

MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: **Northeast High School**

School Year: **2026-27**

Principal: **Anthony Valachovic**

MTSS Coordinator: **Kristen D Echevarria**

Domain: **Communication and Collaboration**

Current domain average:	1.0
Expected domain average:	2.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	Element #19: "The infrastructure exists to support the school's goals for family and community engagement in MTSS." At the 1 level, the school has only one of these three in place: family/community engagement is defined and monitored with data; it is linked to school goals in the SIP/MTSS plan; or procedures exist for two-way communication with families/community
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	- Maintain a consistent bi-weekly Collaborative Problem-Solving Team (CPST) meeting schedule throughout the 2026-2027 school year. - Use a standardized meeting agenda that includes review of previous action items, BOY/annual MTSS implementation tasks, BTM/Early Warning students, intervention review, assigned responsibilities, progress monitoring, parent/guardian communication, and follow-up dates. - Provide instructional and support staff with clear guidance regarding the MTSS referral process, Tier 1 responsibilities, information required before a student is brought to CPST, intervention documentation, progress-monitoring expectations, and procedures for requesting additional support.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 1, 2027, Northeast High School will increase its Communication & Collaboration SAM domain average from 1.25 to at least 2.00, moving the domain from Emerging/Developing to Operationalizing.
List the team members who will support and monitor implementation of the two (2) identified elements.	Kristen Echevarria- MTSS Coordinator / Facilitator Dawn Sales- Administrator / Designee Annette Alfaro- Data Manager Ann-Marie Ewart- Case Manager Jose Martinez- Case Manager Zulma Weste- Case Manager Eva Romero- Recorder Raven Veitch- Attendance Case Manager / School Social Worker Robert Jenkins- ESE Representative Eve Romer- ESOL Representative Lauren Ko- School Psychologist
Enter the plan implementation dates:	Start: 8/10/2026 to End: 6/1/2027

Domain: **Building the Capacity and Infrastructure for Implementation**

Current domain average:	1.5
Expected domain average:	2.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	Strengthen staff consensus and engagement in MTSS by providing staff with clear information about the purpose of MTSS, how MTSS connects to their individual roles and responsibilities, and opportunities to provide input on implementation.
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	- Maintain clearly defined CPST team roles, including MTSS Coordinator, Administrator, Facilitator, Data Manager, Recorder, Case Managers, Attendance Case Manager, Behavioral/Social-Emotional Case Managers, ESE representative, ESOL representative, School Social Worker, and School Psychologist. - Assign a case manager to each student requiring targeted CPST follow-up to provide continuity between meetings.

If you need support completing this document, please email bcpsttss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)

	Develop a consistent process for communicating CPST decisions, strategies, interventions, and follow-up responsibilities to teachers and support staff.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	By June 1, 2027, at least 90% of students receiving CPST-directed Tier 2 or Tier 3 support will have an identified case manager, documented intervention/action plan, progress-monitoring information, and documented parent/guardian communication when applicable.
List the team members who will support and monitor implementation of the two (2) identified elements.	Kristen Echevarria- MTSS Coordinator / Facilitator Dawn Sales- Administrator / Designee Annette Alfaro- Data Manager Ann-Marie Ewart- Case Manager Jose Martinez- Case Manager Zulma Weste- Case Manager Eva Romero- Recorder Raven Veitch- Attendance Case Manager / School Social Worker Robert Jenkins- ESE Representative Eve Romer- ESOL Representative Lauren Ko- School Psychologist
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