

Comprehensive Evidence-Based Reading Plan (CERP) School Improvement Plan 2025-2026

School Literacy Leadership Team Contact Information

Part 1 Directions: Section 3 of the CERP requires that schools maintain a Literacy Leadership Team. List all members of your School's Literacy Leadership Team. This should include administrators, literacy coaches, teacher leaders, ELL, and ESE staff.

Literacy Leadership Team Member	Title
Letitia Ingram-Phillips	Principal
Nicholas Brown	Assistant Principal
Easter Huggins-Anderson	Literacy Coach
Dr. Brandi Grant	Science Coach
Tennell Trotter	Math Coach
Dorotha Robertson	School Counselor
Carmelita Rowe	Resource Teacher (ELA)

Part 2 Directions: Review the 25-26 CERP or “**Applying SoR (Science of Reading) at BCPS: Parts 1, 2, & 3**”. with your Literacy Leadership Team. These are the guiding documents from the 2025-2026 CERP. Then, complete the chart below to indicate which member(s) of your team is the contact person for each of the plan requirements listed on the chart below.

K-12 Comprehensive Evidence-Based Reading Plan – School Literacy Leadership Team			
Name of School	Castle Hill Elementary		
Principal's Name	Letitia Ingram-Phillips		
Sections of the Plan Requirements	Contact Person	Title	E-mail
Section 3- Literacy Leadership: Conduct regularly scheduled instructional walkthroughs to ensure that effective instruction is being provided to all students and evidence-based practices and programs are being implemented with fidelity. (Applying SoR at BCPS: Part 1)	Letitia Ingram-Phillips	Principal	letitia.ingram@browardschools.com
	Nicholas Brown	Assistant Principal	nicholas.brown@browardschools.com
	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com
Section 3- Literacy Leadership: Meet regularly to disaggregate data from screeners, progress monitoring, and diagnostic reading assessments to make	Nicholas Brown	Assistant Principal	nicholas.brown@browardschools.com
	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com

informed decisions about how to maximize student growth in reading.

Sections of the Plan Requirements	Contact Person	Title	E-mail
Section 3- Literacy Leadership: Ensure Tier 3 interventions are provided in very small groups and are provided only by reading endorsed or certified teachers, outside of the 90-minute reading block.	Nicholas Brown Easter Huggins-Anderson	Assistant Principal Literacy Coach	nicholas.brown@browardschools.com easter.huggins@browardschools.com
Section 4: Literacy Coaching: Implement the Just Read, FL Literacy Coaching Model Requirements referenced in 6A-6.053 and ensure Literacy Coach is reading endorsed or certified.	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Use "Applying SoR at BCPS: Part 2" guidance with students reading below grade level to identify reading component to address during Tier 2 or 3 intervention. (Applying SoR at BCPS: Part 2)	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Ensure students identified as Tier 2 or Tier 3 are scheduled into the appropriate intervention course. These students are reported to FDOE through Survey 2 (Oct) and Survey 3 (Feb).	Nicholas Brown Easter Huggins-Anderson	Assistant Principal Literacy Coach	nicholas.brown@browardschools.com easter.huggins@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Reference CERP and use adopted evidence-based instructional, supplemental, and intervention programs, as designed. (Applying SoR at BCPS: Part 3)	Nicholas Brown Easter Huggins-Anderson	Assistant Principal Literacy Coach	nicholas.brown@browardschools.com easter.huggins@browardschools.com
Section 5- Standards, Curriculum, Instruction & Intervention: Ensure that Tier 2 and Tier 3 students receive explicit, systematic, small group teacher-led instruction with ample opportunities for students to practice skills and receive feedback using approved resources.	Nicholas Brown Easter Huggins-Anderson	Assistant Principal Literacy Coach	nicholas.brown@browardschools.com easter.huggins@browardschools.com
Section 6- Professional Learning: Provide and Monitor Professional Development and Professional Learning Communities relating to standards-aligned reading, writing, speaking, and listening instruction and interventions.	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com
Section 8: Family Engagement: Ensure that parents of K-5 students identified with substantial reading deficiencies are provided a Read-at-Home Plan and encouraged to sign up for the New World's Reading Initiative.	Easter Huggins-Anderson	Literacy Coach	easter.huggins@browardschools.com

