



Lauderhill 6-12 STEM-MED Magnet School



Leadership Literacy Sign-In Sheet

August 22, 2025

9:30 AM-10:30 AM

Name	Signature
Dr. Ryan Reardon- Principal	
Shannon Burch- Assistant Principal	
Letria Stone- Literacy Coach/ Reading Department Chair	
Makoda Singleton- ELA Department Chair	
Frances Cubano- ESE Specialist	
Edline Saint- ELL Liaison	

Meeting Agenda

Welcome and Introductions

- Purpose of the Literacy Leadership Team
- Overview of meeting objectives

Review of the K-12 CERP Plan

- Alignment with district literacy priorities

ESSA Data Goals for 2025-2026

- Current performance data review
- Target goals aligned with Every Student Succeeds Act

ELA FAST Proficiency Goals

- School-wide proficiency targets
- Intervention and enrichment strategies
- Progress monitoring plan

Roles & Responsibilities of the Literacy Leadership Team

- Team member expectations
- Leadership structure and collaboration strategies

District Support Staff Updates

- Available literacy support services for ELA/Reading

Supplemental Materials & Resources

- i-Ready: Usage and data-driven instruction
- Newsela: Integration for reading comprehension
- Read 180(The code) : Supporting phonics and phonemic awareness

Open Discussion

- Questions, concerns, and feedback