



Cross Creek School

Academic Leadership Team Meeting Agenda & Minutes

August 26, 2025

11:00 AM- 12:00 PM

Meeting Agenda (Initial CERP Meeting)

- Review purpose of the Comprehensive Evidence-Based Reading Plan (CERP) and its connection to the School Improvement Plan 2025-2026.
- Introduce Literacy Leadership Team members and clarify their assigned responsibilities.
- Discuss key requirements for instructional walkthroughs, data analysis, and intervention structures.
- Identify next steps for professional learning and alignment with classroom walkthroughs.
- Establish schedule for future meetings and communication protocols.

Meeting Minutes

- The team reviewed CERP requirements, including instructional walkthroughs and data-driven decisions to improve student literacy.
- Each member's role was confirmed, with Iris Jones and Dana Thomson as primary contacts for implementation tasks.
- The team discussed Tier 2 and Tier 3 interventions, emphasizing certified teachers and adherence to SoR guidance.
- Plans were made to support professional development and parent engagement, including Read-at-Home Plans and the New World's Reading Initiative.
- Agreement was reached to meet regularly to track progress, monitor fidelity of implementation, and report updates to leadership.

Next Academic Leadership Team meeting: September 16, 2025