



Eagle Ridge Elementary

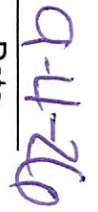
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Annual School Counseling and Support Plan

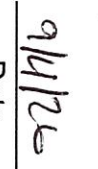
Principal: Hanson, Denise

Director/Lead Counselor: Victoria Chery


Hanson, Denise


Date


Victoria Chery


Date

August

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Registration, Scheduling, Open House, New School Transitions	(3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	Attend open house / Introductions
Welcoming parents and students during Meet and Greet.	(3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	School Counselors will introduce themselves to parents and students at Meet and Greet and assist them with finding their classrooms and school supplies.
Individual Counseling	(3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	Meeting ongoing needs of students referred by parents, teachers and administration.
Help Is Here/Be Kind to our Mind	(5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Students will learn how to seek help in and out of school in healthy/safe ways.
Heart Families Contact from previous year	(4) Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	Contact families registered as HEART.
Behavior Assemblies	(3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	Students will participate in school-wide assembly. Safe people at school.
OPEN HOUSE	(1) Professional, Legal, and Ethical Expectations. School counselors act ethically and according to professional standards to promote the academic	Introduce School Counselor to Parents and Guardians and give support to teachers if needed during the Open House.
College & Career Readiness	(7) Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Expose teachers/staff of the benefits of XELLO program with Team Leaders
Present XELLO Information to teachers		
Life Skills & Wellness		

September

Kids of Character: Cooperation

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Academic Goal Setting	(2). Data-Driven Planning. Effective school counselors utilize resources including available school data to guide decision making and counseling	Retention group meets to review their FAST data from previous year and what is needed this year for promotion or to make gains.
Attendance Initiatives/Peace Week	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	All students will engage in school-wide Peace Week activities each day during Peace Week and peace sleeve activity for the community.
Peace Week	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	On the morning announcements, School Counselor will introduce Peace Week Initiatives for each day to celebrate Peace Week.
Group Counseling Referral Form	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	A Group Counseling referral forms will be sent to teachers for them to refer students for group counseling sessions for social skills, anxiety, and zones of regulation.
7 Habits: Be Proactive	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	School Counselor and teacher will explain how to be proactive and recognize students of the month for September on the morning announcements. The parents will be invited to
Action For Happiness and Mindfulness techniques will be introduced during the morning announcements.	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	School Counselor will give the students an action of happiness and mindfulness techniques on the announcements twice a week.
Individual Counseling	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Individual Student counseling as needed.
Start with Hello (Friendship Group)	(4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	Students will learn ways of understanding empathy and ending social isolation.
College & Career Readiness	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Complete/Review "ABOUT ME" activities. Students will create or update avatar. Play a game related to the Career Town location. Learn about at least two missing people.
XELLO- KG: Farm, 1st Grade: Art Gallery, 2nd: Construction Site	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Complete/Review "ABOUT ME" activities. Students will create or update avatar.
XELLO- 3rd-5th Grade: "All About Me"		
Life Skills & Wellness		
Life Skills & Wellness: Relationship Skills	Elementary- LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	Share with students a method of how to start a conversation with others. Method will be shared on the morning announcement at the beginning of the month followed by a follow
Cooperation	Elementary- LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	Morning announcement focused on understanding the difference between honesty and having integrity

October

Kids of Character: Responsibility

* ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Study & Success Skills College/Career Week and Career Day Red Ribbon Week/Child Abuse Prevention 7 Habits: Begin with the End in Mind	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	Conduct an Anxiety Group to teach students coping skills for succeeding in school. Students will participate in learning about various career opportunities Students engage in Red Ribbon Week activities each day for a week. A week of long celebration of activities on promoting drug prevention. Door Decoration Contest with prizes. School Counselor and teacher will explain what "begin what the end in mind" mean and recognize students of the month for October on the morning announcements. The parents Counselors, SSW, and School Psychologist will conduct small counseling groups weekly to address social skills, anxiety, and zones of regulation. Individual Student counseling as needed. Students, staff, and families will be provided with diversity awareness lessons & activities through the BCPS Dates of Observance Calendar and morning announcements BCPS implemented a Trusted Adult week to organize activities focused on helping students identify their Trusted Adult.
Small Group Counseling Individual Counseling Diversity Awareness Month Trusted Adult Campaign	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Learn about at least two missing people. Be introduced to a least two careers. Answer three to four questions about a Career path. Start Missions 3rd grade: Mission "Interest"
College & Career Readiness XELLO- KG: Art Gallery, 1st Grade: Construction Site, 2nd: Farm XELLO- Missions: 3rd Grade: Interests, 4th Grade: Skills, 5th Grade: Learning & Future Success	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Learn about at least two missing people. Be introduced to a least two careers. Answer three to four questions about a Career path. Start Missions 3rd grade: Mission "Interest"
Life Skills & Wellness Responsibility Growth Mindset Growth Mindset	Elementary-LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors. Elementary-LSW B: Students will demonstrate the ability to manage emotions and behaviors to achieve personal and academic goals.	Morning announcement focused on understanding the difference between honesty and having integrity Morning announcement sharing what growth mindset is and example of how to change negative thought to positive ones

November

Kids of Character: Citizenship

* ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Academic Self Concept Anti-bullying/Relationship Skills Small Group- Retention 7 Habits: Put First Things First Individual Counseling Family and Community Engagement Week	(5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (6) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (4) Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	School counselors will meet with students to enhance self awareness and learn coping skills for succeeding in school, at home, and in the community. Counselors will meet with students to address concerns regarding respecting boundaries and getting along with others. Anti-Bullying Classroom lessons and Morning Retained students will meet weekly for group counseling to discuss learning strategies and attitudes towards school. School Counselor and teacher will explain what it means and recognize students of the month for November on the morning announcements. The parents will be invited to Individual Student counseling as needed. School-wide activities Ex. Muffins with Mom, Donuts with Dad, or grown-ups, Family Game night.
College & Career Readiness XELLO- Missions: 3rd Grade: Interests, 4th Grade: Skills, 5th Grade: Learning & Future Success XELLO- Missions 3rd Grade: School Subjects, 4th Grade: Goals Setting, 5th Grade: Learning Paths	(7) Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7) Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Answer one to two profile questions. Discover a clue to solve the missing people case. Continuing Missions 3rd grade: Mission "School Subjects"
Life Skills & Wellness Citizenship	Elementary- LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	Morning announcement focused on understanding the difference between honesty and having integrity

December

Kids of Character: Kindness

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Celebrate Academic Success Small Group-Retention Action For Happiness Calendar/Task 7 Habits: Think Win- Win Individual Counseling Small group counseling conducted weekly to address social skills, anxiety, and zones of regulation.	(6). Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Reinforce positive behavior, and foster a supportive learning environment Retained students will meet weekly for group counseling to discuss learning strategies and attitudes towards school. School Counselors and administrators will give the students an action of happiness to complete each morning on the morning announcements School Counselor and teacher will explain the meaning and recognize students of the month for December on the morning announcements. The parents will be invited to celebrate with students will receive lessons and model on resolving conflicts constructively, show leadership skills and learn how to work together as a team School Counselors, School Social Worker, and School Psychologist will conduct small groups weekly for social skills, anxiety, and zones of regulation.
College & Career Readiness XELLO- KG to 2nd: Visit any location in Career Town XELLO- 3rd to 5th: Like and Explore Careers	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Play a game related to the Career Town Location. Students will explore Careers by School Subjects, Career groups and Alphabet to add to "My Liked Careers".
Life Skills & Wellness Kindness week	Elementary- LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	Students will be taught about bucket filling followed by 14 days of Kindness activities

January

Kids of Character: Respect

* ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Academic Motivational Activities Self-Awareness/Self-Management/No Name Calling Action For Happiness Calendar/Task 7 Habits: Seek First to understand then to be understood Small group counseling Small Retention Group Magnet Schools Presentation	(5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3) School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5) Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (5) Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the (5) Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the (6) Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the	Weekly Inspirational Quotes on Morning Announcements No Name Calling week will be introduced on morning announcements and students will be encouraged to do the daily activities for Name Calling Week. School Counselor will go on the morning announcements to introduce an action of happiness to complete each day. School Counselor and teacher will explain the meaning and recognize students of the month for January on the morning announcements. The parents will be invited to celebrate with the School Counselors, School Social Worker, and School Psychologist will conduct small groups weekly for social skills, anxiety, and zones of regulation. Retained students will meet weekly for group counseling to discuss learning strategies and attitudes towards school. Magnet School Coordinator will contact the School Counselor to present about the Magnet program in BCPS- Presentation to 5th grades going to Middle school Play a game related to the Career Town location. Learn about at least two missing people. Start Missions 3rd grade: Mission "Why people work" Morning announcement focused on understanding the difference between honesty and having integrity
College & Career Readiness XELLO KG: Park, 1st: Pet Grooming, 2nd: Hospital XELLO- Complete Mission 3rd: Why people work, 4th: Tools for Success, 5th: Starting a Business Life Skills & Wellness Respect	(7) Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7) Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors Elementary- LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	

February

Kids of Character: Honesty

* ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Test & Academic Anxiety Diversity, Respect, and Social Awareness School-wide Kindness and compassion day-A Day of Service and Love/Random Acts of Kindness week 7 Habits: Synergize Action For Happiness Calendar/Task Small group counseling conducted weekly to address social skills, anxiety, and zones of regulation. Individual Counseling/Crisis Interventions Trusted Adult Campaign	(6). Academic Advising and Planning: Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	A reminder will be sent out for teachers to refer students for a social/emotional/academic for small groups and counselor check-in. E-books related to diversity and respect will be read during morning announcements and mindfulness period. Students will do a school wide kindness activities. School-Wide Activities that encourage and celebrate being kind. School Counselor and teacher will explain the meaning and recognize students of the month for February on the morning announcements. The parents will be invited to celebrate with During the morning announcements a school counselor will give the students an action of happiness to complete. School Counselors, School Social Worker, and School Psychologist will conduct small groups weekly for social skills, anxiety, and zones of regulation. Daily LSW Guidelines provided to teachers and classroom guidance lessons given through Specials classes. BCPS Implemented a Trusted Adult week to organize activities focused on helping students identify their Trusted Adult.
College & Career Readiness XELLO KG: Pet Grooming, 1st: Hospital, 2nd: Park XELLO- Continue Mission 3rd: Why people work, 4th: Tools for Success, 5th: Starting a Business	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Be introduced to a least two careers. Answer three to four questions about a Career path. Continuing Missions 3rd grade: Mission "Why people work"
Life Skills & Wellness		
honesty	Elementary- LSW C: Students will engage in positive social interactions	Morning announcement focused on understanding the difference between honesty and

	and demonstrate respectful and cooperative behaviors.	having integrity

March

Kids of Character: Self Control

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Identify Career Goals Responsible Decision-Making/Equity Anxiety/Emotional Issues Support Action For Happiness Calendar/Task Small group counseling conducted weekly to address social skills, anxiety, and zones of regulation. 7 Habit: Sharpen the saw Individual Counseling/Crisis Interventions	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Students will select one career that is related to their personality inventory and career inventory results during classroom guidance. Lessons in Rethink Ed via individual, small group or classroom. School Counselors, School Social Worker, and School Psychologist will do check-ins as needed to address anxiety concerns. During morning announcements, students will be given an action of happiness to accomplish during the day. School Counselors, School Social Worker, and School Psychologist will conduct small groups weekly for social skills, anxiety, and zones of regulation. School Counselor and teacher will explain the meaning and recognize students of the month for March on the morning announcements. The parents will be invited to celebrate with the Individual Counseling sessions as needed and Threat/SRA reports ongoing.
College & Career Readiness XELLO KG- Hospital, 1st: Park, 2nd: Pet Groom XELLO - Missions: 3rd Grade: Managing Big Feelings, 4th Grade: Problem Solving, 5th Grade: Facing Big Challenges	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors (7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Answer one to two profile questions. Discover a clue to solve the missing people case. Start Missions 3rd grade: Mission "Managing Big Feelings"

Life Skills & Wellness		
Self-Control	Elementary-LSW C: Students will engage in positive social interactions and demonstrate respectful and cooperative behaviors.	Morning announcement focused on understanding the difference between honesty and having integrity
LSW Day	Elementary-LSW B: Students will demonstrate the ability to manage emotions and behaviors to achieve personal and academic goals.	Morning announcement for each grade for example: emotion gauge for 3rd grade, Positive layers of coping skills for 2nd grade

April

Kids of Character: Tolerance

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
KG Round Up	(9). Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the	Virtual Kindergarten Round Up and 6th grade orientation, grade expectation
Conflict Mediation	(2). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	During morning announcements, students will learn about using and receiving I messages for resolving conflicts.
Action For Happiness CalendarTask	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	During the morning announcements, students will be give an action of happiness to complete for that day.
7 Habit: FIdn your voice and Inspire others to find theirs	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	School Counselor and teacher will explain the meaning and recognize students of the month for April on the morning announcements. The parents will be invited to celebrate with the School Counselors, School Social Worker, and School Psychologist will conduct small groups weekly for social skills, anxiety, and zones of regulation.
Small group counselling conducted weekly to address social skills, anxiety, and zones of regulation.	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Helps students develop responsibility, confidence, and critical thinking
Classroom: Responsible Decision Making	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	
Child Abuse Prevention- Child Safety Matters	(4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	Awareness through morning announcement
College & Career Readiness		
XELL.O: KG-5th Grade: Finalize all Missions, Discuss with students various Career Options	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Students will discuss preferred career options with classmates Pull lessons usage and review data with Leadership team.

School Counselor discusses		(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Pull lessons usage and review date with
Life Skills & Wellness	Tolerance	Elementary- LSW B: Students will demonstrate the ability to manage emotions and behaviors to achieve personal and academic goals.	4th and 5th grade students will be given a lesson on tolerance and acceptance using the book "The Invisible Boy"

May

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
Academic Transition to New Grade	(6). Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the	Classroom lesson on middle school preparation.
Transitioning to New Grade	(6). Academic Advising and Planning. Effective school counselors cultivate a caring, rigorous, and supportive school community that promotes the	Check-in with Individual Students moving to the next grade
Summer Internet Safety	(4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	Our School Resource Officer will do classroom lessons on Cyber-Safety lessons.
Action For Happiness Calendar/Task	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	During the morning announcements, School Counselor will give the students an action of happiness to do each morning.
Mental Health Awareness Month	(3). School Counseling Program. Effective school counselors develop, implement, and evaluate programs that cultivate a school environment that	Self-Care Challenge for teachers/staff
Individual Counseling	(5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of	Individual Student counseling as needed.
College & Career Readiness		

XELLO Make-ups	(7). Career Development and Postsecondary Planning. Effective school counselors provide opportunities for all students to develop the behaviors	Pull lessons usage and review data with Leadership team.

june

*ACTIVITY	DOMAIN/STANDARD	DESCRIPTION
ASCP Classrout	(2). Data-Driven Planning. Effective school counselors utilize resources including available school data to guide decision making and counseling (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the (5). Counseling Services. Effective school counselors provide direct and indirect services that support the safety, mental health, and well-being of (4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the (1). Professional, Legal, and Ethical Expectations. School counselors act ethically and according to professional standards to promote the academic (4). Consultation, Collaboration, and Coordination. Effective school counselors utilize multiple means of communication to promote the	Meet with Administration, Leadership Team and Parents as needed.
Summer Safety		Meet with students before they go on breaks and discuss plan/transition to middle school
Parent Conferences as needed for Retention/Promotion		HEART/Child Abuse/BT/ASFA/Foster Care/LSW and Resiliency Lessons reports
Individual counseling-Summer plan/Transition to Middle school		Review ASCP plan with principal
Liaison Duties		Deliver Cum Folders to Middle School if applicable
ASCP Planning/Signing		
5th grade matriculation cum folders to Middle school		

College & Career Readiness

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Life Skills & Wellness

1. The first step is to identify the key components of the system. This involves understanding the inputs, outputs, and internal processes. For example, in a manufacturing system, the inputs might be raw materials and labor, the outputs might be finished products, and the internal processes might involve assembly and quality control.

2. The second step is to define the system boundaries. This involves determining what is included in the system and what is excluded. For example, in a manufacturing system, the system boundaries might include the factory floor, but exclude the supply chain and distribution network.

3. The third step is to identify the system's purpose. This involves understanding why the system exists and what it is intended to achieve. For example, in a manufacturing system, the purpose might be to produce a certain number of finished products per hour.

4. The fourth step is to identify the system's constraints. This involves understanding the limitations of the system, such as the availability of resources, the capacity of the equipment, and the time available for production.

5. The fifth step is to identify the system's stakeholders. This involves understanding who is involved in the system and how they interact with it. For example, in a manufacturing system, the stakeholders might include the factory workers, the management, the suppliers, and the customers.

6. The sixth step is to identify the system's risks. This involves understanding the potential problems that could arise from the system, such as equipment failure, quality defects, and safety hazards.

7. The seventh step is to identify the system's opportunities. This involves understanding the potential benefits that could be realized from the system, such as increased productivity, reduced costs, and improved quality.

8. The eighth step is to identify the system's weaknesses. This involves understanding the areas of the system that are not performing well, such as inefficient processes, outdated equipment, and poor quality control.

9. The ninth step is to identify the system's strengths. This involves understanding the areas of the system that are performing well, such as efficient processes, modern equipment, and high quality control.

10. The tenth step is to identify the system's future needs. This involves understanding what the system will need in the future, such as new equipment, additional resources, and updated processes.

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