

## Comprehensive Evidence-Based Reading Plan (CERP) School Improvement Plan CERP Review 2026-2027

### School Literacy Leadership Team Contact Information

**Part 1 Directions:** Section 3 of the CERP requires that schools maintain a Literacy Leadership Team. List all members of your School's Literacy Leadership Team. This should include administrators, literacy coaches, teacher leaders, ELL, and ESE staff.

| Literacy Leadership Team Member | Title                           |
|---------------------------------|---------------------------------|
| Mari Menendez                   | Principal                       |
| Thomas Nordstrom                | Asst. Principal                 |
| Maryann Tawfik                  | Literacy Coach                  |
| Teena Novack                    | Guidance Counselor/ESOL Contact |
| Jessica Frias                   | ESE Specialist                  |
| Kim Pritchett                   | Kindergarten Teacher            |
| Alishe Hajaree                  | 4 <sup>th</sup> Grade Teacher   |
|                                 |                                 |
|                                 |                                 |

**Part 2 Directions:** Review the 26-27 CERP or “**Applying SoR (Science of Reading) at BCPS: Parts 1, 2, & 3**”. with your Literacy Leadership Team. These are the guiding documents from the 2026-2027 CERP. Then, complete the chart below to indicate which member(s) of your team is the contact person for each of the plan requirements listed on the chart below.

| Comprehensive Evidence-Based Reading Plan – School Literacy Leadership Team                                                                                                                                                                                                                     |                    |                 |                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|----------------------------------------------------------------------------------------------|
| Name of School                                                                                                                                                                                                                                                                                  | Griffin Elementary |                 |                                                                                              |
| Principal's Name                                                                                                                                                                                                                                                                                | Mari Menendez      |                 |                                                                                              |
| Sections of the Plan Requirements                                                                                                                                                                                                                                                               | Contact Person     | Title           | E-mail                                                                                       |
| <b>Section 3- Literacy Leadership:</b><br>Conduct regularly scheduled instructional walkthroughs to ensure that effective instruction is being provided to all students and evidence-based practices and programs are being implemented with fidelity.<br><b>(Applying SoR at BCPS: Part 1)</b> | Mari Menendez      | Principal       | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a>       |
|                                                                                                                                                                                                                                                                                                 | Thomas Nordstrom   | Asst. Principal | <a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a> |
| <b>Section 3- Literacy Leadership:</b><br>Meet regularly to                                                                                                                                                                                                                                     | Mari Menendez      | Principal       | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a>       |

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| disaggregate data from screeners, progress monitoring, and diagnostic reading assessments to make informed decisions about how to maximize student growth in reading. | Thomas Nordstrom | Asst. Principal | <a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a> |
|                                                                                                                                                                       | Maryann Tawfik   | Literacy Coach  | <a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a>   |
|                                                                                                                                                                       |                  |                 |                                                                                              |

| Sections of the Plan Requirements                                                                                                                                                                                                                                               | Contact Person   | Title              | E-mail                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|----------------------------------------------------------------------------------------------|
| <b>Section 3- Literacy Leadership:</b><br>Ensure Tier 3 interventions are provided in very small groups and are provided only by reading endorsed or certified teachers, <b>outside of the 90-minute reading block.</b>                                                         | Mari Menendez    | Principal          | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a>       |
|                                                                                                                                                                                                                                                                                 | Thomas Nordstrom | Asst. Principal    | <a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a> |
| <b>Section 4: Literacy Coaching:</b><br>Implement the Just Read, FL Literacy Coaching Model Requirements referenced in 6A-6.053 and ensure Literacy Coach is reading endorsed or certified.                                                                                     | Mari Menendez    | Principal          | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a>       |
|                                                                                                                                                                                                                                                                                 | Thomas Nordstrom | Asst. Principal    | <a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a> |
| <b>Section 5- Standards, Curriculum, Instruction &amp; Intervention:</b> Use "Applying SoR at BCPS: Part 2" guidance with students reading below grade level to identify reading component to address during Tier 2 or 3 intervention.<br><b>(Applying SoR at BCPS: Part 2)</b> | Teena Novack     | Guidance Counselor | <a href="mailto:Teena.novack@browardschools.com">Teena.novack@browardschools.com</a>         |
|                                                                                                                                                                                                                                                                                 | Maryann Tawfik   | Literacy Coach     | <a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a>   |
| <b>Section 5- Standards, Curriculum, Instruction &amp; Intervention:</b> Ensure students identified as Tier 2 or Tier 3 are scheduled into the appropriate intervention course. These students are reported to FDOE through Survey 2 (Oct) and Survey 3 (Feb).                  | Maryann Tawfik   | Literacy Coach     | <a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a>   |
| <b>Section 5- Standards, Curriculum, Instruction &amp; Intervention:</b> Reference CERP and use adopted evidence-                                                                                                                                                               | Maryann Tawfik   | Literacy Coach     | <a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a>   |

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| based instructional, supplemental, and intervention programs, as designed. <b>(Applying SoR at BCPS: Part 3)</b>                                                                                                                                                                                 |                                                             |                                                        |                                                                                                                                                                                                                                                                                              |
| <b><u>Section 5- Standards, Curriculum, Instruction &amp; Intervention:</u></b> Ensure that Tier 2 and Tier 3 students receive explicit, systematic, small group teacher-led instruction with ample opportunities for students to practice skills and receive feedback using approved resources. | Mari Menendez<br><br>Thomas Nordstrom<br><br>Maryann Tawfik | Principal<br><br>Asst. Principal<br><br>Literacy Coach | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a><br><br><a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a><br><br><a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a> |
| <b><u>Section 6- Professional Learning:</u></b> Provide and Monitor Professional Development and Professional Learning Communities relating to standards-aligned reading, writing, speaking, and listening instruction and interventions.                                                        | Mari Menendez<br><br>Thomas Nordstrom<br><br>Maryann Tawfik | Principal<br><br>Asst. Principal<br><br>Literacy Coach | <a href="mailto:Mari.menendez@browardschools.com">Mari.menendez@browardschools.com</a><br><br><a href="mailto:Thomas.nordstrom@browardschools.com">Thomas.nordstrom@browardschools.com</a><br><br><a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a> |
| <b><u>Section 8: Family Engagement:</u></b> Ensure that parents of <b>K-5 students</b> identified with substantial reading deficiencies are provided a Read-at-Home Plan and encouraged to sign up for the New World's Reading Initiative.                                                       | Maryann Tawfik                                              | Literacy Coach                                         | <a href="mailto:Maryann.tawfik2@browardschools.com">Maryann.tawfik2@browardschools.com</a>                                                                                                                                                                                                   |