

**MTSS Action Plan**

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

**School Name:** Park Lakes Elementary

**School Year:** 2025 - 2026

**Principal:** Rhonda Parris

**MTSS Coordinator:** Paula-Ann Austin

**Domain: Communication and Collaboration**

Current domain average:	<b>1.5</b>
Expected domain average:	<b>3.0</b>
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> <li>• Staff have consensus and engage in MTSS implementation.</li> </ul>
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> <li>• 1. Meet with all teachers to discuss the MTSS process to gain an understanding of the need.</li> <li>• 2. Train teachers in using FOCUS and MTSS so they understand their roles and responsibilities.</li> <li>• 3. Train teachers in determining areas of weakness.</li> </ul>
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	<ul style="list-style-type: none"> <li>• By May 2026, our MTSS team will increase staff consensus and engagement in the implementation of MTSS communication and collaboration practices, as measured by documented participation in collaborative team planning and meetings, consistent use of progress-monitoring tools, and communicating student progress and needs with families. As a result, at least 80% of students receiving Tier 2 interventions will demonstrate measurable academic and/or behavioral progress aligned to their intervention plans, and 100% of students in Tier 3 will receive timely, data-driven interventions and/or evaluations within 6 weeks of referral.</li> </ul>
List the team members who will support and monitor implementation of the two (2) identified elements.	<ul style="list-style-type: none"> <li>• Terri Glasford and Paula-Ann Austin</li> </ul>
Enter the plan implementation dates:	Start: <b>8/11/2025</b> to End: <b>6/4/2026</b>

**Domain: Three Tiered Instructional and Intervention Model**

Current domain average:	<b>2.0</b>
Expected domain average:	<b>3.0</b>
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> <li>• Instruction at all tiers is accessible and responsive for all students</li> </ul>
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> <li>• Meet with all teachers to discuss the school-wide expectations for instruction, classroom management practices and behavior.</li> <li>• Model Tier 1 instruction to teachers using evidence-based strategies</li> <li>• Review data regularly to identify students (Tier 2)</li> <li>• Create individualized plans with diagnostic data</li> <li>• Refer students within 6 weeks of insufficient Tier 2 progress</li> <li>• Monitor progress weekly and adjust as needed</li> <li>• Hold regular meetings with clear agendas</li> <li>• Monitor to ensure interventions are delivered as planned</li> <li>• Review outcomes and adjust supports</li> </ul>

If you need support completing this document, please email [bcpsmtss@browardschools.com](mailto:bcpsmtss@browardschools.com) or contact your District MTSS IF (Instructional Facilitator)

<p>Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.</p>	<ul style="list-style-type: none"> <li>By May 2026, the MTSS team will ensure instruction at all tiers (Tier 1, Tier 2, and Tier 3) is accessible and responsive for every student. As a result, the percentage of students performing at or above grade level in reading and math will increase by 15%, and the percentage of students performing below grade level will decrease by 15%, as measured by state and district assessments.</li> </ul>
<p>List the team members who will support and monitor implementation of the two (2) identified elements.</p>	<ul style="list-style-type: none"> <li>Terri Glasford and Paula-Ann Austin</li> </ul>
<p>Enter the plan implementation dates:</p>	<p>Start: <b>8/11/2025</b> to End: <b>6/4/2026</b></p>

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