



FACE SPACE

Supporting Parents & Advancing Community Engagement

Purpose

The Family and Community Engagement Supporting Parents & Advancing Community Engagement (FACE SPACE) template is designed to help schools provide families with timely, relevant, and accessible information about services and opportunities available in their communities. By organizing and sharing local resources, schools play a critical role in promoting family well-being and student success.

Action / Task	Specific Site Task	Documentation / Upload to SIP	Due Date
Identify FACE SPACE location	Choose a visible, high-traffic area in your school to set up FACE SPACE. Recommended FACE SPACE size: 4'x3'	Take and upload initial photos to the SIP; Include the location of the FACE SPACE in the photo.	8/31/2025
Curate initial content	Gather community resources, event flyers, and student work for display.	Upload a photo of the curated wall to SIP.	9/30/2025
Complete FACE SPACE setup	Fully assemble and decorate the FACE SPACE wall. Ensure it is inviting and labeled.	Upload final setup photo to SIP.	10/31/2025
Monthly update of content	Refresh with new community resources, events, and student features. Remove outdated items.	Upload updated photo to SIP.	Monthly (Last Friday of Each Month)

Identify FACE SPACE Location: Front Office

