Schoolwide Positive Behavior Plan (SPBP)
Broward County Public Schools

SY 2025 – 2026

School Name:	Cypress Bay High School
School Number:	101842

Please refer to the SPBP Canvas Resource page to access video tutorials, guidance, and resources for completing the 2025-2026 SPBP template. ℹ️

CRITICAL ELEMENT # 1: Active Team with Administrative Participation

1A. Integrated MTSS School-Leadership Team Members

Title	First and Last Name	Title	First and Last Name
1. Administrator	Orville Reynolds	7. Security Specialist/ Campus Monitor	Gabriel Flaquer
2. Point of Contact	Tara Jordan	8. Social Worker	Vicky Skiba
3. BTU Representative	Yadiris Ferriera	9. School Nurse	Mr. Addy "Mr. Nurse"
4. Parent/Community Representative	Mariana Rodriguez	10. Attendance Manager	Carrie Jackson
5. Student Representative	Alexandra Nunez	11. Life Skills & Wellness Liaison	Kristina Taylor
6. School Counselor	Dianne Thorpe	12. Resiliency Liaison	Jen Cook

*Optional Team Member(s): Family Therapist, Grade Level/Content Area Representatives, Clerical, Custodial, Food/Nutrition

1B. Schedule of quarterly team meetings.
Meeting Objectives:
1. Progress monitor the action steps indicated in Critical Element #9.
2. Collect & analyze student outcome data using the 4 Step Problem Solving Process.

Quarter	PBIS Data Meeting Dates	PBIS Data Meeting Times		Faculty and Staff Data Communication/Presentation Dates
1st	8/6/2025	1:30pm	➡️	8/8/2025
2nd	11/5/2025	1:30pm	➡️	11/7/2025
3rd	3/11/2026	1:30pm	➡️	3/13/2026
4th	5/27/2026	1:30pm	➡️	5/29/2026

CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment

2. Team communication/presentation of new SPBP to staff and stakeholders

Action Steps:	Dates
Present the 2025-26 SPBP to staff *(prior to April 30, 2025)*	4/23/2025
Hold a *faculty* vote on the new SPBP *(prior to April 30, 2025)*	4/24/2025
Provide training to faculty and staff *(prior to September 30, 2025)*	8/6/2025
Present the 2025-26 SPBP to family and community stakeholders *(prior to September 30, 2025)*	9/10/2025

CRITICAL ELEMENT # 3: Data Collection and Analysis

3A. Core Effectiveness: ***Use current 2024-2025 school year behavior data*** as listed in Focus.
- (a) Review your referral data YTD in Focus – Discipline Reports – *Students with Referrals*.
- (b) Complete the yellow highlighted cells.
- (c) Auto-calculate the "% of Total Population" by clicking on each "!Zero Divide" in the cells and pressing "Fn + F9".
- (d) Determine if the core is effective in all three areas.

TOTAL Population:	4489	% of Total Population	Core Effectiveness		
# Referrals:	# of Students:				
I. 0 - 1 referrals	■	95%	Are your 0 – 1 referral > 80%?	☒Yes	☐No
II. 2 - 5 referrals (at risk students)	213	5%	Are your 2 - 5 referrals <15%?	☒Yes	☐No
III. > 5 referrals (high-risk students)	14	0%	Are your >5 referrals <5%?	☒Yes	☐No

3B. Core Effectiveness Action Steps:

If you answered "Yes" to I, II, and III above, then your core is effective. Based upon table 8A, is your core effective?	☒Yes ☐No

Answer **either** (a) or (b):
(a) If your core is effective, then identify action steps your school leadership team should continue to take for early identification of at risk or high-risk students.
(b) If you answered "No" to at least one of the items above (I, II, or III) then indicate the supports and interventions and action steps your school leadership team will implement *at the beginning* of the next school year to improve core strength:

Core Effectiveness Action Steps: *(3-4 detailed steps)*

1. Continue implementation of Bolt Check system.

2. Continue implementation of Lightning Bucks school-wide PBIS system.

3. Continue utilizing peer counseling to support at-risk students through peer mentoring campus-wide.

4. Continue providing strategic support from guidance and school-based leaders to students identified as being at or high risk.

3C. Disproportionality is often measured with the relative risk statistic calculation (Relative Risk Ratio = RRR), a measure that indicates the probability of a certain event (e.g., referrals) for one subgroup when compared to all other subgroups.

Relative Risk Ratio calculations are coming soon with the Focus Data System migration.

3D. Disproportionality Action Steps:

What activities/initiatives/programs will your school leadership team implement to prevent disproportionate discipline outcomes within sub group populations (race, SWD, ELL)?

Disproportionality Action Steps: *(3-4 detailed steps)*

1. Cultural Competency Training: Provide ongoing professional development for teachers and staff to enhance their understanding of cultural differences, implicit biases, and equitable discipline practices.

2. Restorative Practices: Introduce restorative justice programs that focus on repairing harm and fostering understanding rather than punitive measures. This will include peer mediation and conflict resolution workshops hosted by student led organizations on campus.

3. Data Monitoring: Regularly analyze discipline data to identify trends and disparities. Use this data to inform policy changes and interventions.

4. Student Support Programs: Establish mentorship programs, counseling services, and peer support groups tailored to the needs of SWD and ELL students.

5. Family Engagement: Work closely with families from diverse backgrounds to ensure they are involved in the decision-making process and understand the school's discipline policies. Actively recruit families to our SAC and PTSA organizations to increase parent and community stakeholder involvement in decision making throughout campus.

6. Inclusive Curriculum: Incorporate diverse perspectives and experiences into the curriculum to create a more inclusive environment that values all students. Include these discussions and revisions in curriculum mapping meetings for all departments.

7. Behavioral Interventions: Continue to develop and promote our Bolt Bucks positive behavior intervention system (PBIS) to reward good behavior and provide clear, consistent expectations for all students.

8. Language Support: Offer additional resources and support for ELL students, such as bilingual staff, translation services, and language development programs. Expand the Lightning Ambassadors program to assign mentors to students who recently have arrived from other countries in an effort to ease the transition and promote success.

CRITICAL ELEMENT # 4: Schoolwide Expectations & Location-based Rules

4A. Top five behavior incidents: ***Use current 2024-2025 school year behavior data*** as listed in Focus.
  (a) Review your referral data YTD in Focus – Discipline – Category Breakdown – *Highest Discipline Code*.
  (b) Complete the chart by identifying the top five behavior incidents and the number of incidents for each type.
  (c) Complete the yellow highlighted cells.
  (d) Auto-calculate the total # of referrals by clicking on "0" and pressing "Fn + F9" together.

Top 5 Behavior Incidents Current Year 2024-2025	# Incidents
1. Tobacco Possession and/or Use	60
2. Drug Possession and/or Use (excluding alcohol)	15
3. Fighting (serious mutual combat or mutual altercation only)	12
4. Physical Attack	5
5. Threat/Intimidation	4
TOTAL	96

4B. School-wide expectations are 3 – 5 positive characteristics *(not behaviors)* that counteract the top school-wide misbehaviors in section 3A. ALL people on campus are expected to model these expectations.

Schoolwide Expectations
1.   Be accountable.
2.   Be responsible.
3.   Be respectful.

4C. Top three school-wide locations: ***Use current 2024-2025 school year behavior data*** as listed in Focus.
  (a) Review your referral data YTD in Focus – Discipline – Category Breakdown – *Location*.
  (b) Complete the chart by identifying the top three schoolwide locations, excluding classroom and the number of incidents for each location.

Top 3 Locations, <mark>excluding Classroom</mark>:	
School Location(s)	**# Incidents**
1. School Grounds	**599**
2. Unknown	**112**
3. Restroom	**83**

4D. Expectations and Rules Chart for common areas of school campus:
This chart is posted in all classrooms and used to teach students during behavior lessons.

School-wide Expectations & Location Rules

	Hallway Rules	Cafeteria Rules	Restroom Rules
Be Accountable	Go directly to your destination	Keep all food items on your tray	Head directly to assigned area after leaving the restroom
Be Responsible	Have your ID badge visible at all times	Remain seated	Dispose of any unnecessary items in the trash & only flush items that are meant to be flushed
Be Respectful	Be mindful & considerate of the space of others	Follow all directions given by the Cafe monitors/adults	Keep hands, feet, & objects to yourself

CRITICAL ELEMENT #5: Teaching Behavior

5A. At least one lesson plan for **each** schoolwide expectation above is distributed to instructional staff during pre-planning week and are maintained in the SPBP Binder.

Dates when the schoolwide expectations lesson plans are taught by instructional staff and noted in lesson plans:			
	Date(s)	**Time:**	**Location(s):**
Start of School Year	8/29/2025	Varies	In Study Hall
After Winter Break	1/23/2026	Varies	In Study Hall
After Spring Break	4/10/2026	Varies	In Study Hall

5B. At least one Rules Lesson Plan for **each** common location is distributed to instructional staff during pre-planning. This is aligned to the **Schoolwide Expectation/Location-based Rules** chart in section 4D. Location-based rules should be taught and reinforced in the context of the location in the beginning of the year, after long breaks, and throughout the year as necessary.

Dates when the rules lesson plans for common locations are taught by instructional staff and noted in lesson plans:			
Common Location	**Hallway Rules**	**Cafeteria Rules**	**Select location**
Lesson Plan Dates			
Start of School Year	8/29/2025	8/29/2025	8/29/2025
After Winter Break	1/23/2026	1/23/2026	1/23/2026
After Spring Break	4/10/2026	4/10/2026	4/10/2026

5C. Prevention programs and other schoolwide student support initiatives can be used to proactively teach positive behavior and prosocial skills. Use this chart to plan for how you will use District supported programs and initiatives to promote positive behavior on campus.

Program/Initiative	Plan Details			
	When will it be taught?	**Who will teach it?**	**How will it be implemented?** *2-3 sentences*	**How will it be monitored for effectiveness?**
Internet Safety: Think B4U Post **Click to enter "other"**	Throughout 1st quarter	Recorded lessons will be shared through study halls by peer counseling students	Lessons will be planned and pre-taught to peer counseling students in a train-the-trainer format. The students will then go into study halls and help teach their peers with adult support and serving as facilitators.	Student feedback and school-wide discipline data analysis
Choose Peace/Stop Violence **Click to enter "other"**	Throughout 2nd quarter	Student leaders will record lessons and it will be shared through study halls by peer counseling students	Lessons will be planned and pre-taught to peer counseling students in a train the trainer format. The students will then go into study halls and help teach their peers with adult support and serving as facilitators.	Student feedback and school-wide discipline data analysis

CRITICAL ELEMENT # 6: Recognition Programs

6A. The schoolwide recognition system focuses on reinforcing schoolwide expectations OR a specific location where referrals often occur. The recognition should be used to encourage, acknowledge, and reinforce students to exhibit positive behaviors.

<u>Identified Schoolwide Expectation OR Specific Location</u>: Be accountable.

4 Step Problem Solving Process	Plan Details
1. Problem Identification: Review your behavior data to identify one school-wide problem. What problem did you identify? *(use numerical data)*	**Data used:** 83 referrals related to restrooms **Problem Identification Statement:** *Restrooms are one of the top three referral locations on campus with 83 incidents recorded this school year.*
2. Problem Analysis: Why do you think this problem is occurring? What is your goal? *(create a SMART goal statement with numerical data)*	**Hypothesis:** *Students may misuse time between classes or during unsupervised moments, which leads to increased referrals in and around restrooms.* **SMART Goal Statement:** By June 3, 2026, referrals originating in restrooms will decrease by 30%, from 83 to no more than 58, as measured by Focus Office Discipline Referrals (ODRs).
3. Intervention Design: Describe how you will implement a positive reward program/system to decrease this problem.	**Type of Program/System:** Token system **Description of Program/System:** *Cypress Bay will launch a **"Hallway Accountability"** initiative to promote timely and responsible movement across campus. Teachers and staff will be equipped with Lightning Bucks to reward students who are punctual, carry proper passes, and demonstrate positive behavior in common areas between classes. Emphasis will be placed on using time wisely and following school-wide expectations. Campaign messaging will be visible in hallways and reinforced in study hall announcements.*
4. Evaluation: A. Implementation fidelity	**How will you monitor the fidelity (consistency and effectiveness) of the <u>staff's</u> implementation of the reward program/system?** *PBIS team members will collect feedback from staff through brief surveys and track Lightning Buck distribution trends in common areas. Administrative walkthroughs during class changes will assess overall compliance and participation.*
B. Student outcome monitoring *(use numerical data)*	**How will you know if the reward program/system is positively impacting <u>students</u>? What measurable data will you use to determine "success"?** *Restroom-related referral data will be reviewed each quarter in Focus. A sustained decline in incidents will indicate the initiative's success. Additional student feedback will be gathered during the spring PBIS perception survey to measure awareness of the expectations.*

6B. *Character Education* is an educational and award program utilized to teach and recognize students who display positive character traits each month. Please refer to the BCPS website for lesson plans, videos and additional resources to support this recognition program at your school. 🛈

Monthly Character Traits	Plan Details How will you recognize *Kids of Character* each month? *(2-3 sentences)*

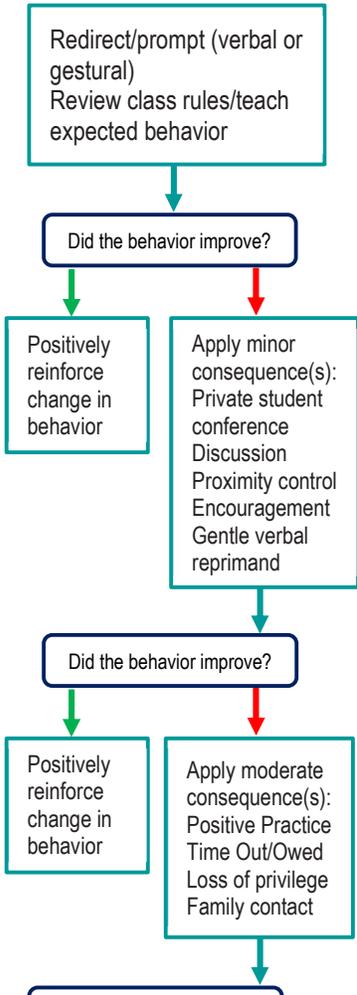|	
1. September: Cooperation 2. October: Responsibility 3. November: Citizenship 4. December: Kindness 5. January: Respect 6. February: Honesty 7. March: Self-Control 8. April: Tolerance	Students who embody the monthly character trait will be nominated by their teachers through a digital form. Monthly winners will be mentioned on the morning announcements and awarded Lightning Bucks.

CRITICAL ELEMENT #7: Effective Discipline Procedures

You can choose to use the flow chart below or create your own. This flow chart is posted in all classrooms and used to teach students during behavior lessons.

Utilize Tier 1 PBIS strategies to prevent misbehaviors.
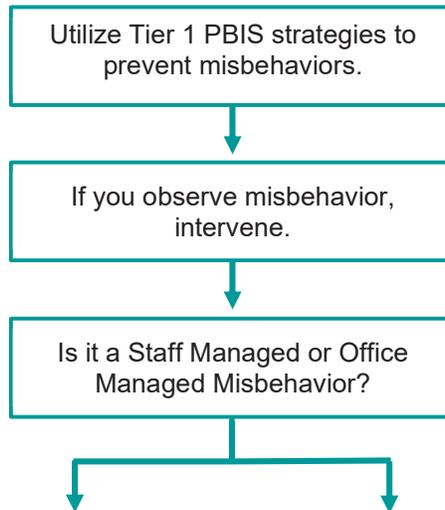
Tier 1 Strategies include, but are not limited to:
Effective classroom structure
Precorrection
Preferential seating/seat change
Remove distractions
Personal schedule/organization
Reteach expectations and rules
Redirection
Prompts, cues, and reminders
Think time/cool down area
Consistent reward system
Modify academic assignments
Provide choices

If you observe misbehavior, intervene.

Is it a Staff Managed or Office Managed Misbehavior?

Redirect/prompt (verbal or gestural)
Review class rules/teach expected behavior

Did the behavior improve?

Positively reinforce change in behavior

Apply minor consequence(s):
Private student conference
Discussion
Proximity control
Encouragement
Gentle verbal reprimand

Did the behavior improve?

Positively reinforce change in behavior

Apply moderate consequence(s):
Positive Practice
Time Out/Owed
Loss of privilege
Family contact

Staff Managed Misbehaviors	**Office Managed Misbehaviors**
Note: The behaviors provided are examples, not an exhausted list of misbehaviors.	
Inappropriate language • name calling • use of profanity	Inappropriate language • racial slurs or taunting • profanity directed at a staff member
Disrespect • talking back • physical gestures	Harassment • bullying • threat or intimidation
Defiance • work refusal • head down on desk/sleeping • not following directions	Defiance • leaving classroom, assigned area, or school grounds without permission • forgery/plagiarism
Disruptive • tattling/false information • talking out of turn • calling out distracting others	Disruptive • inciting others to disrupt teacher • chronic classroom disruption: more than 3 times within 30 minutes
Physical Contact • touching others, pushing/shoving (no injuries) • mutual horseplay	Physical Contact • touching others (hitting, kicking, biting) with intent to do harm • petty theft
Violation of classroom or location-specific rules	Violation of the Code of Student Conduct

Staff:
Submit an office discipline referral (ODR) using report style writing (non-judgmental, observable, and measurable language)

Administrator:
Review, investigate and apply consequence according to policy
Contact family to communicate incident and consequence
Follow up with teacher/feedback/support

Crises Events:
In need of immediate assistance
Potentially unsafe environment
Suspicion of criminal behavior
Contact front office/administration immediately

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CRITICAL ELEMENT # 8: Classroom Management Systems

8A. Evidence-based Tier 1 classroom management system:

Which evidence-based system(s) are you using?	Provide 3-4 measurable and observable action steps the team will take to help educators improve their classroom management system. *(3-4 detailed steps)*
☐ CHAMPS ☒ Positive Behavior Interventions and Supports and the Classroom https://fl-pda.org/#/category/26 ☐ Other: Click here to enter name of system.	1. Lightning Bucks 2. Bolt Champion 3. Bolt Booth

8B. The administration reviews and analyzes the fidelity of staff implementation of Tier 1 classroom management systems *across teachers* using:

☐ CHAMPs 7 Up Checklist 🛈
☐ Classroom Snapshot (Classroom Management Assessment) 🛈
☒ PBIS Classroom Assistance Tool (CAT) 🛈
☐ Other *(specify):*

8C. Percentage of classroom referrals: ___Use current 2024-2025 school year behavior data___ as listed in Focus.
(a) Review your classroom data YTD in Focus – Discipline – Category Breakdown – *Location*.
(b) Complete the yellow highlighted cells.
(c) Auto-calculate the % of referrals in the classroom by clicking on "!Zero Divide" in the next cell and pressing "Fn + F9" together.

Total number of discipline referrals **from classrooms**:	347
Total number of *other* **school-wide** discipline referrals (not including classrooms):	1224
% of referrals in the classroom:	22%
Do more than 40% of your referrals come from the classroom?	☐ Yes ☒ No

If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school wide.

Critical Elements # 9: SPBP Implementation Planning

RED Font = Action Steps for all schools in Broward County
GREY Font = Best Practices for all schools in Broward County
TEAL Font = Resources available at https://browardschools.instructure.com/enroll/PWF673

Month	Action Steps ☒ check off Action Step when completed
Current	☐ Create an SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectations lesson plans and Rules lesson plans
Pre-Planning	☐ Print up your SPBP and Feedback form BCPS Central ☐ Provide SPBP presentation to all staff during Pre-Planning ☐ Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders ☐ Market and post School-wide Expectations and Location-specific Rules ☐ Identify your district PBIS Specialist (Contact amber.jennings@browardschools.com for more information if you are unsure) ☐ Ensure schedule of quarterly meeting dates for entire year as indicated in the SPBP (indicated in yellow)
August **1st Quarter Team Meeting**	☐ Determine any needed team training, such as: 4 Step Problem Solving Process series, PBIS 10 Critical Elements, Data Collection, etc. ☐ Review previous year's SPBP and feedback form; make necessary modifications ☐ Review previous year's data (Use Tier 1 Agenda and Quarter Big 5 Data template on PBIS Canvas page) ☐ Verify and implement teaching schedule for Expectations and Rules behavior lesson plans ☐ Implement the Reward System for all students as indicated in the SPBP ☐ Ensure the Discipline Flow Chart is distributed to all staff and is being used as written ☐ Present implementation data, behavior data, team activities and SPBP progress to entire staff ☐ Ensure all teachers are using an evidence-based classroom management plan, such as CHAMPS ☐ Confirm **next** quarterly PBIS team meeting date and time
September	☐ Provide SPBP stakeholder presentation by September 30th ☐ Ensure instructional staff know how to document Tier 1 Supplemental Strategies for behavior ☐ Check for staff and teacher understanding of PBIS - provide "PBIS 101" training as a resource Brainshark available at: http://www.brainshark.com/browardschools/PBIS101
October **2nd Quarter Team Meeting**	☐ Review previous quarter's data. (Use Tier 1 Agenda and Quarter Big 5 Data template on PBIS Canvas page) ☐ Present implementation data, behavior data, team activities, and SPBP progress to entire staff ☐ Ensure Core Effectiveness Action Steps are being implemented as written ☐ Complete Quarterly Big 5 Data Template and submit to your PBIS Administrator ☐ Confirm **next** quarterly PBIS team meeting date and time
November	☐ Review/revise lesson plans as indicated by previous quarter behavior data ☐ Ensure that the Student Outcome Monitoring Action Steps are being implemented as written
January **3rd Quarter Team Meeting**	☐ Staff to re-teach Expectations and Rules after winter break ☐ Review previous quarter's data. (Use Tier 1 Agenda and Quarter Big 5 Data template on PBIS Canvas page) ☐ Present implementation data, behavior data, team activities, and SPBP progress to entire staff ☐ Complete Quarterly Big 5 Data Template and submit to your PBIS Administrator ☐ Confirm **next** quarterly PBIS team meeting date and time
February	☐ Check on recently hired staff for PBIS understanding - provide "PBIS 101" Brainshark resource ☐ Utilize the Stakeholder SPBP Forms Survey to solicit input for planning next year's SPBP (optional)
March **4th Quarter Team Meeting**	☐ Ensure progress towards completion and submission of next year's SPBP ☐ Staff to re-teach Expectations and Rules after spring break ☐ Review previous quarter's data. (Use Tier 1 Agenda and Quarter Big 5 Data template on PBIS Canvas page) ☐ Present implementation data, behavior data, team activities, and SPBP progress to entire staff ☐ Complete Quarterly Big 5 Data Template and submit to your PBIS Administrator
April	☐ Provide staff presentation and faculty vote on new SPBP for next year ☐ Submit your SPBP in BCPS Central by April 30th. Use this new SPBP in the next school year ☐ Continue implementing your *current* SPBP through the end of the current school year

CRITICAL ELEMENT # 10: Evaluation

10A. Staff Implementation of the Schoolwide Positive Behavior Plan: review goals, evaluate implementation, and create 2 action steps to review in quarterly PBIS meetings.
*"Are **staff** implementing the SPBP with fidelity? If not, how will you address this area?"*

STAFF Implementation Monitoring		
Staff Implementation Goal	Quarterly Team Review: Implemented with fidelity?	If you answered **No**, enter 2 action steps your school will take to move towards this goal by the next PBIS meeting.
100% of hallways, front office, cafeteria, and other public areas all have school-wide expectations and location-specific rules posted.	☒Yes ☐No	By Click here to enter a date, 1. 2.
100% of instructional staff has delivered expectations and rules lesson plans as written and when indicated.	☒Yes ☐No	By Click here to enter a date, 1. 2.
100% of staff members are oriented to the Discipline Flow Chart. It is used consistently by 100% instructional staff, behavioral support, and administrators.	☒Yes ☐No	By Click here to enter a date, 1. 2.
A recognition system is implemented by 100% staff for *all* students.	☒Yes ☐No	By Click here to enter a date, 1. 2.

10B. The SPBP is successful in positively impacting **students:** review behavior data and create a SMART goal. Evaluate implementation and create action steps to review in quarterly PBIS meeting.
*"If staff are implementing the SPBP consistently and effectively, is it positively impacting **students**? How will you know?"*
SMART Criteria:

S	Specific	Concrete, detailed, focused, and well defined. Results-focused and action-orientated.
M	Measurable	The measurement sources (data) are defined numerically in order to track progress towards the objective.
A	Attainable	Objectives are achievable in the near future to maintain motivation.
R	Realistic	Staff have the resources to achieve the objective- time, personnel, materials, etc.
T	Time-bound	Agreed-on time frames create the necessary urgency and prompt action.

STUDENT Outcome Monitoring		
Student Outcome Data	Complete the SMART goal to determine "successful" student outcomes *(use numerical data)*	List 2 action steps your team will take to ensure this goal is monitored and meets or exceeds the SMART goal.
Select an item *Choose one ODR area of focus*	By June 3, 2026, **tobacco-related referrals** will decrease by 25%, from 60 to no more than 45, as measured by Office Discipline Referrals (ODRs) in Focus.	1. Implement targeted anti-vaping workshops through the Peer Counseling program and in collaboration with BSO's Vaping Prevention Task Force. 2. Conduct random hallway and restroom checks, increasing adult visibility during peak transition times.

SPBP Submission
1. Upload completed SPBP (as PDF) into BCPS Central in the School Improvement Plan. ℹ️ 2. Complete PBIS Point of Contact form. ℹ️