

Comprehensive Evidence-Based Reading Plan (CERP) School Improvement Plan 2025-2026

School Literacy Leadership Team Contact Information

Part 1 Directions: Section 3 of the CERP requires that schools maintain a Literacy Leadership Team. List all members of your School's Literacy Leadership Team. This should include administrators, literacy coaches, teacher leaders, ELL, and ESE staff.

Literacy Leadership Team Member	Title
Vanessa Machin	Principal
Giselle Norrito	Assistant Principal
Holly Casios	Literacy Coach
Christina Gaskill	ESE Specialist
Miroslava Castellanos	School Psychologist
Monica Said	School Counselor
Anum Kuplik	School Counselor
Mercedes Cardenal	Resource Teacher
Arlene Ruiz	Resource Teacher
Noel Tinsley	Resource Teacher

Part 2 Directions: Review the 25-26 CERP or "**Applying SoR (Science of Reading) at BCPS: Parts 1, 2, & 3**". with your Literacy Leadership Team. These are the guiding documents from the 2025-2026 CERP. Then, complete the chart below to indicate which member(s) of your team is the contact person for each of the plan requirements listed on the chart below.

K-12 Comprehensive Evidence-Based Reading Plan – School Literacy Leadership Team			
Name of School	Manatee Bay Elementary		
Principal's Name	Vanessa Machin		
Sections of the Plan Requirements	Contact Person	Title	E-mail
Section 3- Literacy Leadership: Conduct regularly scheduled instructional walkthroughs to ensure that effective instruction is being provided to all students and evidence-based practices and programs are being implemented with fidelity. (Applying SoR at BCPS: Part 1)	Vanessa Machin	Principal	Vanessa.machin@browardschools.com
	Holly Casios	Literacy Coach	Holly.casios@browardschools.com

Section 3- Literacy Leadership: Meet regularly to disaggregate data from screeners, progress monitoring, and diagnostic reading assessments to make informed decisions about how to maximize student growth in reading.	Vanessa Machin	Principal	Vanessa.machin@browardschools.com
	Holly Casios	Literacy Coach	Holly.casios@browardschools.com

Sections of the Plan Requirements	Contact Person	Title	E-mail
Section 3- Literacy Leadership: Ensure Tier 3 interventions are provided in very small groups and are provided only by reading endorsed or certified teachers, outside of the 90-minute reading block.	Giselle Norrito	Assistant Principal	Giselle.norrito@browardschools.com
Section 4: Literacy Coaching: Implement the Just Read, FL Literacy Coaching Model Requirements referenced in 6A-6.053 and ensure Literacy Coach is reading endorsed or certified.	Holly Casios	Literacy Coach	Holly.casios@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Use "Applying SoR at BCPS: Part 2" guidance with students reading below grade level to identify reading component to address during Tier 2 or 3 intervention. (Applying SoR at BCPS: Part 2)	Vanessa Machin Holly Casios	Principal Literacy Coach	Vanessa.machin@browardschools.com Holly.casios@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Ensure students identified as Tier 2 or Tier 3 are scheduled into the appropriate intervention course. These students are reported to FDOE through Survey 2 (Oct) and Survey 3 (Feb).	Holly Casios	Literacy Coach	Holly.casios@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Reference CERP and use adopted evidence-based instructional, supplemental, and intervention programs, as designed. (Applying SoR at BCPS: Part 3)	Holly Casios	Literacy Coach	Holly.casios@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Ensure that Tier 2 and Tier 3 students receive explicit, systematic, small	Holly Casios	Literacy Coach	Holly.casios@browardschools.com

<p>group teacher-led instruction with ample opportunities for students to practice skills and receive feedback using approved resources.</p>			
<p>Section 6- Professional Learning: Provide and Monitor Professional Development and Professional Learning Communities relating to standards-aligned reading, writing, speaking, and listening instruction and interventions.</p>	<p>Holly Casios</p>	<p>Literacy Coach</p>	<p>Holly.casios@browardschools.com</p>
<p>Section 8: Family Engagement: Ensure that parents of K-5 students identified with substantial reading deficiencies are provided a Read-at-Home Plan and encouraged to sign up for the New World's Reading Initiative.</p>	<p>Holly Casios</p>	<p>Literacy Coach</p>	<p>Holly.casios@browardschools.com</p>