At least one Rules Lesson Plan for **each** common location is distributed to instructional staff during pre-planning. This is aligned to the **Schoolwide Expectation/Location-based Rules** chart in section 4D. Location-based rules should be taught and reinforced in the context of the location in the beginning of the year, after long breaks, and throughout the year as necessary.

| Dates when the rules lesson plans for common locations are taught by instructional staff and noted in lesson plans: |               |                 |                                      |
|---------------------------------------------------------------------------------------------------------------------|---------------|-----------------|--------------------------------------|
| Common Location                                                                                                     | Hallway Rules | Cafeteria Rules | Select location                      |
| Lesson Plan Dates                                                                                                   |               |                 |                                      |
| Start of School Year                                                                                                | 8/14/2026     | 8/14/2026       | Cafeteria                            |
| After Winter Break                                                                                                  | 1/8/2027      | 1/8/2027        | Cafeteria                            |
| After Spring Break                                                                                                  | 3/29/2027     | 3/29/2027       | Media Center (Morning Announcements) |

**5C.** Prevention programs and other schoolwide student support initiatives can be used to proactively teach positive behavior and prosocial skills. Use this chart to plan for how you will use District supported programs and initiatives to promote positive behavior on campus.

| Program/Initiative                    | Plan Details             |                            |                                                                                                                                                                               |                                                                                                                                                                 |
|---------------------------------------|--------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                       | When will it be taught?  | Who will teach it?         | How will it be implemented?<br><i>2-3 sentences</i>                                                                                                                           | How will it be monitored for effectiveness?                                                                                                                     |
| Character Education                   | Monthly KOC Trait Lesson | Admin                      | The admin will provide a lesson once a month during morning announcements. The students will hear a story related to the KOC trait.                                           | There will be two students selected from each class to represent the KOC trait. ALL classes representing character expectations in the café will be celebrated. |
| Mental Health Awareness: Help is Here | Tranquil Tuesday         | Mental Health Professional | The Mental Health Professional or Student Leaders will provide healthy habits facts during morning announcements. In addition, the students will practice a mindful activity. | Teacher feedback and school data.                                                                                                                               |

## CRITICAL ELEMENT # 6: Recognition Programs

**6A.** The schoolwide recognition system focuses on reinforcing schoolwide expectations OR a specific location where referrals often occur. The recognition should be used to encourage, acknowledge, and reinforce students to exhibit positive behaviors.

Identified Schoolwide Expectation OR Specific Location: [Click here to enter Expectation OR Location](#)

| 4 Step Problem Solving Process                                                                                                                                 | Plan Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Problem Identification:</b> Review your behavior data to identify one school-wide problem. What problem did you identify?<br><i>(use numerical data)</i> | <p>Data used: FOCUS Discipline Data</p> <p>Problem Identification Statement: <i>What problem did you identify?</i></p> <p><b>The FOCUS Discipline Data indicates that there are 8 referrals for Mistreatment of Peers, which is the largest number of referrals for an incident.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>2. Problem Analysis:</b> Why do you think this problem is occurring? What is your goal?<br><i>(create a SMART goal statement with numerical data)</i>       | <p>Hypothesis: <i>Why do you think this problem is occurring?</i></p> <p><b>Most of these incidents occur in the upper grades and originate from inappropriate group text interactions outside of school hours, which then lead to increased tension and conflict during the school day.</b></p> <p>SMART Goal Statement:</p> <p><b>By June 2027, referrals for mistreatment of peers will decrease by 20% compared to the 2025–2026 school year.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>3. Intervention Design:</b> Describe how you will implement a positive reward program/system to decrease this problem.                                      | <p>Type of Program/System: Reward System</p> <p>Description of Program/System: How will you implement a positive reward program/system to decrease this problem?</p> <p><b>We will begin the 2026–2027 school year by strengthening our current systems while addressing peer conflicts linked to inappropriate group texts. Students with multiple referrals from the previous year will receive additional support through mentorship groups and targeted Suite 360 lessons on digital citizenship and conflict resolution. Secondary students will participate in online digital safety courses early in the year to build awareness of responsible online behavior.</b></p> <p><b>Clear behavior expectations will be outlined in a student contract, with consistent, schoolwide consequences in place. We will continue recognizing positive behavior through programs like Kids of Character and Do the Right Thing, with a focus on respectful peer interactions both in and out of school. Assemblies will reinforce expectations around group chats and personal boundaries.</b></p> <p><b>Our reward system will be expanded, allowing students to earn incentives for positive behavior individually and as a team, helping build a more respectful and accountable school culture.</b></p> |
| <b>4. Evaluation:</b><br>A. Implementation fidelity                                                                                                            | <p>How will you monitor the fidelity (consistency and effectiveness) of the <u>staff's</u> implementation of the reward program/system?</p> <p><b>This will be monitored quarterly to determine if a reduction is occurring. Reviewing it often will allow for the identification of students who need additional support. These students will be added to our Mentoring Program and/or counseling small groups.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

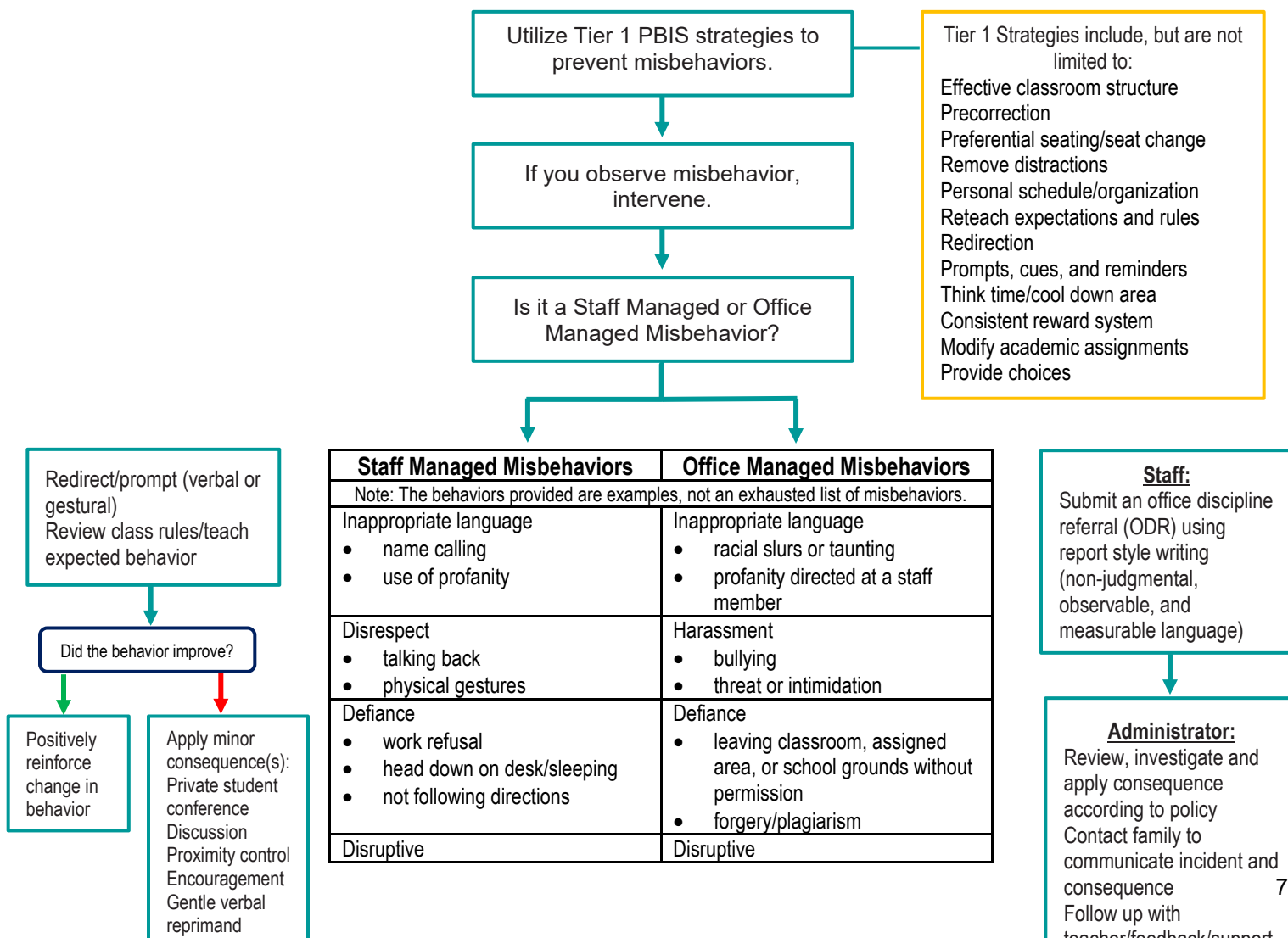
|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>B. Student outcome monitoring (<i>use numerical data</i>)</p> | <p>How will you know if the reward program/system is positively impacting <u>students</u>? What measurable data will you use to determine “success”?</p> <p><b>We will know the program is effective and impacting the students because there will be a 20% decrease in referrals for Mistreatment of Peers. Students will demonstrate appropriate reactions to peer conflict.</b></p> |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**6B. Character Education** is an educational and award program utilized to teach and recognize students who display positive character traits each month. Please refer to the BCPS website for lesson plans, videos and additional resources to support this recognition program at your school. 

| Monthly Character Traits                                                                                                                                                                                                                                                                                 | Plan Details<br>How will you recognize <i>Kids of Character</i> each month? ( <i>2-3 sentences</i> )                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. September: Cooperation</li> <li>2. October: Responsibility</li> <li>3. November: Citizenship</li> <li>4. December: Kindness</li> <li>5. January: Respect</li> <li>6. February: Honesty</li> <li>7. March: Self-Control</li> <li>8. April: Tolerance</li> </ol> | <p><b>Each month, the character trait will be introduced and reviewed in a morning announcement read aloud by an administrator. Teachers will select two students per classroom who display the positive trait. Students selected will receive school-wide recognition in the KOC monthly newsletter and an incentive.</b></p> |

## CRITICAL ELEMENT #7: Effective Discipline Procedures

You can choose to use the flow chart below or create your own. This flow chart is posted in all classrooms and used to teach students during behavior lessons.





|                                                                                                                                                       |                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>tattling/false information</li> <li>talking out of turn</li> <li>calling out<br/>distracting others</li> </ul> | <ul style="list-style-type: none"> <li>inciting others to disrupt teacher</li> <li>chronic classroom disruption:<br/>more than 3 times within 30<br/>minutes</li> </ul> |
| Physical Contact<br>touching others,<br>pushing/shoving (no injuries)<br>mutual horseplay                                                             | Physical Contact <ul style="list-style-type: none"> <li>touching others (hitting, kicking,<br/>biting) with intent to do harm</li> <li>petty theft</li> </ul>           |
| Violation of classroom or location-<br>specific rules                                                                                                 | Violation of the Code of Student<br>Conduct                                                                                                                             |

## CRITICAL ELEMENT # 8: Classroom Management Systems

### 8A. Evidence-based Tier 1 classroom management system:

|                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Which evidence-based system(s) are you using?                                                                                                                                                                                                                                               | Provide 3-4 measurable and observable action steps the team will take to help educators improve their classroom management system. <i>(3-4 detailed steps)</i>                                                                                                                                                                                                                                              |
| <input type="checkbox"/> CHAMPS<br><input checked="" type="checkbox"/> Positive Behavior Interventions and Supports and the Classroom <a href="https://fl-pda.org/#/category/26">https://fl-pda.org/#/category/26</a><br><input type="checkbox"/> Other: Click here to enter name of system | <b>1. Pre-planning Carousel Rotation PD including topics such as PBIS implementation, RTI process, Behavior management, Developing Behavior Plan.</b><br><br><b>2. Provide opportunities for teachers to attend district Behavior Management training and receive additional guidance from school and district leaders.</b><br><br><b>3. Provide opportunities for teachers to shadow veteran teachers.</b> |

### 8B. The administration reviews and analyzes the fidelity of staff implementation of Tier 1 classroom management systems **across teachers** using:

|                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> CHAMPS 7 Up Checklist                                 |
| <input type="checkbox"/> Classroom Snapshot (Classroom Management Assessment)  |
| <input type="checkbox"/> PBIS Classroom Assistance Tool (CAT)                 |
| <input checked="" type="checkbox"/> Other ( <i>specify</i> ):                                                                                                   |

### 8C. Percentage of classroom referrals: **Use current 2025-2026 school year behavior data** as listed in Focus.

(a) Review your classroom data YTD in Focus – Discipline – Category Breakdown – *Location*.

(b) Complete the yellow highlighted cells.

(c) Auto-calculate the % of referrals in the classroom by clicking on “!Zero Divide” in the next cell and pressing “Fn + F9” together.

|                                                                                                  |                                                                     |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| Total number of discipline referrals <b>from classrooms</b> :                                    | <b>10</b>                                                           |
| Total number of <i>other</i> <b>school-wide</b> discipline referrals (not including classrooms): | <b>19</b>                                                           |
| % of referrals in the classroom:                                                                 | <b>53%</b>                                                          |
| Do more than 40% of your referrals come from the classroom?                                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

**If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school wide.**

## Critical Elements # 9: SPBP Implementation Planning

RED Font = Action Steps for all schools in Broward County

GREY Font = Best Practices for all schools in Broward County

TEAL Font = Resources available at <https://browardschools.instructure.com/enroll/PWF673>

| Implementation Action Plan                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Month                                           | Action Steps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                 | <input checked="" type="checkbox"/> check off Action Step when completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Current                                         | <input type="checkbox"/> Create an SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectations lesson plans and Rules lesson plans                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Pre-Planning                                    | <input type="checkbox"/> Print up your SPBP and Feedback form BCPS Central<br><input type="checkbox"/> Provide SPBP presentation to all staff during Pre-Planning<br><input type="checkbox"/> Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders<br><input type="checkbox"/> Market and post School-wide Expectations and Location-specific Rules<br><input type="checkbox"/> Identify your district PBIS Specialist<br>(Contact <a href="mailto:amber.jennings@browardschools.com">amber.jennings@browardschools.com</a> for more information if you are unsure)<br><input type="checkbox"/> Ensure schedule of quarterly meeting dates for entire year as indicated in the SPBP (indicated in yellow)                                                                                                                                                                                                                                                                                                                          |
| August<br>1 <sup>st</sup> Quarter Team Meeting  | <input type="checkbox"/> Determine any needed team training, such as: 4 Step Problem Solving Process series, PBIS 10 Critical Elements, Data Collection, etc.<br><input type="checkbox"/> Review previous year's SPBP and feedback form; make necessary modifications<br><input type="checkbox"/> Review previous year's data (Use the Tier 1 Agenda and Quarterly Big 5 Data template)<br><input type="checkbox"/> Verify and implement teaching schedule for Expectations and Rules behavior lesson plans<br><input type="checkbox"/> Implement the Reward System for all students as indicated in the SPBP<br><input type="checkbox"/> Ensure the Discipline Flow Chart is distributed to all staff and is being used as written<br><input type="checkbox"/> Present implementation data, behavior data, team activities and SPBP progress to entire staff<br><input type="checkbox"/> Ensure all teachers are using an evidence-based classroom management plan, such as CHAMPS<br><input type="checkbox"/> Confirm next quarterly PBIS team meeting date and time |
| September                                       | <input type="checkbox"/> Provide SPBP stakeholder presentation by September 30 <sup>th</sup><br><input type="checkbox"/> Ensure instructional staff know how to document Tier 1 Supplemental Strategies for behavior<br><input type="checkbox"/> Check for staff and teacher understanding of PBIS - provide "PBIS 101" training as a resource<br>Video training modules available at: <a href="https://browardschools.instructure.com/courses/1193624/">https://browardschools.instructure.com/courses/1193624/</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| October<br>2 <sup>nd</sup> Quarter Team Meeting | <input type="checkbox"/> Review previous quarter's data (Use Tier 1 Agenda and Quarter Big 5 Data template)<br><input type="checkbox"/> Present implementation data, behavior data, team activities, and SPBP progress to entire staff<br><input type="checkbox"/> Ensure Core Effectiveness Action Steps are being implemented as written in Section 3B<br><input type="checkbox"/> Complete Quarterly Big 5 Data Template and submit to your assigned PBIS Administrator<br><input type="checkbox"/> Confirm next quarterly PBIS team meeting date and time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| November                                        | <input type="checkbox"/> Review/revise lesson plans as indicated by previous quarter behavior data<br><input type="checkbox"/> Ensure that the Student Outcome Monitoring Action Steps are being implemented as written in Section 10B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| January<br>3 <sup>rd</sup> Quarter Team Meeting | <input type="checkbox"/> Staff to re-teach Expectations and Rules after winter break<br><input type="checkbox"/> Review previous quarter's data. (Use Tier 1 Agenda and Quarter Big 5 Data template)<br><input type="checkbox"/> Present implementation data, behavior data, team activities, and SPBP progress to entire staff<br><input type="checkbox"/> Complete Quarterly Big 5 Data Template and submit to your assigned PBIS Administrator<br><input type="checkbox"/> Confirm next quarterly PBIS team meeting date and time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| February                                        | <input type="checkbox"/> Check on newly hired staff for PBIS understanding - provide "PBIS 101" video training module<br><input type="checkbox"/> Utilize the Stakeholder SPBP Forms Survey to solicit input for planning next year's SPBP (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| March<br>4 <sup>th</sup> Quarter Team Meeting   | <input type="checkbox"/> Ensure progress towards completion and submission of next year's SPBP<br><input type="checkbox"/> Staff to re-teach Expectations and Rules after spring break<br><input type="checkbox"/> Review previous quarter's data. (Use Tier 1 Agenda and Quarter Big 5 Data template)<br><input type="checkbox"/> Present implementation data, behavior data, team activities, and SPBP progress to entire staff<br><input type="checkbox"/> Complete Quarterly Big 5 Data Template and submit to your assigned PBIS Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| April                                           | <input type="checkbox"/> Provide staff presentation and faculty vote on new SPBP for next year<br><input type="checkbox"/> Submit your SPBP in BCPS Central by April 30 <sup>th</sup> . Use this new SPBP in the next school year<br><input type="checkbox"/> Continue implementing your current SPBP through the end of the current school year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## CRITICAL ELEMENT # 10: Evaluation

**10A. Staff** Implementation of the Schoolwide Positive Behavior Plan: review goals, evaluate implementation, and create 2 action steps to review in quarterly PBIS meetings.

*“Are staff implementing the SPBP with fidelity? If not, how will you address this area?”*

| STAFF Implementation Monitoring                                                                                                                               |                                                                     |                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Staff Implementation Goal                                                                                                                                     | Quarterly Team Review: Implemented with fidelity?                   | If you answered <b>No</b> , enter 2 action steps your school will take to move towards this goal by the next PBIS meeting. |
| 100% of hallways, front office, cafeteria, and other public areas all have school-wide expectations and location-specific rules posted.                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | By Click here to enter a date,<br>1.<br>2.                                                                                 |
| 100% of instructional staff has delivered expectations and rules lesson plans as written and when indicated.                                                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | By Click here to enter a date,<br>1.<br>2.                                                                                 |
| 100% of staff members are oriented to the Discipline Flow Chart. It is used consistently by 100% instructional staff, behavioral support, and administrators. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | By Click here to enter a date,<br>1.<br>2.                                                                                 |
| A recognition system is implemented by 100% of staff for <i>all</i> students.                                                                                 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | By Click here to enter a date,<br>1.<br>2.                                                                                 |

**10B.** The SPBP is successful in positively impacting **students**: review behavior data and create a SMART goal. Evaluate implementation and create action steps to review in quarterly PBIS meeting.

*“If staff are implementing the SPBP consistently and effectively, is it positively impacting **students**? How will you know?”*

### SMART Criteria:

|   |            |                                                                                                          |
|---|------------|----------------------------------------------------------------------------------------------------------|
| S | Specific   | Concrete, detailed, focused, and well defined. Results-focused and action-orientated.                    |
| M | Measurable | The measurement sources (data) are defined numerically in order to track progress towards the objective. |
| A | Attainable | Objectives are achievable in the near future to maintain motivation.                                     |
| R | Realistic  | Staff have the resources to achieve the objective- time, personnel, materials, etc.                      |
| T | Time-bound | Agreed-on time frames create the necessary urgency and prompt action.                                    |

| STUDENT Outcome Monitoring            |                                                                                                                                                                          |                                                                                                                                                                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Student Outcome Data                  | Complete the SMART goal to determine “successful” student outcomes <i>(use numerical data)</i>                                                                           | List 2 action steps your team will take to ensure this goal is monitored and meets or exceeds the SMART goal.                                                                                                                                                            |
| Overall ODRs<br>Mistreatment of Peers | By June 2027, referrals for mistreatment of peers will decrease by 20% compared to the 2025–2026 school year as measured by Office Discipline Referrals (ODRs) in Focus. | <b>1. Implementation of lessons and providing additional professional development for select teachers and students based upon school wide expectations.</b><br><br><b>2. Quarterly school wide behavior assemblies and consistent monitoring of café incentive plan.</b> |

### SPBP Submission

1. Upload completed SPBP (as PDF) into BCPS Central in the School Improvement Plan. 
2. Complete PBIS Point of Contact form. 