MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: Tradewinds Elementary **School Year:** 2026-2027

Principal: Dr. Priscille Elie **MTSS Coordinator:** Kristy Good

Domain: Building the Capacity and Infrastructure for Implementation

Current domain average:	**1.5**
Expected domain average:	**2.5**
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	• **Element 8: Strengthen ongoing professional learning and coaching for consistent MTSS implementation and data-based problem solving.** • **Element 9: Establish protected schedules, procedures, and documentation systems that support timely Tier 2 and Tier 3 intervention and progress monitoring.**
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	• **By September 2026, publish a schoolwide MTSS calendar that includes monthly Tier meetings, grade-level data reviews, intervention cycles, and progress-monitoring checkpoints.** • **Provide staff training and coaching on the four-step problem-solving process, intervention documentation, fidelity expectations, and required FOCUS notes.** • **Use a common Tier 2/Tier 3 intervention plan, progress-monitoring tracker, fidelity checklist, and meeting agenda across grade levels.** • **Review implementation evidence monthly. Provide targeted coaching when intervention frequency, documentation, or data review is incomplete.** •
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	• **By June 1, 2027, Tradewinds Elementary will increase the Capacity and Infrastructure SAM domain average from 1.75 to at least 2.50. By the final intervention cycle, at least 90% of active Tier 2 and Tier 3 plans will include a documented evidence-based intervention, baseline, measurable goal, progress-monitoring schedule, fidelity evidence, and timely decision rules. Evidence will include the 2026-2027 SAM report, FOCUS records, intervention trackers, fidelity checks, and Tier meeting logs.**
List the team members who will support and monitor implementation of the two (2) identified elements.	• **Dr. Priscille Elie, Principal** • **Kristy A. Good, MTSS Coordinator/Reading Coach** • **Kim Rohloff, Assistant Principal** • **Genesis Picon, School Counselor and Behavior Support Team** • **Anu Gupta, ESE Specialist/Support Facilitator** • **Grade-Level Team Leaders**
Enter the plan implementation dates:	Start: **8/10/2026** to End: **6/1/2027**

Domain: Communication and Collaboration

Current domain average:	**2.0**
Expected domain average:	**2.5**
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	• **Element 18: Strengthen consistent two-way communication and collaboration among the Leadership Team, grade-level teams, interventionists, and support personnel.** • **Element 20: Increase family engagement by establishing clear, timely communication about student needs, interventions, progress, and opportunities for participation.** •
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	• **Create and communicate a consistent referral, parent-notification, meeting, and follow-up process for academic, behavior, and social-emotional MTSS supports.** • **Use monthly Tier meetings and PLCs to share student data, assign responsibilities, document decisions, and provide feedback to staff implementing interventions.** • **Provide families with plain-language intervention updates at the start of support and at each data-review point, including current performance, strategies, progress, and next steps.** • **Collect staff and family feedback at least twice during the year and use results to refine communication tools and procedures.** •

If you need support completing this document, please email bcpsmtss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)

Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	• **By June 1, 2027, Tradewinds Elementary will increase the Communication and Collaboration SAM domain average from 2.00 to at least 2.50. By the final intervention cycle, at least 90% of active Tier 2 and Tier 3 student files will show documented communication with families at intervention initiation and during scheduled progress reviews, and at least 90% of Tier meeting records will identify decisions, responsible staff, and follow-up dates. Evidence will include the 2026-2027 SAM report, family-contact logs, FOCUS documentation, meeting agendas/minutes, and staff/family feedback data.**
List the team members who will support and monitor implementation of the two (2) identified elements.	• **Dr. Priscille Elie, Principal** • **Kristy A. Good, MTSS Coordinator/Reading Coach** • **Kim Rohloff, Assistant Principal** • **Genesis Picon, School Counselor and Behavior Support Team** • **Anu Gupta, ESE Specialist/Support Facilitator** • **Grade-Level Team Leaders**
Enter the plan implementation dates:	Start: **8/10/2026** to End: **6/1/2027**