

MTSS Action Plan

Complete the MTSS Action Plan below with your school's Leadership Team using the Self-Assessment of Multi-Tiered System of Supports (SAM) rubric and your school's SAM Report.

School Name: **Pines Lakes Elementary**

School Year: **2025 - 2026**

Principal: **Dr. Tracy D. Jackson**

MTSS Coordinator: **Christina Dejean**

Domain: Communication and Collaboration

Current domain average:	2.0
Expected domain average:	3.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> Element 20 – Educators will actively engage families in MTSS.
Use the SAM rubric to briefly describe action steps the Leadership Team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> Element 20 - MTSS Team Leader will meet with teachers by grade level weekly. An update letter or initiation letter for the MTSS process will be given for each student on a tier 2 or tier 3 plan. The teacher will call each parent for a quick conference informing them of the process. The letter is sent home, signed by parent, and returned back to the teacher.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	<ul style="list-style-type: none"> By June 4, 2026, the CPS team expects an increase in parent awareness of the MTSS program for their student by the number of returned forms received and conferences being done with parents by teachers.
List the team members who will support and monitor implementation of the two (2) identified elements.	<ul style="list-style-type: none"> Christina Dejean – MTSS Team Leader and Literacy Coach
Enter the plan implementation dates:	Start: 8/11/2025 to End: 6/4/2026

Domain: Data-Based Problem-Solving

Current domain average:	2.5
Expected domain average:	3.0
Identify and list at least one (1) element within the selected SAM domain that will enhance MTSS implementation and positively impact student outcomes.	<ul style="list-style-type: none"> Element 22- Across all tiers, data will be used to identify the difference or “gap” between expected and current student outcomes relative to academic, behavioral, emotional, and life skills goals.
Use the SAM rubric to briefly describe action steps the team will take to enhance implementation and improve outcomes.	<ul style="list-style-type: none"> Element 22- The CPS Team will analyze school-wide data across content areas to identify students expected and current levels of performance by grade level. This will ensure students are provided appropriate level of instruction and intervention.
Write a SMART goal identifying the student outcome(s) the team expects to improve as a result of addressing the selected domain and element(s). Include the data source that indicates evidence of the improved outcome.	<ul style="list-style-type: none"> By June 4, 2026, the CPS Team expects at least an 4% increase in ELA and Math FAST Progress Monitoring scores for all students including SWD, and ELLs.
List the team members who will support and monitor implementation of the two (2) identified elements.	<ul style="list-style-type: none"> Christina Dejean – MTSS Team Leader and Literacy Coach
Enter the plan implementation dates:	Start: 8/11/2025 to End: 6/4/2026

If you need support completing this document, please email bcpsmtss@browardschools.com or contact your District MTSS IF (Instructional Facilitator)