

MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: **Coconut Palm Elementary**

School Year: **2025 - 2026**

Principal: **Juan Alejo**

MTSS Coordinator: **Colleen Cottam**

Domain: Building the Capacity and Infrastructure for Implementation

Current domain average:	2.0
Expected domain average:	2.5
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> Element 9: The leadership team facilitates PD on multi-tiered instruction and intervention. Element 10: Coaching is used to support MTSS implementation.
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> Element 9: All members of the CPS team will attend and collaborate on current school year PD based on 2024-25 school level data. The CPS team will host multiple PD sessions with faculty- whole and small targeted grade level meetings. PD will be provided in all subject areas with a strong emphasis on ELA. Element 10: The leadership team, along with Literacy Coach, will disaggregate school level data, note targeted areas of concern, create plan of action including bimonthly CPS team meetings. Literacy Coach will provide classroom coaching for tiered teachers and students.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	<ul style="list-style-type: none"> By June 4, 2026, the CPS Team expects a minimum of a 3% increase in ELA proficiency in grades third through fifth grade from 62% to 65% as evidenced by FAST PM3 scores for all student subgroups inclusive of the lowest quartile and learning gains.
List the team members who will support and monitor implementation of the two (2) identified elements.	<ul style="list-style-type: none"> Juan Alejo- Principal, Assistant Principal- Nizaliz Coley, Literacy Coach- Colleen Cottam, ESE Specialist- Marlen Pujol
Enter the plan implementation dates:	Start: 8/11/2025 to End: 6/4/2026

Domain: Data-Based Problem-Solving

Current domain average:	2.5
Expected domain average:	3.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> Element 21: DBPS for student outcomes occurs across content areas, grade levels, and tiers. Element 22: Across tiers, data used to identify "gap" between expected and current outcomes.
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> Element 21: The CPS team will use summative data (PM3) in ELA to identify specific students with academic gaps. Next, the Elementary Decision Tree will be used to identify specific areas of intervention within reading domains. Element 22: Members of the CPS/Leadership teams will conduct academic screening sessions for targeted students, conference with classroom teacher, and create an intervention plan.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	<ul style="list-style-type: none"> By June 4, 2026, elementary teachers will use data-based problem-solving in all content areas and grade levels by analyzing formative and summative assessment data weekly/ quarterly, developing targeted instructional plans, implementing interventions, and monitoring student progress, as measured by documented data reviews and instructional adjustments in lesson plans.
List the team members who will support and monitor implementation of the two (2) identified elements.	<ul style="list-style-type: none"> Juan Alejo- Principal, Assistant Principal- Nizaliz Coley, Literacy Coach- Colleen Cottam, ESE Specialist- Marlen Pujol
Enter the plan implementation dates:	Start: 8/11/2025 to End: 6/4/2026

If you need support completing this document, please email bcpsmtss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)