

Charles R. Drew Meeting Minutes

Schools K-12 Comprehension Reading Plan

Location: Charles R. Drew Magnet Elementary School

Date: September 10, 2025

Time: 11:00 a.m.

I. Introduction

- a. All team members introduced themselves
- b. Leadership and Collaborative Team Members discussed their role to ensure instruction and programs are a success.

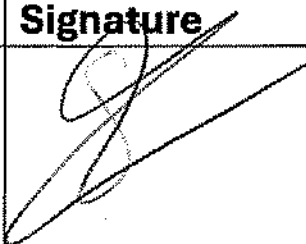

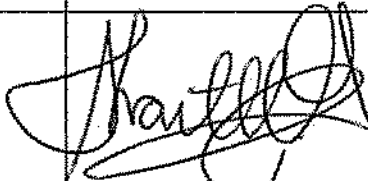
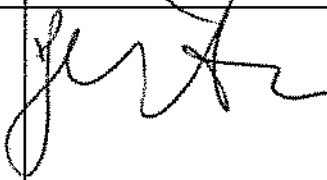

II. Discussion

- a. K-5 90 Minute Reading Plan
- b. Compared previous year data and discussed goal for FAST PM2.
- c. Intervention from Reading Decision Chart will be implemented in the classroom (Reading Horizon Discovery, Reading Horizon Elevate, Benchmark Advance).
- d. Tier 3 Teachers are reading endorsed.
- e. Ensure that students who are identified in Tier 2 or 3 are receiving interventions
- f. Monitoring of Intervention time.
- g. Discussed the SOR Implementation in curriculum.
- h. Walkthrough to ensure evidenced based instruction is being implemented

III. Follow Up Goals

- a. Ensure that parents with K-3 students with substantial reading deficiencies receive reading plan
- b. Ensure students that score level 1 or 2 have resources for New World Reading Initiative.
- c. Ensure teachers are effectively using SOR to improve instruction.
- d. Review data from assessment and interventions and adjust instruction accordingly based on Reading Plan and Decision Chart.

K-12 Comprehensive Meeting

Sign In Sheet			
Topic:	Schools K-12 Reading Decision Plan	Meeting Date:	September 10, 2025
Name	Signature	Title	School
Dr. Kicia Daniels		Principal	Charles Drew
Yolanda Butler		Assistant Principal	Charles Drew
Shantell Goldsby		Literacy Coach	Charles Drew
Hernrika Amos		Academic Support	Charles Drew
Tzivia Goodman		ESE Specialist	Charles Drew
Vacancy		ESE Facilitator	Charles Drew