

# **Charles R. Drew Meeting Minutes**

## **Schools K-12 Comprehension Reading Plan**

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Location: Charles Drew Elementary School

Date: September 18, 2026

Time: 10:00am

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### **I. Introduction**

- a. All team members introduced themselves.
- b. Leadership and Collaborative Team Members discussed their role to ensure instruction and programs are a success.

### **II. Discussion**

- a. K-5 90 Minute Reading Plan
- b. Compared previous year data and discussed Goals for FAST PM2.
- c. Intervention from the Reading from the Science of Reading Comprehension Plan will be implemented (SIPPS, Benchmark Advance, UFLI)
- d. Ensure Tier 3 Teachers are reading endorsed
- e. Ensure students who are identified in Tier 2 or 3 are receiving interventions
- f. Monitoring of Interventions
- g. Discussed Benchmark Curriculum Implementation
- h. Walkthroughs to ensure evidenced based instruction is being implemented
- i. Ensure students are including DOK 1, 2 and 3 Questioning during instruction

### **III. Follow Up Goals**

- a. Ensure that parents with K-3 students with substantial reading deficiencies receive reading plan.
- b. Ensure students that score level 1 or 2 have resources available through New World Reading Initiative.
- c. Ensure teachers are effectively using SOR to improve instruction
- d. Review data from assessments and intervention and adjust instruction accordingly based on Decision Chart

## School Improvement Plan 2026-2027

### K-12 Comprehensive Evidence-Based Reading Plan (K-12 CERP)

#### School Literacy Leadership Team and Collaborative Problem-Solving Team

#### Contact Information

**Part 1 Directions:** Section 3 of the K-12 CERP requires that schools maintain a Literacy Leadership Team. List all members of your School's Literacy Leadership Team and Collaborative Problem-Solving Team.

| Literacy Leadership Team Members | Title               |
|----------------------------------|---------------------|
| Rosheika Rolle                   | Principal           |
| Yolanda Butler                   | Assistant Principal |
| Shantell Goldsby                 | Literacy Coach      |
| Fatima Barakat                   | Literacy Support    |
| Patricia Moncrieff               | Math Coach          |
| Novlette Haughton                | Math Support        |
| Tzivia Goodman                   | ESE Specialist      |
| Tanique Powell                   | ASD Coach           |
| Alexis Gibson                    | Guidance Counselor  |

| Collaborative Problem-Solving Team Members | Title                           |
|--------------------------------------------|---------------------------------|
| Tzivia Goodman                             | ESE Specialist                  |
| Shantell Goldsby                           | MTSS Coordinator/Literacy Coach |
| Yolanda Butler                             | Assistant Principal             |
| Yanique McKenzie                           | ESE Support Facilitator         |
| Fatima Barakat                             | Literacy Support                |
| Novlette Haughton                          | Math Support                    |
| Joan Branford                              | Social Worker                   |
| Kiara Roberts                              | School Psychologist             |
| Alexis Gibson                              | Guidance Counselor              |

**Part 2 Directions:** Review **section 3, 4, 6, 8, 11, 12, and 13** of the K-12 CERP with your Literacy Leadership and Collaborative Problem-Solving Teams and complete the chart below to indicate which member(s) of your team is the contact person for each of the plan's requirements listed on the chart below.

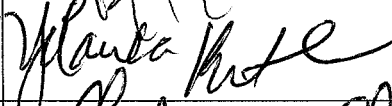
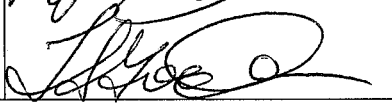
| <b>K-12 Comprehensive Evidence-Based Reading Plan – School Literacy Leadership Team/CPS Team</b>                                                                                                                               |                                   |                                    |                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| Name of School                                                                                                                                                                                                                 | Charles R. Drew Elementary School |                                    |                                     |
| Principal's Name                                                                                                                                                                                                               | Rosheika Rolle                    |                                    |                                     |
| <b>Sections of the Plan Requirements</b>                                                                                                                                                                                       | <b>Contact Person</b>             | <b>Title</b>                       | <b>E-mail</b>                       |
| <b>Section 8:</b> Conduct regularly scheduled instructional walkthroughs to ensure that effective instruction is being provided to all students and evidence-based practices and programs are being implemented with fidelity. | Shantell Goldsby                  | Literacy Coach                     | Shantell.goldsby@browardschools.com |
| <b>Section 11:</b> Use reading decision charts (problem-solving process) guidance to identify students in need of Tier 2 or Tier 3 levels of support                                                                           | Shantell Goldsby                  | Literacy Coach<br>MTSS Coordinator | Shantell.goldsby@browardschools.com |
| <b>Section 11:</b> Ensure students identified as Tier 2 or Tier 3 are scheduled into the appropriate intervention course. These students are reported to FDOE through Survey 2 (Oct) and Survey 3 (Feb).                       | Shantell Goldsby                  | MTSS Coordinator                   | Shantell.goldsby@browardschools.com |
| <b>Section 11:</b> Reference K-12 reading plan to use adopted evidence-based instructional, supplemental, and intervention programs.                                                                                           | Shantell Goldsby                  | Literacy Coach                     | Shantell.goldsby@browardschools.com |
| <b>Section 11:</b> Ensure that Tier 2 and Tier 3 students receive explicit,                                                                                                                                                    | Shantell Goldsby                  | Literacy Coach                     | Shantell.goldsby@browardschools.com |



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|-----------------------------------------------------------------------------------------|---------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Section 13:</b> Monitor additional intervention hour (Elementary Lowest 300 Schools) | Shantell Goldsby/Fatima Barakat | Literacy Coach | <u><a href="mailto:Shantell.goldsby@browardschools.com">Shantell.goldsby@browardschools.com</a></u><br><u><a href="mailto:Fatima.e.barakat@browardschools.com">Fatima.e.barakat@browardschools.com</a></u> |
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# K-12 Meeting: Comprehensive Meeting

Sign In Sheet: September 18, 2026

| Topic                    | Schools K-12<br>Reading Decision<br>Plan                                            | Meeting<br>Date        | September<br>18, 2026      |
|--------------------------|-------------------------------------------------------------------------------------|------------------------|----------------------------|
| Name                     | Signature                                                                           | Title                  | School                     |
| Ms. Rosheika<br>Rolle    |    | Principal              | Charles Drew<br>Elementary |
| Mrs. Yolanda<br>Butler   |    | Assistant<br>Principal | Charles Drew<br>Elementary |
| Mrs. Shantell<br>Goldsby |    | Literacy<br>Coach      | Charles Drew<br>Elementary |
| Mrs. Fatima<br>Barakat   |   | Reading<br>Support     | Charles Drew<br>Elementary |
| Ms. Tzivia<br>Goodman    |  | ESE<br>Specialist      | Charles Drew<br>Elementary |