

MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: **Pines Lakes Elementary** **School Year:** **2026 - 2027**

Principal: **Dr. Tracy Jackson**

MTSS Coordinator: **Carlene Wolfe and Christina Dejean**

Domain: **Communication and Collaboration**

Current domain average:	1.0
Expected domain average:	2.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	Element 20 – Educators will actively engage families in MTSS.
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	Element 20 - MTSS Team Leaders will meet with teachers by grade level weekly. An update letter/graph or initiation PMP letter for the student will be given for each student on a tier 2 or tier 3 plan. The teacher will call each parent for a quick conference informing them of the process. The letter is sent home, signed by parents, and returned to the teacher.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 2027, the CPS Team expects an increase in parent awareness of the MTSS program for their students by the number of returned forms received and conferences being done with parents by teachers.
List the team members who will support and monitor implementation of the identified element.	Christina Dejean and Carlene Wolfe
Enter the plan implementation dates:	Start: 8/10/2026 to End: 6/1/2027

Domain: **Three Tiered Instructional and Intervention Model**

Current domain average:	1.0
Expected domain average:	2.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	Element 29 – Instruction at all tiers is accessible and responsive for all students.
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	Element 29 - The leadership team will communicate the critical elements of accessible and responsive instruction to all staff. Professional learning and resources will be provided on Universal Design for Learning, assistive technology, accommodations, and culturally and linguistically responsive instructional practices. The team will conduct quarterly classroom walkthroughs, review student data by subgroup, and provide teachers with feedback and coaching support. Progress will be reviewed during leadership team and PLC meetings, and instructional supports will be adjusted as needed.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 2027, the CPS Team expects an increase in the implementation of accessible and responsive Tier 1, Tier 2, and Tier 3 instructional practices, as evidenced by at least 80% of classrooms demonstrating two or more identified practices during classroom walkthroughs. In addition, students with disabilities, multilingual learners, and economically disadvantaged students will demonstrate at least a 10-percentage-point increase from the beginning-of-year baseline on district or state assessments.
List the team members who will support and monitor implementation of the two (2) identified elements.	Leadership Team
Enter the plan implementation dates:	Start: 8/10/2026 to End: 6/1/2027

If you need support completing this document, please email bcpsmtss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)